

PORT COMMISSION SPECIAL MEETING– January 3, 2018

The Port of Port Townsend Commission met in special session at the Old Alcohol Plant, 310 Hadlock Bay Road, Port Hadlock, WA.

Present: Commissioners – Hanke, Tucker and Putney
Executive Director Gibboney
Director of Operations & Business Development Englin
Director of Planning/In-house Counsel Toews
Communications & Marketing Coordinator Matej
Yard/Hoist Manager Khile
Business Manager Quandt
Minutes – Nelson

Excused: Director of Finance/Port Auditor Berg

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Hanke called the meeting to order at 9:00 a.m.

II. APPROVAL OF AGENDA:

**Commissioner Putney moved to approve the agenda as presented.
Commissioner Tucker seconded the motion.
Motion carried by unanimous vote.**

III. APPROVAL OF WARRANTS:

Warrant #058581 through #058587 in the amount of \$11,333.19 for Payroll & Benefits
Electronic Payment in the amount of \$68,290.58 for Payroll & Benefits
Warrant #058588 through #058587 in the amount of \$11,427.34 for Payroll & Benefits
Warrant #058596 through #058635 in the amount of \$64,084.64 for Accounts Payable
Warrant #058636 through #058639 in the amount of 46,050.77 for Payroll & Benefits
Electronic Payment in the amount of \$106,276.80 for Payroll & Benefits
Electronic Debit in the amount of \$3,387.76 for WA State Dept. or Revenue Combined
Excise Tax Return for November 2017

**Commissioner Tucker moved to approve the warrants as presented.
Commissioner Putney seconded the motion.
Motion carried by unanimous vote.**

IV. NEXT PUBLIC WORKSHOP / REGULAR MEETING:

Wednesday, January 10, 2018: Workshop at 9:30 a.m., meeting at 1:00 p.m. in the Port Commission Building, 333 Benedict Street, Port Townsend, WA.

XIV. ADJOURNMENT:

The meeting adjourned at 9:01 a.m. there being no further business to come before the Commission.

ATTEST:

Stephen R. Tucker, Secretary

Peter W. Hanke, President

William W. Putney III