



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

**Port of Port Townsend  
1<sup>st</sup> Monthly Regular Meeting Agenda  
Wednesday, October 14, 2015, 1:00 PM  
Port Commission Building  
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Consent Agenda
  - A. Approval of Meeting Minutes – September 23, 2015.....1-2
  - B. Operations Reports – September 2015.....3-5
  - C. Approval of Warrants
- IV. Public Comments (not related to Agenda)
- V. Second Reading (Action Items)
  - A. Boat Ramp.....6-7
  - C. 2016 Budget.....8
- VI. First Reading (discussion only)
  - A. Armory Building Fire Protection System Bid Results.....9
- VII. Potential Immediate Action Items (unanimous Commission approval required)
  - A. Acceptance of the Boatyard Stormwater Retrofit Project.....10
  - B. Quilcene Wastewater Feasibility Study.....11-14
- VIII. Staff Comments
- IX. Public Comments
- X. Commissioner Comments
- XI. **Next Meeting:** Wednesday, October 28, 2015 at 5:30 PM in the Port Commission Building, 333 Benedict Street, Port Townsend, WA.
- XII. Executive Session (if called)
- XIII. Adjournment

**PORT COMMISSION MEETING-- September 23, 2015**

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Clinefelter and Hanke  
Executive Director – Crockett  
Deputy Director - Pivarnik  
Auditor – Berg  
Minutes – Nelson

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Commissioner Tucker called the meeting to order at 5:30 PM.

**II. APPROVAL OF AGENDA:**

**Commissioner Tucker moved to approve the Agenda as presented.  
Commissioner Clinefelter seconded the motion.  
Motion carried by unanimous vote.**

**III. CONSENT AGENDA:**

A. Approval of Meeting Minutes – September 9, 2015

Approval of Public Workshop Minutes – September 9, 2015

B. Approval of Warrants

Warrant #055100 through #055113 in the amount of \$60,984.69 for Payroll & Benefits

Electronic Payment in the amount of \$24,994.39 for Payroll & Benefits

Warrant #055114 through #055155 in the amount of \$51,955.82 for Accounts Payable

Electronic Debit in the amount of \$10,578.85 for WA State Dept. of Revenue Combined

Excise Tax Return for August 2015

**Commissioner Tucker moved to approve the Consent Agenda as presented.**

**Commissioner Clinefelter seconded the motion.**

**Motion carried by unanimous vote.**

**IV. PUBLIC COMMENTS (Not related to agenda) (1:44):**

Bill Putney had a question on when the Advisory Committee will meet next.

George Yount commented on an email he sent today to the commissioners and senior staff regarding the reserve fund.

**V. SECOND READING (Action Items):**

**VI. FIRST READING (Discussion Only):**

A. Presentation of Draft 2016 Operating Budget (5:03):

Ms. Berg handed out the draft budget and the 2016 Operating Budget Assumption Summary, which she drafted. Discussions included the change of separating out maintenance payroll costs in each department from regular department payroll; whether the budget includes input from managers; that the Port is not covering its costs in haulout fees; the employee salary survey implementation; rate increases and subsequent revenue projections; potential rate increases and their effect on related expenses; Point Hudson revenue inclusion on revenue rate increase projection sheet; the allocation of environmental costs to primary department users and the airport inclusion in environmental cost allocation; overall cost cutting ideas. Also discussed were utility costs and illegal dumping with possible solutions and cost saving ideas.

**VII. POTENTIAL IMMEDIATE ACTION ITEMS):**

A. Stormwater Vault Work (48:58):

Mr. Pivarnik reviewed the stormwater work performed by Phoenix Environmental about four weeks ago and how the job could not be completed. He reported the quote received from Phoenix Environmental to complete the job was \$35K with a three-day completion. Mr. Pivarnik asked for bids from the original four bidders plus two others. He said Phoenix Environmental has an opening September 28, 2015 and if that did not work for the Port, it may be another month until they could come back. Commissioner Clinefelter asked the total cost to date. Original price was \$23,800, plus a \$10K change order, the total cost to present is \$38,300. Commissioner Clinefelter said he learned there were thirty-one catch basins and two vaults left to clean out. He added the additional work now pushes the cost to over \$72K. Mr. Pivarnik stated the amounts of water and sludge removal was underestimated. Commissioner Tucker asked for clarification on who underestimated those amounts. Mr. Pivarnik answered Reid Middleton and Landau.

