

PORT COMMISSION BUSINESS MEETING-- August 8, 2018

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Hanke (arrived 1:09 pm), and Putney
Executive Director Gibboney
Auditor Berg
Director of Operations & Business Development Englin
Director of Planning, In-house Counsel Toews
Communications Coordinator Matej
Attorney Chmelik (arrived 1:09 pm)
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Tucker delayed the 1:00 pm start and called the meeting to order at 1:09 p.m. (Delayed for the anticipated late arrival of Commissioner Hanke and Attorney Chmelik.)

II. APPROVAL OF AGENDA:

Commissioner Tucker proposed the following addition to Item VII Regular Business, C) Letter from Port of Friday Harbor Requesting Support to Help the Killer Whales.
Commissioner Putney moved to approve the Agenda as amended.
Commissioner Hanke seconded the motion.
Motion carried by unanimous vote.

III. PUBLIC COMMENTS (00:01:30):

Liz Hoenig read from her 8/6/18 note to the Commission regarding Policy Guidance for Budget Development, etc.
Chris Sanok commented on the Lease Policy Ad Hoc Committee and recommended two individuals for membership consideration. He expressed his concern with holding only two meetings.

Pam Petranek commented on the benefits of including marine trades and the community in planning processes, and on the Draft Lease Policy – suggesting abandonment of the current draft and suggested changes to a new draft policy.

Bertram Levy commented on the “\$325K net income” and revenue sources discussed at the last commission meeting; suggested opening the comment period after financials are read; and, commented on the amount of money spent on projects that never moved forward.

Melinda Bryden disagreed with Mr. Levy’s comments, and spoke her opinion of the PT Marine Trades Association and the NW Maritime Center and their proposal to manage Point Hudson.

Troy McKelvey commented on the letter from San Juan County (Port of Friday Harbor on the whales) and urged the Commission not to sign the agreement. He discussed salmon counts, increase in hatchery production, the proposal, etc. Discussion ensued with the Commission on this issue.

IV. CONSENT AGENDA (00:19:25):

A. Approval of Regular Meeting Minutes – July 25, 2018

B. Approval of Warrants
Warrant #059373 through #059385 in the amount of \$60,970.05 for Payroll & Benefits
Electronic Payment in the amount of \$108,609.00 for Payroll & Benefits
Warrant #059386 through #059435 in the amount of \$72,877.81 for Accounts Payable
Commissioner Hanke moved to approve the Consent Agenda as presented.
Commissioner Putney seconded the motion.
Motion carried by unanimous vote.

V. SECOND READING (Action Items):

VI. FIRST READING (Discussion Only):

VII. REGULAR BUSINESS:

A. Leasing Policy Advisory Committee Process (00:19:34):

Mr. Toews reminded this was discussed at the last commission meeting. He outlined staff's recommendations for the committee size (five (5) members) and the expertise to be represented, the method & timeline for member selection, the responsibility of the committee and the deadline for the committee to complete their work. Mr. Toews explained staff is determined to make progress and stated that with a smaller committee it is easier to schedule meetings and get full attendance. He explained the application and process would be posted on the Port's website. The application process would close August 15, 2018. At the August 22, 2018 Commission Meeting, the Commissioners would review the applications and make their committee member selections. Mr. Toews stated the goal would be to present to the Commission at the September 12, 2018 meeting the advisory report, formulated by the committee and Port staff. In answer to a question from Commissioner Putney, Mr. Toews reported he and Attorney Chmelik would staff the committee meetings.

Commissioner Tucker stated he is pleased with the recommended composition of the committee and planning for two meetings since the Commission and staff have been working on lease drafts for quite some time.

Attorney Chmelik stated they have been working on standard leases used by various ports in Washington State, including airports, marine, DNR properties, etc. He reiterated the policy is separate and lease rates are a function of the Commission.

Mr. Toews specified the draft policy would be presented to the Commission, not the lease templates.

Commissioner Hanke stated the Commission sets the policy and they will review recommendations but will make the final decision. He believes two committee meetings will work.

Further discussion and clarification ensued after questions from Commissioner Putney.

