



P.O. Box 1180 • Port Townsend, Washington 98368-4624

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**Port of Port Townsend
2nd Monthly Meeting Agenda &
Second Public Hearing on 2016 Operating Budget
Wednesday, November 9, 2015, 1:00 PM
Port Commission Building
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Public Hearing on 2016 Operating Budget, 2016 Rates and 2016 Property Tax Levy
- IV. Consent Agenda
 - A. Approval of Meeting/Public Hearing Minutes – October 28, 2015.....1-3
 - B. Operations Reports.....4-6
 - C. Approval of Warrants
- V. Public Comments (not related to Agenda)
- VI. Second Reading (action items)
 - A. 2016 Budget.....7
 - B. 2016 Resolutions.....8
 - Resolution No.631-15 – Year 2016 Tax Levy Amount.....9
 - Resolution No. 632-15 – Year 2016 Limit Factor for Property Tax Increases...10
 - Resolution No. 633-15 – Year 2016 Operating Budget.....11
 - Resolution No. 634-15 – Year 2016 Rates & Fees.....12-16
- VII. First Reading (discussion only)
- VIII. Potential Immediate Action Items (unanimous Commission approval required)
- IX. Staff Comments
- X. Public Comments
- XI. Commissioner Comments
- XII. **Next Meeting: Tuesday, November 24, 2015 at 1:00 PM in the Port Commission Building, 333 Benedict Street, Port Townsend, WA.**
- XIII. Executive Session – (if called)
- XIV. Adjournment

PORT COMMISSION MEETING & PUBLIC HEARING (1st) ON 2016 OPERATING BUDGET – October 28, 2015

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Clinefelter and Hanke
Deputy Director - Pivarnik
Auditor – Berg
Planning Analyst – Toews
Attorney – O'Malley
Minutes – Nelson
Excused: Director - Crockett

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Tucker called the meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA:

**Commissioner Tucker moved to approve the Agenda as presented.
Commissioner Clinefelter seconded the motion.
Motion carried by unanimous vote.**

III. PUBLIC HEARING ON 2016 OPERATING BUDGET, 2016 RATES, AND 2016 PROPERTY TAX LEVY:

Commissioner Tucker opened the Public Hearing at 5:31 PM and began by explaining the rules of the hearing. He then introduced Finance Director Abigail Berg.

Ms. Berg explained the Second Draft Budget was discussed at the previous commission meeting and is available on the Port's website. She opened the discussion for public comments. The following people spoke:

Carol Tabler, of Port Townsend; Ron Hayes, Port Townsend; Melinda Bryden, Port Townsend; Jim Heumann, Port Townsend; John Collins, Port Townsend; George Yount, Port Townsend.

Upon hearing no further comments from the public, the Public Hearing closed at 5:56 PM.

IV. CONSENT AGENDA (26:10):

- A. Approval of Meeting Minutes – October 14, 2015
Approval of Public Workshop Minutes – October 14, 2015
- B. Resolution No. 630-14 – Authorizing the Sale of Abandoned Vessels
- C. Approval of Warrants

Warrant #055247 through #055259 in the amount of \$50,504.53 for Payroll & Benefits
Electronic Payment in the amount of \$44,438.01 for Payroll & Benefits
Warrant #055260 through #055301 in the amount of \$179,751.79 for Accounts Payable
Electronic Debit in the amount of \$10,118.24 for WA State Dept. of Revenue, Combined
Excise Tax Return for September 2015

**Commissioner Tucker moved to approve the Consent Agenda as presented.
Commissioner Clinefelter seconded the motion.
Motion carried by unanimous vote.**

V. PUBLIC COMMENTS (Not related to agenda):

None

VI. SECOND READING (Action Items):

A. 2016 Budget (26:35):

Ms. Berg presented the third draft of the 2016 Operating Budget, resulting from the last commission meeting (October 14, 2015). She informed the audience that staff took a hard look at how to increase revenues and reduce expenditures. She proceeded to go over each assumption for revenues and expenses.

Mr. Pivarnik explained balancing the 2016 budget has been quite the exercise. He handed out the results of a local moorage rate survey he did, which included Sequim, Port Hadlock, Port Ludlow and Port Townsend. This information helped in establishing the suggested rate increase of 5.5%, as reflected in the third Draft Budget.

Mr. Pivarnik then passed out the results of a boatyard rate comparison of twenty-three yards. He said even with a 5.5% increase, as reflected in the third draft, it still does not cover the costs to haul out. Commissioner Tucker asked for comments from the audience on rate proposals.

Bill Putney, Port Townsend asked for clarification on Port Angeles rate comparison.

Jim Heumann asked to hear the bottom line on the rate proposal.

Commissioner Tucker and Mr. Pivarnik helped to clarify the formula used to figure rate increases. The rates do include the CPI increase.

Mr. Pivarnik reminded that these are proposed rates only and it is information staff has provided to the commission for balancing the budget.

Diana Talley of Port Townsend clarified information discussed on the rate increases at the Port of Port Angeles.

John Collins discussed how the square footage formula he developed, was implemented into the rate schedule during his time as a Port Commissioner.

Rick Oltman discussed a survey he took of different marinas for the cost of his commercial vessel and compared those figures to the Port of Port Townsend's rates and how PT's rates are the highest.

Mr. Pivarnik explained that Mr. Oltman's boat is 80', which the commercial basin cannot accommodate a boat of that size. He moors in the recreational marina where he pays the higher rate.