**Commissioner Tucker moved to approve immediate action on the stormwater vault work.**

**Commissioner Clinefelter seconded the motion.**

**Motion carried by unanimous vote.**

**Commissioner Hanke moved to approve a contract with Phoenix Environmental for the stormwater vault-cleaning project, as described.**

**Commissioner Clinefelter seconded the motion.**

**Motion carried by unanimous vote.**

VIII. STAFF COMMENTS (56:02):

Ms. Berg reported that all but one of the new credit card machines have been installed in the offices; still waiting for one more machine for the yard office. She added it has been a successful transition. (Machines required for new credit cards, now required to contain chips.)

Ms. Nelson discussed the October WA Public Ports Association (WPPA) Small Ports Conference and the November WPPA Annual Meeting in Seattle.

Mr. Crockett informed he would attend the NODC meeting in Sequim tomorrow and the JPREP meeting in Chimacum on Friday.

IX. PUBLIC COMMENTS (59:12):

Vigo Anderson spoke about the budget and a letter in The Leader from a Port employee. Ron Hayes presented ideas on a budget summary.

George Yount discussed profit and loss and the strategic plan. He also asked for clarification on whether the boat ramp project was still moving forward. Commissioner Tucker replied that the commission at the previous meeting had unanimously approved a contract.

X. COMMISSIONER COMMENTS (1:14:25):

Commissioner Clinefelter asked whether the Port has a contract with anyone for soil remediation on an emergency basis. Mr. Pivarnik replied yes, and the contract with Pacific Environmental. Commissioner Clinefelter then asked about a derelict boat in the yard.

Commissioner Tucker asked the status of DNR and the destruction of boats.

XI. NEXT MEETING/PUBLIC WORKSHOP: Next regular meeting will be held Wednesday, October 14, 2015 at 1:00 PM, public workshop at 9:30 AM, in the Port Commission Building, 333 Benedict St, Port Townsend.

XII. EXECUTIVE SESSION:

XIII. ADJOURNMENT:

With no further business to come before the commission, the meeting adjourned at 6:48 PM.

ATTEST:

\_\_\_\_\_  
Stephen R. Tucker, President

\_\_\_\_\_  
Peter W. Hanke, Secretary

\_\_\_\_\_  
Brad A. Clinefelter, Vice President

# BOATHAVEN OPERATIONS REPORT/MOORAGE

MONTH: SEPT                      2015

DATE: 10/7/2015

MONTHLY PERMS: 365

MONTHLY GUESTS: 21

# OF SLIPS BY SIZE	OCCUPIED	empty	% occ.
25' <span style="float: right;">35</span>	34	1	97%
27' <span style="float: right;">11</span>	10	1	91%
30' <span style="float: right;">105</span>	103	2	98%
35' <span style="float: right;">24</span>	23	1	96%
40' <span style="float: right;">44</span>	42	2	95%
45' <span style="float: right;">41</span>	40	1	98%
50' <span style="float: right;">32</span>	31	1	97%
OVER 52' <span style="float: right;">7</span>	7	0	100%
TOTAL: <span style="float: right;">299</span>	290	9	AVG: 96%

LINEAR SPACE/FT	OCCUPIED	% OCCUPIED
LIMITED ACC. <span style="float: right;">1455</span>	1440	99%
TOTAL: <span style="float: right;">3806</span>	3656	AVG: 98%

	CURR	PREV MO	YTD
NIGHTLY GUESTS:	920	795	4456
CREDIT SYSTEM:	37	42	294
TEMP TIE UP:	34	38	164
FREE NIGHTS:	0	0	10
PTYC:	19	52	166
RAMP/DAILY:	112	93	1026
RAMP/ANNUAL:	8	32	414
RAMP NOT PAID:	3	10	44