Commissioner Hanke moved to direct staff to proceed forward with the Port Leasing Policy Advisory Committee as presented.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

B. Letter of Withdrawal – City Zoning Code Text Amendment (00:32:53):

Mr. Toews reminded of the application submitted by the Port to the City (February 1, 2018) seeking changes to Chapter 17.22 of the Port Townsend Municipal Code, to allow for open storage and recreational vehicle use in that part of the Point Hudson facility that lies upland and outside the Shoreline Management jurisdiction. Since the submittal, staff has received comments expressing concern for a better process. Staff has heard the application was not well received by the City and chances of acceptance are not good. A suggestion was made that the Port participates fully in the Shoreline Master Plan update process, which must be completed by June 30, 2020. Port participation would allow the Port to fully express its' needs and to work in collaboration with the City on an amendment package.

Commissioner Tucker moved to authorize staff to submit the Letter of Withdrawal as presented.

Commissioner Putney seconded the motion.

Motion carried by unanimous vote.

C. Letter from the Port of Friday Harbor Requesting Support to Help the Killer Whales (00:38:02):

Commissioner Tucker read a letter from the Port of Friday Harbor where they are considering a resolution to advocate for a fixed allocation of Chinook salmon to be set aside for the endangered Southern Resident Killer Whales (SRKW). The Port of Friday Harbor is requesting that similarly impacted ports and the WPPA send a request to the Pacific Fishery Management Council advocating for this fixed allocation.

Commissioner Hanke offered his view, in a "whale 101" briefing. He suggests also that staff contact other port directors to arrange a conference call to gather a combined recommendation to the Governor's task force. He stated he is fine with the Port of Friday Harbor letter, but he would like Canada to get the message to clean up the Fraser River and for hatcheries to be used at 100% capacity in order to provide more

and larger salmon for the SRKW population (in agreement with Mr. McKelvey's "Public Comment" made earlier).

Commissioner Tucker expressed his views and discussed the salmon allotment and a need to increase hatchery fish. He recommends a conversation with other port directors.

Further discussion ensued.

The Commission agreed to direct staff to arrange a conference call with other port directors (including the Port of Friday Harbor) to develop a joint letter to the Governor's Task Force, and to other potential entities.

VIII. STAFF COMMENTS (00:55:30):

Ms. Gibboney reported staff has been working with internal staff and Port attorneys to develop a response to the Dept. of Ecology (DOE). The Technical Memo and letter asking for a follow-up meeting were sent to DOE. Commissioner Tucker asked if part of the strategy includes protecting the Port from possible third party law suites. Ms. Gibboney answered in the affirmative.

Ms. Berg provided an update on vacant employment positions at the Port. She reported the Hoist Op II position has been filled and was promoted from within, which led to a vacant Hoist Op I opening, which also was filled by a promotion from within. This leaves the Yard Laborer position vacant. Ms. Berg reported the interview team is debriefing for a second round of interviews for the Facilities Maintenance Manager position, and applicants have been interviewed for the Security Officer position and staff is prepared to make an offer.

IX. COMMISSIONER COMMENTS (00:58:08):

Commissioner Putney reported he met recently with the Linger Longer Committee, where he learned that on a recent day, a new flow developed on the Little Quilcene River, doubling the river's flow rate. The origination of that flow had not been determined by the meeting time. He also reported the Quilcene Community continues their interest in the CERB grant and that they would like to have the opportunity to learn about the study. Last, Commissioner Putney said the community is anxious to have the swim ladder returned as soon as maintenance has finished repairing it.

X. NEXT PUBLIC WORKSHOP / BUSINESS MEETING:

PUBLIC WORKSHOP: Wednesday, August 22, 2018 at 3:00 pm

BUSINESS MEETING: Wednesday, August 22, 2018 at 5:30 pm

Both held in the Port Commission Building, 333 Benedict St, Port Townsend.

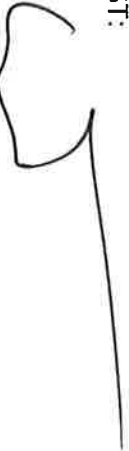
XI. EXECUTIVE SESSION:

The regular session recessed into Executive Session at 2:10 pm to review the performance of a public employee, pursuant to RCW 42.30.110 (1) (g), duration of one hour with possible action.

XII. ADJOURNMENT:

The meeting reconvened, and with no action taken, adjourned at 3:30 pm there being no further business to come before the Commission.

ATTEST:



William W. Putney, III, Secretary



Stephen R. Tucker, President



Peter W. Hanke, Vice President