Erik Durfey of Port Townsend asked if other ports charge for slips based on square footage.

VII. FIRST READING (Discussion Only):

None

VIII. POTENTIAL IMMEDIATE ACTION ITEMS):

None

IX. STAFF COMMENTS:

None

IX. PUBLIC COMMENTS (50:00):

Kim McCullough asked why airport rates weren't increasing

Melinda Bryden commented on Mr. Oltman's comments and that his situation was an anomaly.

John Zimmer, PTMTA President, commented on haulout rates. He said when the Port charges haulout fees along with the lay-day rates; he sees that the Port is covering their haulout costs.

Tom Howard, Port Townsend, asked if upgrades to C/D docks were in the plans. Mr. Pivarnik answered that dock upgrades are being included in the Capital Facilities Plan, with estimated completion in a month or so.

Carol Tabler asked if the stormwater retrofit project had been completed and was curious about stormwater sample results. Mr. Pivarnik answered that he would direct staff to post the recent results on the Port's website.

X. COMMISSIONER COMMENTS (56:24):

Commissioner Hanke commented on recent emails regarding commissioner and staff expenses for conference attendance. He explained he recently attended the WA Public Ports Small Ports Conference and the valuable information he learns at these conferences. He said he learned much about USDA grant money and immediately thought of Pete Langley and his Port Townsend Foundry. He said, possibly the Quilcene wastewater project might also qualify for USDA grant money. He also invited the public to call him or meet with him for coffee to express their views and comments on the budget and rates.

Commissioner Clinefelter again stated the need to reconvene the strategic advisory committee and that their input could help with the budget process in the future.

Commissioner Tucker informed he would be leaving after the meeting to attend a boatyard conference where environmental issues will be discussed. He said he would like to share the Port's biochar results at the next boatyard conference.

XI. NEXT MEETING & PUBLIC HEARING ON THE 2016 BUDGET AND THE PUBLIC WORKSHOP: Next regular meeting and Budget Public Hearing will be held Monday, November 9, 2015 at 1:00 PM, with a workshop preceding at 9:30 AM in the Port Commission Building, 333 Benedict St, Port Townsend.

XII. EXECUTIVE SESSION:

None

XIII. ADJOURNMENT OF REGULAR MEETING:

The meeting adjourned at 6:33 PM there being no further business to come before the Commission.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice President

STORAGE OPERATIONS REPORT									DATE:	11/4/2015	
October-15											
	SEPT 2012	SEPT 2013	SEPT 2014	SEPT 2015	2012 YEAR TO DATE	2013 YEAR TO DATE	2014 YEAR TO DATE	2015 YEAR TO DATE	REMARKS		
HAUL-OUT											
BOAT YARD - OUT	68	65	70	41	679	681	705	680			
BOAT YARD - IN	46	59	51	54	661	645	693	678			
67% RE-BLOCK	9	6	3	6	36	54	62	50			
40% INSPECTION	8	3	2	3	33	32	32	25			
OTHER	4	5	5	9	24	22	37	42			
SUB TOTAL	135	138	313	113	1433	1438	1529	1475			
SHIP - OUT											
SHIP - OUT	12	17	12	12	121	141	117	113			
SHIP - IN	9	13	12	12	117	123	123	107			
SHIP - RE-BLOCK	0	0	2	2	10	2	11	9			
SHIP-INSPECTION	1	1	0	0	2	6	4	4			
SHIP - OTHER	0	0	0	0	2	5	0	2			
SUB TOTAL	21	31	26	26	252	275	255	235			
TOTAL	156	169	157	139	1685	1713	1784	1710			
STORAGE						OFF PORT PROPERTY					
PTBH - START	68	76	71	78	FLY - 1						
PTBH - END	78	70	71	53	GOLD STAR - 1						
PTBH-O.P.P.	25	26	29	22	HAVEN - 2						
SHIP-START	8	14	16	18	CO-OP - SMALL - 14						
SHIP-END	11	20	15	16	CO-OP - SHIP - 2						
SHIP-O.P.P.	1	1	3	2	STEELHEAD - 2						
						CRAFTSMAN - 1					
						PERMS PAID R/T					
						BOATS					
Longterm/boats	25	24	21	30							
JCIA OPERATIONS REPORT											
HANGERS	13	13	13	13							
TIE DN - PAVED	2	2	2	1							
TIE DN - GRASS	1	0	0	0							
TIE DN - NIGHTLY	0	0	0	4							
W/L - HANGERS	0	0	0	0							

BOATHAVEN OPERATIONS REPORT/MOORAGE

MONTH: OCTOBER 2015

DATE: 11/4/2015

MONTHLY PERMS: 355

MONTHLY GUESTS: 23

# OF SLIPS BY SIZE	OCCUPIED	empty	% occ.
25' 35	34	1	97%
27' 11	10	1	91%
30' 105	103	2	98%
35' 24	23	1	96%
40' 44	42	2	95%
45' 41	40	1	98%
50' 32	31	1	97%
OVER 52' 7	7	0	100%
TOTAL: 299	290	9	AVG: 96%

LINEAR SPACE/FT	OCCUPIED	% OCCUPIED
LIMITED ACC. 1455	1351	93%
TOTAL: 3806	3626	AVG: 96%

	CURR	PREV MO	YTD
NIGHTLY GUESTS:	206	920	4662
CREDIT SYSTEM:	21	37	308
TEMP TIE UP:	14	34	178
FREE NIGHTS:	0	0	10
PTYC:	15	19	181
RAMP/DAILY:	26	112	1026
RAMP/ANNUAL:	2	8	414
RAMP NOT PAID:	2	3	44