WAIT LISTS	
25' PLEA:	18
27' PLEA:	0
30' PLEA:	56
35' PLEA:	32
40' PLEA:	52
45' PLEA:	19
50' PLEA:	21
OVER 52':	9
OVERWID	0
30' COMM.	0
40' COMM.	0
50' COMM:	1

TOTAL OCCUPANCY %: 97%

# Port of Port Townsend

## POINT HUDSON MARINA & RV PARK

### MONTHLY OCCUPANCY REPORT

2015

### & 5 YEAR COMPARISON

MARINA NIGHTLY GUEST NIGHTS											
	2011		2012		2013		2014		2015		
	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	
JAN	32	32	28	28	58	58	53	53	83	83	JAN
FEB	77	109	96	124	80	138	57	110	104	187	FEB
MAR	178	287	73	197	95	233	77	187	101	288	MAR
APRIL	180	467	240	437	159	392	209	396	163	451	APRIL
MAY	618	1085	541	978	605	997	585	981	619	1070	MAY
JUNE	582	1667	749	1727	606	1603	520	1501	537	1607	JUNE
JULY	1079	2746	1035	2762	1089	2692	993	2494	1018	2625	JULY
AUG	1131	3877	1178	3940	1188	3880	996	3490	1033	3658	AUG
SEPT	838	4715	831	4771	899	4779	778	4268	958	4616	SEPT
OCT	154	4869	175	4946	214	4993	120	4388			OCT
NOV	58	4927	86	5032	138	5131	114	4502			NOV
DEC	54	4981	65	5097	64	5195	52	4554			DEC

RV NIGHTLY GUEST NIGHTS											
	2011		2012		2013		2014		2015		
	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	
JAN	173	173	176	176	180	180	285	285	304	304	JAN
FEB	214	387	221	397	261	441	150	435	291	595	FEB
MAR	239	626	229	626	359	800	249	684	244	839	MAR
APRIL	341	967	445	1071	209	1009	546	1230	652	1491	APRIL
MAY	717	1684	638	1709	637	1646	706	1936	955	2446	MAY
JUNE	713	2397	645	2354	910	2556	1015	2951	1036	3482	JUNE
JULY	1215	3612	1247	3601	1275	3831	1169	4120	1202	4684	JULY
AUG	1257	4869	1300	4901	1293	5124	1228	5348	1287	5971	AUG
SEPT	1062	5931	1076	5977	1079	6203	1120	6468	1072	7043	SEPT
OCT	501	6432	580	6557	694	6897	796	7264			OCT
NOV	258	6690	290	6847	352	7249	432	7696			NOV
DEC	176	6866	246	7093	165	7414	269	7965			DEC

PERMANENT & SEASONAL TENANT SUMMARY				
	AVAIL/GOAL	OCCUPIED		%
LTD ACCESS MOORAGE	40 SLIPS	40	42	100%
COMMERCIAL MOORAGE	850 FEET	745	745	88%
SEASONAL MOORAGE	32 SLIPS	0	0	0%
SEASONAL RV'S	10 SITES	0	0	0%
UNDESIRABLE	1 SLIPS	3	0	300%

