

**PORT COMMISSION SPECIAL MEETING– August 15, 2018**

The Port of Port Townsend Commission met in special session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Hanke and Putney  
Director of Operations & Business Development Englin  
Director of Planning, In-house Counsel Toews  
Communications Coordinator Matej  
Attorney Chmelik  
Minutes – Nelson

Excused: Executive Director Gibboney  
Auditor Berg

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Tucker called the meeting to order at 1:30 p.m.

II. APPROVAL OF AGENDA:

**Commissioner Hanke moved to approve the Agenda as presented.  
Commissioner Putney seconded the motion.  
Motion carried by unanimous vote.**

III. EXECUTIVE SESSION:

The regular session recessed into Executive Session at 1:31 p.m. to evaluate the qualifications of an applicant for public employment, or to review the performance of a public employee, pursuant to RCW 42.30.110 (1) (g), duration of one hour with potential action.

At 2:00 p.m. a fifteen minute extension of Executive Session was announced to the public.

IV. RECONVENING OF PUBLIC SESSION:

Commissioner Tucker reconvened the meeting at 2:15 p.m. and began by reading a Letter of Resignation from Executive Director Sam Gibboney.

**Commissioner Tucker moved to accept Director Gibboney's Letter of Resignation, and approve the Separation Agreement and the Letter of Recommendation for Director Gibboney.**

**Commissioner Hanke seconded the motion.**

**Motion carried by unanimous vote.**

**Commissioner Tucker moved to appoint Eric Toews as Acting Executive Director.**

Attorney Chmelik explained the role of an Acting Executive Director.

**Commissioner Putney seconded the motion on the floor.**

**Motion carried by unanimous vote.**

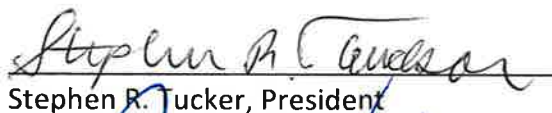
XII. ADJOURNMENT:

The meeting adjourned at 2:52 p.m. there being no further business to come before the Commission.

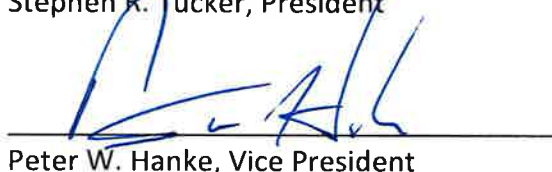
ATTEST:



William W. Putney, III, Secretary



Stephen R. Tucker, President



Peter W. Hanke, Vice President