WAIT LISTS	
25' PLEA:	20
27' PLEA:	0
30' PLEA:	58
35' PLEA:	33
40' PLEA:	51
45' PLEA:	21
50' PLEA:	22
OVER 52':	10
OVERWID	0
30' COMM.	0
40' COMM.	0
50' COMM.	0

TOTAL OCCUPANCY %: 97%

Port of Port Townsend

POINT HUDSON MARINA & RV PARK

MONTHLY OCCUPANCY REPORT

2015

& 5 YEAR COMPARISON

MARINA NIGHTLY GUEST NIGHTS

	2011		2012		2013		2014		2015		
	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	
JAN	32	32	28	28	58	58	53	53	83	83	JAN
FEB	77	109	96	124	80	138	57	110	104	187	FEB
MAR	178	287	73	197	95	233	77	187	101	288	MAR
APRIL	180	467	240	437	159	392	209	396	163	451	APRIL
MAY	618	1085	541	978	605	997	585	981	619	1070	MAY
JUNE	582	1667	749	1727	606	1603	520	1501	537	1607	JUNE
JULY	1079	2746	1035	2762	1089	2692	993	2494	1018	2625	JULY
AUG	1131	3877	1178	3940	1188	3880	996	3490	1033	3658	AUG
SEPT	838	4715	831	4771	899	4779	778	4268	958	4616	SEPT
OCT	154	4869	175	4946	214	4993	120	4388	221	4837	OCT
NOV	58	4927	86	5032	138	5131	114	4502			NOV
DEC	54	4981	65	5097	64	5195	52	4554			DEC

RV NIGHTLY GUEST NIGHTS

	2011		2012		2013		2014		2015		
	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	
JAN	173	173	176	176	180	180	285	285	304	304	JAN
FEB	214	387	221	397	261	441	150	435	291	595	FEB
MAR	239	626	229	626	359	800	249	684	244	839	MAR
APRIL	341	967	445	1071	209	1009	546	1230	652	1491	APRIL
MAY	717	1684	638	1709	637	1646	706	1936	955	2446	MAY
JUNE	713	2397	645	2354	910	2556	1015	2951	1036	3482	JUNE
JULY	1215	3612	1247	3601	1275	3831	1169	4120	1202	4684	JULY
AUG	1257	4869	1300	4901	1293	5124	1228	5348	1287	5971	AUG
SEPT	1062	5931	1076	5977	1079	6203	1120	6468	1072	7043	SEPT
OCT	501	6432	580	6557	694	6897	796	7264	771	7814	OCT
NOV	258	6690	290	6847	352	7249	432	7696			NOV
DEC	176	6866	246	7093	165	7414	269	7965			DEC

PERMANENT & SEASONAL TENANT SUMMARY

	AVAIL/GOAL	OCCUPIED	%
LTD ACCESS MOORAGE	40 SLIPS	29 29	73%
COMMERCIAL MOORAGE	850 FEET	745 745	88%
SEASONAL MOORAGE	32 SLIPS	29 29	91%
SEASONAL RV'S	10 SITES	9 9	90%
UNDESIRABLE	3 SLIPS	0	0%

PORT OF PORT TOWNSEND

MEETING OF: November 9, 2015

AGENDA ITEM: VI. Second Reading
A. 2016 Operating Budget

BACKGROUND:

Continued discussions.

Executive Director's Recommendation:

For discussion and possible adoption.

PORT OF PORT TOWNSEND

MEETING OF: November 9, 2015

AGENDA ITEM: VI. Second Reading
B. 2016 Resolutions

BACKGROUND:

Resolution No. 631-15 – Year 2016 Tax Levy Amount
Resolution No. 632-15 – Year 2016 Limit Factor for Property Tax Increase
Resolution No. 633-15 – Year 2016 Operating Budget
Resolution No. 634-15 – Year 2016 Rates & Fees

Executive Director's Recommendation:

For possible adoption.

RESOLUTION NO. 631-15

A Resolution of the Commission of the Port of Port Townsend

**RESOLUTION FIXING THE AMOUNT OF TAX TO BE LEVIED, AND
LEVYING THE TAX UPON TAXABLE PROPERTY IN THE PORT OF PORT
TOWNSEND DISTRICT, BOTH REAL, PERSONAL AND UTILITIES TO MEET
EXPENSES OF SAID PORT OF PORT TOWNSEND FOR THE YEAR 2016.**

WHEREAS: the Port Commission has properly given notice of the public hearing held October 28, 2015 and November 9, 2015 to consider the Port of Port Townsend's current expense budget for the calendar year 2016, pursuant to RCW 53.35.020, and;

WHEREAS: the Port Commission, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the Port of Port Townsend does require an increase in property tax revenue from the previous year, other than the increase resulting from the addition of new construction and improvements to property, refunds from the previous year, and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations for the Port of Port Townsend and in its best interest;

NOW, THEREFORE BE IT HEREBY RESOLVED: by the Port Commission of the Port of Port Townsend that an increase in the regular property tax levy limit, in addition to any amount resulting from the addition of new construction and improvements to property, refunds from the previous year, and any increase in the value of state-assessed property, is hereby authorized for the year 2016 levy in the amount of \$935,455.26 for capital improvements and operations, which is a percentage increase of 1.0 percent (\$9,261.93) from the previous year.