STORAGE OPERATIONS REPORT									DATE:	10/8/2015
September-15										
	SEPT 2012	SEPT 2013	SEPT 2014	SEPT 2015	2012 YEAR TO DATE	2013 YEAR TO DATE	2014 YEAR TO DATE	2015 YEAR TO DATE	REMARKS	
<b>HAUL-OUT</b>										
BOAT YARD - OUT	70	80	74	71	611	616	635	639		
BOAT YARD - IN	60	75	68	62	615	590	642	624		
67% RE-BLOCK	3	6	7	7	27	48	49	44		
40% INSPECTION	4	3	6	7	25	29	30	22		
OTHER	2	0	1	0	20	17	32	33		
<b>SUB TOTAL</b>	<b>187</b>	<b>140</b>	<b>164</b>	<b>147</b>	<b>1136</b>	<b>1242</b>	<b>1215</b>	<b>1362</b>		
<b>SHIP - OUT</b>										
SHIP - OUT	12	15	12	13	109	124	105	101		
SHIP - IN	12	8	8	10	109	110	111	95		
SHIP - RE-BLOCK	0	1	2	1	8	10	2	7		
SHIP-INSPECTION	1	1	0	0	5	1	5	2		
SHIP - OTHER	0	0	0	0	3	2	5	2		
<b>SUB TOTAL</b>	<b>25</b>	<b>25</b>	<b>22</b>	<b>23</b>	<b>231</b>	<b>244</b>	<b>229</b>	<b>209</b>		
<b>TOTAL</b>	<b>189</b>	<b>178</b>	<b>141</b>	<b>171</b>	<b>1529</b>	<b>1544</b>	<b>1627</b>	<b>1569</b>		
<b>STORAGE</b>					<b>OFF PORT PROPERTY</b>					
PTBH - START	66	78	68	70	FLY - 1					
PTBH - END	68	76	71	78	GOLD STAR - 5					
PTBH-O.P.P.	20	21	23	21	HAVEN - 2					
SHIP-START	8	9	13	13	PT CO-OP - 11					
SHIP-END	8	14	16	16	TBM - SHIP - 1					
SHIP-O.P.P.	1	2	1	1	STEELHEAD - 1					
					STEPHENS - 0					
									PERMS PAID R/T	
									BOATS	
Longterm/boats	19	20	20	27						
<b>JCIA OPERATIONS REPORT</b>										
HANGERS	13	13	13	13						
TIE DN - PAVED	2	2	2	2						
TIE DN - GRASS	1	0	0	0						
TIE DN - NIGHTLY	11	5	13	10						
W/L - HANGERS	0	0	0	0						



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

## WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 055244 through No. 055246, are approved for payment in the amount of \$6,750.00 on this 14th day of October, 2015.

For: **Accounts Payable**

\_\_\_\_\_  
Commissioner Stephen R. Tucker

\_\_\_\_\_  
Commissioner Brad A. Clinefelter

\_\_\_\_\_  
Commissioner Pete W. Hanke

\_\_\_\_\_  
S. Abigail Berg, Director of Finance  
And Administration

Check Register

Journal Posting Date: 10/14/2015

Register Number: CD-000578

Port of Port Townsend (PTA)

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
055244	10/14/2015	GOO020	Goodstein Law Group					Check Entry Number: 001
			1201509	10/2/2015	2,400.00	0.00	2,400.00	
055245	10/14/2015	HIL050	Myron Hillman					Check Entry Number: 001
			09/30/2015	9/30/2015	850.00	0.00	850.00	
055246	10/14/2015	NWM010	NW Management Consulting, Inc.					Check Entry Number: 001
			165-4-2	9/29/2015	3,500.00	0.00	3,500.00	
				Report Total:	6,750.00	0.00	6,750.00	



**PORT OF PORT TOWNSEND**

**MEETING OF:**                   **October 14, 2015**

**AGENDA ITEM:**               **V. Second Reading**  
  **A. Boat Ramp**

**BACKGROUND:**

The second contractor involved in our boat ramp project is a vendor that is to supply handling floats for the ramp. This has been bid and Topper Industries out of Woodland, WA was the low bidder at \$ 32,870. These are stock docks and available for delivery in November.

**Executive Director's Recommendation:**

Authorize the Deputy Director to sign attached proposed contract.

