

## PORT COMMISSION SPECIAL MEETING– August 17, 2018

The Port of Port Townsend Commission met in special session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Hanke and Putney  
Auditor Berg  
Director of Operations & Business Development Englin  
Director of Planning Toews  
Communications Coordinator Matej  
Attorney Chmelik  
Minutes – Nelson

### I. OPEN PUBLIC MEETING AND IMMEDIATE RECESS INTO EXECUTIVE SESSION:

Commissioner Tucker called the meeting to order at 1:30 p.m.

The meeting recessed at 1:30 pm to evaluate the qualifications of an applicant for public employment, or to review the performance of a public employee, pursuant to RCW 42.30.110 (1) (g) for forty-five minutes with potential action.

### II. RECONVENE SPECIAL MEETING:

The public meeting reconvened at 2:15 pm.

### III. CALL TO ORDER / PLEDGE ALLEGIANCE:

Commissioner Tucker called the Special Session to order at 2:15 pm.

### IV. APPROVAL OF AGENDA:

**Commissioner Hanke moved to approve the Agenda as presented.**

**Commissioner Putney seconded the motion.**

**Motion carried by unanimous vote.**

Mr. Toews reminded that on August 15, 2018 the Commission appointed Mr. Toews as Acting Director of the Port of Port Townsend, following the resignation of Executive Director Sam Gibboney. He explained that after talking individually with each commissioner, interest was expressed to solicit former Port of Port Townsend Deputy Director Jim Pivarnik to fulfill the role of Interim Director. Mr. Toews prepared and delivered an offer letter with employment terms to Mr. Pivarnik, which he accepted August 15, 2018, with the inclusion of one addendum adding three weeks of non-accrued leave to his one-year contract. Mr. Toews described the basic terms of the contract. He explained Mr. Pivarnik would receive the same base salary as the outgoing Executive Director and would begin work on September 18, 2018.

Attorney Chmelik weighed in and explained it is typical for the Commission to first appoint an Acting Director, and then bring on an Interim Director as a temporary full-time employee, to serve until the hiring of a permanent Executive Director.

### V. PUBLIC COMMENT PERIOD (00:08:50):

Dave Thompson commented on the need to determine what the lease rates are and to figure out how to run the Port with the revenue and taxes the Port receives.

Ernie Baird spoke in support of Mr. Pivarnik and of his positive experiences dealing with him on Mr. Baird's lease issues in previous years.

Pam Petranek stated the Port Townsend Marine Trades Association stands in support of the Port Commission. She thanked the Commissioners for the directorship process, their appointment of Mr. Toews as Acting Director, and thanked Attorney Chmelik for his work. She is excited to bring Mr. Pivarnik back on and looks forward to reestablishing a relationship between the Marine Trades and the Port.

NW Maritime Center Director Jake Beattie commented that this is a smart move, makes sense and that it should have a calming effect. He believes Mr. Pivarnik will be able to hit the ground running.

David King echoed Mr. Baird's remarks, having good experiences working with Mr. Pivarnik on Townsend Bay Marine lease dealings.

Arren Day stated the Port Townsend Shipwright's Co-op members are in support of Mr. Pivarnik.

Kaci Cronkhite echoed her support of Mr. Pivarnik and thanked Mr. Toews for his work. She complimented the work they did on the Strategic Plan and commented on their ability to hold good and honest communications.

Bill Curtsinger welcomes Mr. Pivarnik and commented on positive experiences he had with him on lease-related issues.

Gwendolyn Tracy thanked Mr. Pivarnik for his consideration of working for the Port again, and thanked the Commission for their consideration of approving of a contract with Mr. Pivarnik.

Jeannie McMacken, Peninsula Daily News, asked what the salary amount was. (\$132K.)

Jim Pivarnik thanked the Commission for their support and consideration. He said he considers the folks here his family and looks forward to coming back to work at the Port.

Linda Ferris of the Gathering Place and representing friends with disabilities thanked Mr. Pivarnik for seeing their vision in 2002 in allowing them to locate at Point Hudson, where they have continued growing.

VI. CONSIDERATION OF APPOINTMENT OF INTERIM DIRECTOR (00:18:07):

Commissioner Tucker stated it is now time for the Commission to consider acceptance of the contract and employment offer letter.

Commissioner Putney stated he believes this is a good deal and voiced his contentment with Mr. Toews' appointment as Acting Director.

Commissioner Hanke stated he is pleased Mr. Pivarnik has chosen to come back to Port Townsend.

**Commissioner Putney moved to approve the offer letter from Mr. Jim Pivarnik, including the addendum (on the three weeks leave).**

**Commissioner Hanke seconded the motion.**

**Motion carried by unanimous vote.**

VII. NEXT PUBLIC WORKSHOP / REGULAR BUSINESS MEETING:


Public Workshop: Wednesday, August 22, 2018 at 3:00 pm

Regular Business Meeting: Wednesday, August 22, 2018 at 5:30 pm

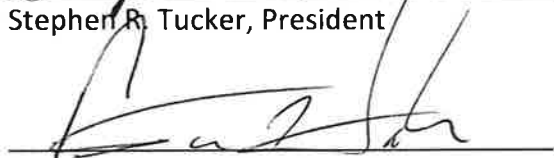
VIII. ADJOURNMENT:

The meeting adjourned at 2:34 pm there being no further business to come before the Commission.

ATTEST:

  
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William W. Putney III, Secretary

  
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Stephen R. Tucker, President

  
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Peter W. Hanke, Vice President