ADOPTED this 9th day of November 2015, by the Commission of the Port of Port Townsend and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission duly affixed.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice President

APPROVED AS TO FORM:

Carolyn A. Lake, Goodstein Law Group
Port Attorney

RESOLUTION NO. 632-15

A Resolution of the Commission of the Port of Port Townsend

RESOLUTION ADOPTING THE LIMIT FACTOR FOR PROPERTY TAX INCREASES FOR THE PORT OF PORT TOWNSEND YEAR 2016 BUDGET.

WHEREAS: the Port Commission has met and considered its budget for the calendar year 2016, and;

WHEREAS: the Port Commission, in the course of considering the budget for year 2016 has reviewed all sources of revenue and examined all anticipated expenses and obligations, and;

WHEREAS: the Port Commission has determined that, due to the continued increases in total operation costs and capital costs, the Port Commission finds there is a substantial need to increase the regular property tax limit factor above the rate of inflation;

NOW, THEREFORE BE IT HEREBY RESOLVED: by the Port Commission of the Port of Port Townsend that the limit factor for the regular property tax levy for the calendar year 2016 shall be 101% of the highest amount of regular property taxes that could have been lawfully levied in this taxing district in any year since 1985.

ADOPTED this 9th day of November 2015, by the Commission of the Port of Port Townsend and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission duly affixed.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice President

APPROVED AS TO FORM:

Port Attorney, Goodstein Law Group

RESOLUTION NO. 633-15

A Resolution of the Commission of the Port of Port Townsend

**RESOLUTION ESTABLISHING THE YEAR 2016 OPERATING BUDGET, AND
AUTHORIZING CERTAIN DISBURSEMENTS TO MEET EXPENSES OF THE
PORT OF PORT TOWNSEND FOR THE YEAR 2016.**

WHEREAS: under the provisions of RCW 53.35.030 the Port Commission of the Port of Port Townsend is authorized to adopt final operating and capital budgets for the year 2016, and;

WHEREAS: the required filing, notice and public hearing on the preliminary operating/capital budget, as provided in RCW 53.35.020 have been met;

NOW, THEREFORE BE IT HEREBY RESOLVED by the Port Commission of the Port of Port Townsend, that receipts and disbursements for the Port of Port Townsend operations activities, for the year 2016 shall be as per the attached marked "Exhibit A", Port of Port Townsend Year 2016 Operating Budget.

ADOPTED this 9th day of November 2015, by the Commission of the Port of Port Townsend and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission duly affixed.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice President

APPROVED AS TO FORM:

Carolyn A. Lake, Goodstein Law Group
Port Attorney

RESOLUTION NO. 634-15

A Resolution of the Commission of the Port of Port Townsend

RESOLUTION ADOPTING THE YEAR 2016 OPERATING RATES AND FEES OF THE PORT OF PORT TOWNSEND.

WHEREAS: the Port Commission of the Port of Port Townsend has discussed revising rates for certain Port services and facilities throughout the budget process.

WHEREAS: the Port Commission did, in 2010, create a new rate formula for the pricing of permanent moorage at all three Port owned marinas, which was implemented on March 1, 2011, and;

WHEREAS: the current Draft 2016 Operating Budget does propose adjusting moorage rates by using this rate formula, as well as adjusting some additional rates and fees, and;

WHEREAS: all rates charged by the Port are enumerated on the Port's Schedule of Rates and Fees;

NOW, THEREFORE BE IT HEREBY RESOLVED: that the Port Commission of the Port of Port Townsend hereby adopts the following rates and fees, as per the attached, marked "Exhibit A", Port of Port Townsend Schedule of Rates and Fees, effective January 1, 2016.

ADOPTED this 9th day of November 2015, by the Commission of the Port of Port Townsend and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission duly affixed.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice-President

APPROVED AS TO FORM:

Port Attorney, Goodstein Law Group



BOAT HAVEN

Service Rates – Effective January 1, 2016
Approved by Port Commission on

MOORAGE RATE IS BASED ON OVERALL LENGTH
OR SLIP LENGTH, WHICHEVER IS GREATER.

NIGHTLY MOORAGE \$ 1.25 Ft/night

TEMPORARY TIE UP (up to 4 hours) \$ 5.00
Over 35' \$10.00

NIGHTLY ELECTRIC \$ 5.00
Over 55' Feet \$10.00

REGULAR MOORAGE

25' \$ 184.38 /Month*
27' - \$ 200.93 Month*
30' - \$ 224.41 Month*
35' - \$ 283.28 Month*
40' - \$ 325.20 Month*
45' - \$ 378.95 Month*
50' - \$ 437.00 Month*
Linear rate 51' + \$9.75*

Monthly Guest Moorage

(ASK ABOUT AVAILABILITY AND RATES)

Base Electric fee \$ 8.25/ mo.
Electric hook-up fee \$ 30.00
Active Commercial Fishing \$ 6.85 Ft/mo.*
Limited Access \$ 6.50 Ft/mo.*
Undesirable \$ 5.00 Ft/mo.*
Over-wide Vessel = Vessel length + 50% of beam X
Established Rate
Electric charges @ \$.095 per KWH
Live aboard Fee \$70.00 per month*

UNION WHARF / CITY DOCK

Temporary Tie Up (up to 4 hours) \$5.00
\$10.00 Over 35'
Nightly Stay (**3 day Maximum**) \$ 25.00
\$35.00 Over 35'