**Proposal / Contract**

WA-TOPPEII121OR  
OR- 128371  
CA-776888



**TOPPER INDUSTRIES, INC.**

P.O. Box 2050  
Woodland, WA. 98674  
Phone (360) 841-8320 / Fax (360) 841-8021

PROPOSAL SUBMITTED TO Port of Port Townsend	PHONE (360) 385-0656	DATE 09/25/2015
STREET P.O. Box 1180	FAX	JOB LOCATION Port Townsend, Washington
CITY, STATE, ZIP CODE Port Townsend, Washington 98368	JOB PHONE	
CONTACT Jim Pivarnik, Deputy Director	EMAIL jim@portofpt.com	

We hereby submit specifications and estimates for:

One (1) each 6' x 10' Topper Glue Laminated Timber Boarding Float,  
Three (3) each 6' x 20' Topper Glue Laminated Timber Boarding Floats, to include;

1. 3 1/8" x 9" glulam wales / end caps, coastal DF – 24Fv4, industrial, no camber.
2. Dimensional lumber bridges / diagonals / deck supports / rub rails, DF #1, S4S, FOHC.
3. Glulams and dimensional lumber pressure treated 0.60 ACZA.
4. All steel hardware hot dipped galvanized.
5. Fasteners on the corner hinges and inside corner angles are 5/8" diameter, grade 2 bolts.
6. Six sided polyethylene tub floats. Floats to be oriented on outside edge of docks.
7. Add pressure treated plywood over floats to stiffen dock. Fasten with adhesive and screws.
8. 1 1/2" x 1 1/2" x 1" deep, 70% open, molded fiberglass grating for the deck. Color gray.
9. Four each 10" heavy duty sea gull cleats per section.
10. Two (2) each pile retainers lined with UHMW. Retainers to have a removable fish plate.
11. Pile retainers designed to minimize side to side dock movement.
12. Two (2) each grounding legs on first two dock sections.
13. Forty (40) lineal feet of 2" x 6" timber rub rail per dock, pressure treated CA .40 or refusal.
14. Galvanized steel spyder angles to attach diagonal supports. Fastened with 5/8" fasteners.
15. Drawings for review / approval.
16. Freight – FOB job site truck, Port Townsend, Washington.....\$32,870.00 \*

\*Sales tax and environmental / building permits, if applicable, have not been included.

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Thirty Two Thousand Eight Hundred Seventy and 00/100 dollars (\$ 32,870.00).

Payment to be made as follows:

Terms: Net 20 days delivery.

**INTEREST OF 1-1/2% PER MONTH WILL BE CHARGED ON ACCOUNTS PAST DUE**

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory. The conditions of this contract printed on the back of this form have been read and understood and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

TOPPER  
Authorized  
Signature \_\_\_\_\_

**Note:** This proposal may be  
withdrawn by us if not accepted within 10 days.

**PORT OF PORT TOWNSEND**

**MEETING OF:**                   **October 14, 2015**

**AGENDA ITEM:**               **V. Second Reading**  
  **B. 2016 Budget**

**BACKGROUND:**

Staff will present the revised draft of the 2016 budget.

**Executive Director's Recommendation:**

For discussion and direction.

**PORT OF PORT TOWNSEND**

**MEETING OF:**                   **October 14, 2015**

**AGENDA ITEM:**               **VI. First Reading**  
  **A. Armory Building Fire Protection System –**  
  **Bid Results**

**BACKGROUND:**

Bids for the fire protection system were received from three different companies. Bids were opened yesterday at 4 PM. Results will be presented.

**Executive Director's Recommendation:**

For discussion and direction.

## PORT OF PORT TOWNSEND

**MEETING OF:**       **October 14, 2015**

**AGENDA ITEM:**   **VII. Potential Immediate Action**  
                          **A. Acceptance of the Boatyard Stormwater Retrofit Project**

**BACKGROUND:**

In accordance with RCW 60.28.051 – Duties of disbursing officer upon completion of contract, the Department of Revenue, Employment Security Department and the Department of Labor and Industries has been notified that this project has been completed and requested a release from those state agencies which will allow me to disburse the contract retainage to the general contractor, Seton Construction, Inc.

Further, in accordance with RCW 39.08.030 – Conditions of Bond – Notice of Claim – Action on Bond – Attorney’s fees, the governing body, Port Commission, is required to officially accept the project completion.

**Executive Director’s Recommendation:**

We are requesting the Commission officials accept the completed work of the AWOS project.

## PORT OF PORT TOWNSEND

**MEETING OF:** October 14, 2015

**AGENDA ITEM:** VII. Potential Immediate Action  
B. Quilcene Wastewater Feasibility Study

### **BACKGROUND:**

In October of 2012 the Port submitted an application, and the County approved the use of Public Infrastructure Funds to complete a wastewater feasibility study for the Quilcene commercial district. It has been four years and nothing has been done to start this project. All of the parties thought that Jefferson County was the likely agency to manage it. Port representatives met with the County to see how this project could move forward and offered assistance. It was determined that the Port has the authority and as the project sponsor could take the lead on this project. This project will not cost the Port any monies and the Deputy Director's time will be paid for from the grant. I have attached a summary for your use of the key points of this project.

### **Executive Director's Recommendation:**

Authorize the Deputy Director to act as lead to facilitate a contract with an engineering firm to produce this feasibility study.

- In 2012 Jefferson County awarded \$100,000 for analysis of the wastewater management needs in the Quilcene Village Center, a linear strip of one hundred commercially zoned properties along Hwy 101.
- The grant mechanism is called "PIF", Jefferson County's **Public Infrastructure Fund**. The legislated (and very limited) purpose of this fund is to build or improve public infrastructure important to the County's economic development. Only public agencies are eligible to apply for and receive PIF grants.
- Funding for the County's PIF account comes from State legislation allowing qualifying rural counties to retain .09% of the State portion of the retail sales tax. (In other words, it is tax money collected from sales in Jefferson County, and returned to us to fund projects that will produce even MORE sales tax revenue.) All economically disadvantaged rural counties in WA State qualify for this State allocation, but counties have named their local funds differently, e.g. Clallam County calls theirs an "Opportunity Fund".
- The grant application to address Quilcene's wastewater problem was prepared by a volunteer team of Quilcene citizens and officially submitted June 15, 2011 by the Port of Port Townsend on Quilcene's behalf.
- The proposal requested \$100,000 to fund a "feasibility analysis" and preliminary design for wastewater management system in Quilcene's Rural Village Center. This area of Quilcene is zoned "commercial" but cannot function as commercial since there is no functioning wastewater management system and most of the parcels are too small to accommodate both primary and reserve drain fields.
- The proposed feasibility analysis would determine appropriate technology, siting, benefits, capital and operating costs, potential ownership and management, and cost to property owners to hook up to a "large onsite septic system" (LOSS, the term describing this type of infrastructure).
- An important factor is restriction under Growth Management regulations . . . Quilcene is a "Rural Village Center" (the Jefferson County designation in our Comprehensive Plan) *aka* a "LAMIRD" (in State government terminology). LAMIRD stands for Limited Area of More Intensive Rural Development.
- "Sewers" are not permitted in LAMIRDS. According to the GMA sewers, i.e. wastewater *treatment* systems, are "urban level infrastructure" and require greater density. Sewers would only be appropriate for areas designated as cities, or for "urban growth areas" that are allowed to become part of an existing city or eventually incorporate as a new city.
- There were eleven grant proposals submitted for Jefferson County PIF funding in 2011, including two others for Quilcene infrastructure – one for public water system improvements to enable commercial fire flow capability, and one for resurfacing the tennis court at the Community Center. The latter was a "throw-away" because of its very tenuous connection to "economic development". But the County Parks Director agreed to submit it on Quilcene's behalf. This third Quilcene grant application was ultimately screened out of the PIF funding competition.
- Several months after the eleven PIF proposals were submitted, during the fall of 2011, Gov. Gregoire sent her proposed budget to the Legislature, with the funding source for PIF on the chopping block as one of the ways to balance the State budget.