***12.84% WA State Leasehold Excise Tax assessed in
addition to Port charges for stays of 30 days or more.
If stay does exceed 30 days, the leasehold tax will be added to the
first 29 days.**



POINT HUDSON

Service Rates – Effective January 1, 2016
Approved by Port Commission on November

Reservation Fee \$ 7.00 per reservation **

MOORAGE

Nightly \$1.25 ft/night
(over 18 ft. beam) \$1.50 ft./night
Temporary Tie-up (up to 4 hours) \$5.00
35' and over \$10.00

Nightly Electrical \$5.00/per night
55' or over \$10.00/per night

Limited Access \$6.50 ft./month
Live aboard Fee \$70.00 per month

Monthly Moorage (October – April)
(ASK ABOUT AVAILABILITY AND RATES)

RV PARK

(Summer May- Sept)

Nightly - Premium \$55.00 per night-summer
Nightly - Hookup \$45.00 per night-summer

(Winter Oct-April)

Monthly (winter) \$450.00 per month*
Nightly - Premium \$45.00 per night-winter
Nightly -Hookup \$40.00 per night-winter

Nightly – back row \$35.00 per night year round
Dry Camp Sites \$30.00 per night year round

Tank – Dump Fee \$7.00

Kayak/ Rowing Shell Storage \$25.00 / month

***12.84% WA State Leasehold Excise Tax assessed in addition to Port charges for stays of 30 days or more.**
If stay does exceed 30 days, the leasehold tax will be added to the first 29 days.

****not applied to stay**

PO Box 1180 * Port Townsend WA 98368
(360) 385-2828 www.portoft.com



YARD

Service Rates – Effective January 1, 2016
Approved by Port Commission on November

70/75 TON LIFTS (based on hull length)

Up to 31'	\$7.95 per ft. **
32-41'	\$9.00 per ft. **
42-51'	\$9.90 per ft. **
52-61'	\$10.15 per ft. **
62+	\$11.15 per ft. **

\$150 min. hoist fee

Lay day rates \$.63 per ft./day (work yard) *based on overall length*

Wash down fee \$1.50 per ft. per ½ hour **

300 TON LIFT (based on hull length)

Up to 70'	\$15.00 per ft.
71-89'	\$15.85 per ft.
90'+	\$18.20 per ft.

\$500 min. hoist fee

Lay day rates (Shipyards)- (5 day min.)

Up to 70'	\$.75/ft./day
71 to 89'	\$.95/ft./day
90'+	\$1.15/ft./day

Lay day discount of 20% for long-term projects begins on day 91 and is not retroactive

Wash Down fee \$3.00 per ft. per hour **

(300 Ton lift only) There will be an additional 3% of the value of improvements & enhancements to the vessel made by anyone other than the owner or crew while the vessel is in the Port of Port Townsend.

- One-way or inspections 60% of R/T
- Live aboard fee \$70 per month (90 day max.)
- Additional tarp fee may be required on larger projects
- Inactive storage yard (subject to avail) \$6.50/ft./mo.
- Blocking rental off Port property \$1.00 per ft.
- Delinquency Procedures in accordance to RCW53.08.320
- **All vessels must provide current documentation and proof of \$300,000 liability insurance prior to haul out**

** 12.84% WA State Leasehold Excise Tax assessed in addition to Port charges for stays of 30 days or more.
If stay exceeds 30 days, the leasehold tax will be added to the first 29 days.*

** Subject to WA state sales tax

PO Box 1180 * Port Townsend WA 98368
(360) 385-6211 www.portofpt.com



HERB BECK MARINA

QUILCENE

Service Rates – Effective January 1, 2016

Approved by Port Commission on

MOORAGE

Nightly guest \$.50 per ft. per night

MONTHLY

Up to 24 ft.	\$6.42 per ft.*
25-29 ft.	\$6.72 per ft.*
30-35 ft.	\$6.84 per ft.*
36-45 ft.	\$7.32 per ft.*
46-50 ft.	\$7.82 per ft.*
51-60 ft.	\$8.08 per ft.*
Limited access	\$3.85 per ft.*
Live aboard fee	\$70.00 per month*
Base electric Fee	\$8.25 per month
Electric connect fee	\$30.00
Metered electric @	\$.095 per KWH

CAMPING

Camping space	\$10.00 per night
Nightly RV space	\$20.00 per night

LAUNCH RAMP

Launch ramp fee	\$10.00 per day
Annual Ramp Pass	\$70.00 per yr.**

**Free with verified VA determination

***12.84% WA State Leasehold Excise Tax assessed in addition to Port charges for stays of 30 days or more.**
If stay does exceed 30 days, the leasehold tax will be added to the first 29 days.



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

WARRANT/ELECTRONIC PAYMENT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 055302 through No. 055319 in the amount of \$100,038.40 and Electronic Payment in the amount of \$45,481.60, are approved for payment for a total amount of \$145,520.00 on this 9th day of November, 2015.

For: **Payroll and Benefits**

Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

S. Abigail Berg, Director of Finance
And Administration

Manual Check and Payment Register
 Journal Posting Date: 10/30/2015
 Register Number: MC-000069

Port of Port Townsend (PTA)

Bank: K KITSAP BANK

Check Number/ Invoice Number	Check Date Invoice Date	Vendor Number Invoice Amount	Discount	Distribution Amount	Check Amount
W00028	11/2/2015	INT030 Internal Revenue Service			19,105.49
Check Comment: Payroll Taxes 10/15 - 10/31/15					
CKW0002801	11/2/2015	19,105.49	0.00	19,105.49	
G/L Account: 213-6000-00 PAYROLL TAXES PAYABLE					
W00029	11/3/2015	AFL010 AFLAC			783.75
Check Comment: Aflac 10/2015					
CKW0002901	11/3/2015	783.75	0.00	783.75	
G/L Account: 213-6200-00 EMPLOYEE DEDUCTION - INSURANCE					
W00030	11/3/2015	WA1801 State of Washington			24,467.36
Check Comment: DRS 10/2015					
CKW0003001	11/3/2015	24,467.36	0.00	7,166.79	
G/L Account: 213-5400-00 PERS PLAN II PAYABLE					
G/L Account: 213-5450-00 PERS PLAN III PAYABLE					
G/L Account: 781-2400-30 EE BENEFITS - HCA / DRS					
Check W00030 Total: 24,467.36					
W00031	11/3/2015	WA0302 State of Washington			1,125.00
Check Comment: DC 10/16 - 10/31/15					
CKW0003101	11/3/2015	1,125.00	0.00	1,125.00	
G/L Account: 213-5500-00 EE DEFERRED COMP PAYABLE					
Bank K Total: 45,481.60					
Report Total: 45,481.60					

Bank Code: W - WARRANTS PAYABLE							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
055313	10/30/2015	HEA050	Health Equity Attn: Member's Services				
			10/31/2015	10/30/2015	300.00	0.00	300.00
			Northwest Administrators, Inc.				Check Entry Number: 001
055314	10/30/2015	NOR020	10/31/2015	10/30/2015	27,858.60	0.00	27,858.60
			Peninsula Credit Union				Check Entry Number: 001
055315	10/30/2015	PEJ001	10/31/2015	10/30/2015	250.00	0.00	250.00
			Auditor's Revolving Fund				Check Entry Number: 001
055316	10/30/2015	POR001	10/31/2015	10/30/2015	37,096.86	0.00	37,096.86
			James Spear				Check Entry Number: 001
055317	10/30/2015	SPE010	10/31/2015	10/30/2015	250.00	0.00	250.00
			Teamsters Local 589				Check Entry Number: 001
055318	10/30/2015	TEA001	10/31/2015	10/30/2015	1,336.00	0.00	1,336.00
			State of Washington				Check Entry Number: 001
055319	10/30/2015	WA0801	HCA 10/31/2015	10/30/2015	16,478.00	0.00	16,478.00
							Check Entry Number: 001
				Report Total:	83,569.46	0.00	83,569.46



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 055320 through No. 055382, are approved for payment in the amount of \$116,006.00 on this 9th day of November, 2015.

For: **Accounts Payable**

Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

S. Abigail Berg, Director of Finance
And Administration

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
055320	11/9/2015	A+E001	A+ Equipment Rentals, Inc 119250	10/21/2015	390.80	0.00	390.80 Check Entry Number: 001
055321	11/9/2015	ADM002	Admiral Ship Supply Inc. 10/31/15S	10/31/2015	4,842.77	0.00	4,842.77 Check Entry Number: 001
055322	11/9/2015	ALL060	Tami Allen 10/30/2015	10/30/2015	177.72	0.00	177.72 Check Entry Number: 001
055323	11/9/2015	ARR010	Arrow Lumber Port Townsend 10/28/2015S	10/28/2015	556.24	0.00	556.24 Check Entry Number: 001
055324	11/9/2015	BER040	Abigail Berg 10/31/2015	10/31/2015	149.63	0.00	149.63 Check Entry Number: 001
055325	11/9/2015	BRE020	Bill Bressler 10222015	10/22/2015	276.95	0.00	276.95 Check Entry Number: 001
055326	11/9/2015	CAI040	AI Cairns 10/31/2015	10/31/2015	105.80	0.00	105.80 Check Entry Number: 001
055327	11/9/2015	CAR001	Carl's Building Supply 10/31/2015S	10/31/2015	1,558.56	0.00	1,558.56 Check Entry Number: 001
055328	11/9/2015	CEN010	Central Welding Supply 97216	10/27/2015	53.53	0.00	53.53 Check Entry Number: 001
055329	11/9/2015	CEN040	CENTURYLINK 10/19/2015	10/19/2015	2,789.67	0.00	2,789.67 Check Entry Number: 001
055330	11/9/2015	CHY001	Chyna Sea Ventures, LTD 150007-B	11/2/2015	700.00	0.00	700.00 Check Entry Number: 001
055331	11/9/2015	CIT001	City Of Port Townsend 09/30/2015,2 10/31/2015	9/30/2015 10/31/2015	645.92 16,975.82	0.00 0.00	645.92 16,975.82 Check Entry Number: 001
Check 055331 Total:					17,621.74	0.00	17,621.74
055332	11/9/2015	CLI070	Brad Clinefelter 10/31/2015	10/31/2015	73.60	0.00	73.60 Check Entry Number: 001
055333	11/9/2015	COO050	Cooper Fuel & Auto Repair 10/31/2015S	10/31/2015	2,556.38	0.00	2,556.38 Check Entry Number: 001
055334	11/9/2015	DIN020	Richard Dinkelmann 10/282015	10/28/2015	55.45	0.00	55.45 Check Entry Number: 001
055335	11/9/2015	DMD005	DM Disposal Co. Inc. 11/01/2015S	11/1/2015	7,325.47	0.00	7,325.47 Check Entry Number: 001
055336	11/9/2015	GOO002	Good Man Inc. 83948	11/1/2015	561.96	0.00	561.96 Check Entry Number: 001
055337	11/9/2015	GOO020	Goodstein Law Group 1201510	11/2/2015	2,400.00	0.00	2,400.00 Check Entry Number: 001
055338	11/9/2015	HAD001	Hadlock Building Supply 10/25/2015	10/25/2015	381.78	0.00	381.78 Check Entry Number: 001
055339	11/9/2015	HAN001	Hanson Electric 115282	10/28/2015	6,916.60	0.00	6,916.60 Check Entry Number: 001
055340	11/9/2015	HAN040	Pete Hanke 10/31/2015	10/31/2015	414.46	0.00	414.46 Check Entry Number: 001
055341	11/9/2015	HEN002	Henery Hardware				Check Entry Number: 001
			552086	9/28/2015	37.04	0.00	37.04
			552120	9/28/2015	65.36	0.00	65.36
			552122	9/28/2015	85.12	0.00	85.12
			552131	9/28/2015	15.28	0.00	15.28
			552185	9/29/2015	11.31	0.00	11.31
			552223	9/29/2015	28.69	0.00	28.69
			552268	9/29/2015	29.60	0.00	29.60
			552295	9/30/2015	32.69	0.00	32.69
			552432	10/1/2015	9.35	0.00	9.35
			5524441	10/1/2015	11.29	0.00	11.29
			552451	10/1/2015	37.04	0.00	37.04
			552476	10/1/2015	8.27	0.00	8.27
			552530	10/2/2015	5.00	0.00	5.00
			552570	10/2/2015	32.27	0.00	32.27
			552592	10/2/2015	8.60	0.00	8.60
			552719	10/5/2015	11.42	0.00	11.42
			552798	10/5/2015	8.71	0.00	8.71
			552808	10/6/2015	177.33	0.00	177.33
			552819	10/6/2015	10.38	0.00	10.38
			552824	10/6/2015	13.07	0.00	13.07
			552842	10/6/2015	15.24	0.00	15.24
			552879	10/6/2015	5.65	0.00	5.65
			552946	10/7/2015	105.57	0.00	105.57
			553068	10/8/2015	13.70	0.00	13.70
			553178	10/9/2015	49.64	0.00	49.64
			553319	10/12/2015	47.94	0.00	47.94
			553335	10/12/2015	39.21	0.00	39.21
			553342	10/12/2015	29.41	0.00	29.41
			553370	10/13/2015	32.68	0.00	32.68
			553376	10/13/2015	30.50	0.00	30.50
			553430	10/13/2015	74.07	0.00	74.07
			553447	10/13/2015	14.34	0.00	14.34
			553488	10/14/2015	17.40	0.00	17.40
			553542	10/14/2015	13.07	0.00	13.07
			553561	10/14/2015	31.81	0.00	31.81
			553589	10/15/2015	62.11	0.00	62.11
			553626	10/15/2015	39.23	0.00	39.23
			553707	10/16/2015	108.98	0.00	108.98
			553764	10/16/2015	2.35	0.00	2.35

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			553766	10/16/2015	108.99	0.00	108.99
			553884	10/19/2015	33.27	0.00	33.27
			553887	10/19/2015	13.06	0.00	13.06
			553888	10/19/2015	29.42	0.00	29.42
			553997	10/20/2015	39.23	0.00	39.23
			554254	10/22/2015	1.52	0.00	1.52
			554359	10/23/2015	21.79	0.00	21.79
			Check 055341 Total:		1,587.44	0.00	1,587.44
055342	11/9/2015	HEN004	Henery's Garden Center				Check Entry Number: 001
			512924	10/19/2015	43.59	0.00	43.59
			513307	10/28/2015	43.59	0.00	43.59
			Check 055342 Total:		87.18	0.00	87.18
055343	11/9/2015	HEN006	Quiltcene Henery's Hardware				Check Entry Number: 001
			10/25/2015S	11/25/2015	3.26	0.00	3.26
055344	11/9/2015	HIL010	M, W, Hillman Consulting				Check Entry Number: 001
			11/01/2015	11/1/2015	382.50	0.00	382.50
055345	11/9/2015	KEN010	Kendrick Equipment LTD				Check Entry Number: 001
			U2732	10/22/2015	934.38	0.00	934.38
055346	11/9/2015	MCS050	Mc Squared, Inc				Check Entry Number: 001
			14181	10/29/2015	2,158.85	0.00	2,158.85
055347	11/9/2015	MIL040	James Milner				Check Entry Number: 001
			10/22/2015	10/22/2015	254.11	0.00	254.11
055348	11/9/2015	MUN010	Municipal Research & Ser. Ctr.				Check Entry Number: 001
			11/02/2015	11/2/2015	120.00	0.00	120.00
055349	11/9/2015	MUR002	Murrey's Disposal Co, Inc.				Check Entry Number: 001
			4168802	11/1/2015	34.15	0.00	34.15
			4168870	11/1/2015	96.88	0.00	96.88
			4168952	11/1/2015	391.61	0.00	391.61
			Check 055349 Total:		522.64	0.00	522.64
055350	11/9/2015	NEL001	Sue Nelson				Check Entry Number: 001
			10/31/2015	10/31/2015	427.50	0.00	427.50
055351	11/9/2015	NWM010	NW Management Consulting, Inc.				Check Entry Number: 001
			165-4-3	11/2/2015	2,650.00	0.00	2,650.00
055352	11/9/2015	O'RE030	O'Reilly Auto Parts				Check Entry Number: 001
			3939244476	11/4/2015	25.05	0.00	25.05
055353	11/9/2015	OES001	OESD 114				Check Entry Number: 001
			15160000116	10/21/2015	2,035.00	0.00	2,035.00
			1516000180	10/22/2015	2,035.00	0.00	2,035.00
			1516000233	11/2/2015	2,035.00	0.00	2,035.00
			Check 055353 Total:		6,105.00	0.00	6,105.00
055354	11/9/2015	OLY002	SupplyWorks				Check Entry Number: 001
			348501354	9/30/2015	15.04	0.00	15.04
			348501362	9/30/2015	562.99	0.00	562.99
			349098210	10/7/2015	283.29	0.00	283.29
			349671651	10/14/2015	333.90	0.00	333.90
			350246179	10/21/2015	191.10	0.00	191.10
			350246187	10/21/2015	137.99	0.00	137.99
			Check 055354 Total:		1,524.31	0.00	1,524.31
055355	11/9/2015	PAC004	Pacific Office Equipment Co				Check Entry Number: 001
			10312015	10/31/2015	1,125.77	0.00	1,125.77
055356	11/9/2015	PET020	Peters Marine Services				Check Entry Number: 001
			691885	10/29/2015	65.40	0.00	65.40
055357	11/9/2015	PHI010	Philips Publishing Group				Check Entry Number: 001
			23796	11/2/2015	1,020.00	0.00	1,020.00
055358	11/9/2015	PHO030	Phoenix Enviromental Services, Inc				Check Entry Number: 001
			2154263	10/7/2015	38,896.65	0.00	38,896.65
055359	11/9/2015	POR006	Port Supply				Check Entry Number: 001
			0006313	10/21/2015	16.33	0.00	16.33
055360	11/9/2015	POR025	Port Townsend Muffler & Fab.				Check Entry Number: 001
			11852	10/30/2015	192.83	0.00	192.83
055361	11/9/2015	POW070	Powerplan - OIB				Check Entry Number: 001
			9705349	10/30/2015	85.93	0.00	85.93
055362	11/9/2015	PUD001	Pud District #1				Check Entry Number: 001
			10/31/2015	10/31/2015	338.69	0.00	338.69
055363	11/9/2015	PUD005	PUD #1 of Jefferson County				Check Entry Number: 001
			10212015	10/21/2015	471.25	0.00	471.25
055364	11/9/2015	PUG030	Puget Sound Data Systems				Check Entry Number: 001
			23603	10/1/2015	245.53	0.00	245.53
			23648	11/3/2015	284.50	0.00	284.50
			Check 055364 Total:		530.03	0.00	530.03
055365	11/9/2015	QUI010	Quimper Mercantile				Check Entry Number: 001
			144042	10/29/2015	73.53	0.00	73.53
055366	11/9/2015	SAF001	Safeway, Inc.				Check Entry Number: 001
			10/31/2015S	10/31/2015	1,056.19	0.00	1,056.19
055367	11/9/2015	SEC010	Security Services				Check Entry Number: 001
			91407	11/1/2015	164.00	0.00	164.00
055368	11/9/2015	SHO010	Shold Excavating Inc				Check Entry Number: 001
			33511	11/2/2015	63.00	0.00	63.00
055369	11/9/2015	SIG020	The Station Signs & Screen Printing				Check Entry Number: 001
			1510063	10/22/2015	27.25	0.00	27.25
055370	11/9/2015	SPE001	SOS Printing				Check Entry Number: 001
			52844	10/21/2015	49.27	0.00	49.27

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
055371	11/9/2015	STA005	Staples Credit Plan 10/15/2015	10/15/2015	53.15	0.00	53.15	Check Entry Number: 001
055372	11/9/2015	SUN003	Sunshine Propane 86440	10/23/2015	745.84	0.00	745.84	Check Entry Number: 001
055373	11/9/2015	TER030	Terrapin Architecture PC 15-250	10/21/2015	583.00	0.00	583.00	Check Entry Number: 001
055374	11/9/2015	TUC050	Stephen Tucker 10/31/2015	10/31/2015	819.23	0.00	819.23	Check Entry Number: 001
055375	11/9/2015	TWI001	Spectra Laboratories - Kitsap 15-07688	10/23/2015	69.00	0.00	69.00	Check Entry Number: 001
055376	11/9/2015	UPS020	The UPS Store 10/31/2015	10/31/2015	10.59	0.00	10.59	Check Entry Number: 001
055377	11/9/2015	US0000	United States Postmaster 10/31/2015	10/31/2015	310.00	0.00	310.00	Check Entry Number: 001
055378	11/9/2015	VER001	Verizon Wireless, Bellevue 9754010197	10/15/2015	231.22	0.00	231.22	Check Entry Number: 001
055379	11/9/2015	WA1230	Washington State OMWBE 30311091	10/20/2015	100.00	0.00	100.00	Check Entry Number: 001
055380	11/9/2015	WES006	Westbay Auto Parts, Inc. 10/25/2015S	10/25/2015	633.73	0.00	633.73	Check Entry Number: 001
055381	11/9/2015	WIN003	Windridge Solutions 255	10/2/2015	1,425.00	0.00	1,425.00	Check Entry Number: 001
055382	11/9/2015	ZEE001	Zee Medical Service Co 68297265	10/23/2015	157.79	0.00	157.79	Check Entry Number: 001
Report Total:					116,006.00	0.00	116,006.00	