- Seventeen Quilcene citizens sent letters in fall 2011 imploring the Governor NOT to cut funding from this source because rural infrastructure is critical to the economic survival of places like Quilcene. The letters argued that cutting this funding during a recession is precisely the WRONG thing to do.
- Quilcene citizens also kept constant contact with the Governor's budget staff, and lobbied Legislators Tharinger, VandeWege & Hargrove to vote against cutting that line item. We were told that many citizens around the State did likewise, saying that their counties had bonded against this ongoing sales tax revenue. They would have to default on their bond payments if this revenue stream was cut. (Jefferson County has done the same thing, to fund the Tri-Area wastewater management system.)
- In negotiations with the Governor's budget staff, the Legislature did not take the PIF cut to balance the budget. That revenue stream to the economically disadvantaged counties remained intact.
- With this assurance of continued funding, the County's 7-member PIF Advisory Board finally met in Nov 2011 to consider the eleven applications. The Board rejected six of the applications, including Quilcene tennis court resurfacing, for failure to meet the PIF requirement for infrastructure improvements to address economic development needs. Quilcene's Wastewater Management Feasibility Study and Quilcene's Commercial Fire Flow proposals both made it through the cut, along with two projects submitted by the City of Port Townsend, and one project submitted by the Jefferson Co. Public Works Department itself for pavement repair on Center Rd north of SR 104.
- Quilcene's two infrastructure projects received Ranking #1 and Ranking #2 by the PIF Board, and got UNANIMOUS voted support from the Board. The other three projects received either 5 out of 7 or 4 out of votes.
- The PIF Board made its funding recommendation to the Board of County Commissioners, who approved both Quilcene projects to receive 2012 fiscal year funding. Port Townsend's two projects were approved for 2013 funding, and the County's own road project was approved for 2014 funding.
- *All* of the "non-Quilcene" projects, slated for *later* funding than Quilcene's winning projects, received their PIF funding and completed construction by the end of 2014. *Nothing* has happened in regard to Quilcene's two (top-ranked and 2012-budgeted) projects.
- To accomplish the Quilcene wastewater management project, an RFP or RFQ was to be issued describing the work, and a wastewater engineering firm selected to conduct the analysis and prepare a preliminary design.
- Quilcene citizens have diligently worked for over four years to identify and describe the wastewater management need; lobby the State not to cut off the PIF revenue; appeal for the project to be submitted and approved for PIF funding; and urge the County to issue the RFP/RFQ and hire a contractor. Dozens of requests and queries have been made by Quilcene citizens and EDC/Team Jefferson members. Further, the County's wastewater management problem (including both Tri-Area and Quilcene) was selected as one of the "Five Big Things" for the County and the Districts to accomplish together in 2014. No reasonable explanation has been offered for inaction on this project.



### **Conclusion**

There is no question that the absence of wastewater management infrastructure is a major barrier to recovery of Quilcene's economic stability. Literally all of the private entrepreneurial development in Quilcene over the past four years would not have been possible without onsite septic systems. But the remaining undeveloped properties are too small to support individual-parcel systems. Those properties are functionally unusable.



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

### WARRANT/ELECTRONIC PAYMENT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 055156 through No. 055173 in the amount of \$99,955.48 and Electronic Payment in the amount of \$46,409.50, are approved for payment for a total amount of \$146,364.98 on this 14th day of October, 2015.

For: **Payroll and Benefits**

\_\_\_\_\_  
Commissioner Stephen R. Tucker

\_\_\_\_\_  
Commissioner Brad A. Clinefelter

\_\_\_\_\_  
Commissioner Pete W. Hanke

\_\_\_\_\_  
S. Abigail Berg, Director of Finance  
And Administration

Bank Code: W - WARRANTS PAYABLE								
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
055167	10/1/2015	HEA050	Health Equity Attn: Member's Services					Check Entry Number: 001
			09/30/2015	9/30/2015	300.00	0.00	300.00	
055168	10/1/2015	NOR020	Northwest Administrators, Inc.					Check Entry Number: 001
			10/01/2015	10/1/2015	27,858.60	0.00	27,858.60	
055169	10/1/2015	PEJ001	Peninsula Credit Union					Check Entry Number: 001
			09/30/2015	9/30/2015	250.00	0.00	250.00	
055170	10/1/2015	POR001	Auditor's Revolving Fund					Check Entry Number: 001
			09/30/2015	9/30/2015	37,836.88	0.00	37,836.88	
055171	10/1/2015	SPE010	James Speer					Check Entry Number: 001
			09/30/2015	9/30/2015	250.00	0.00	250.00	
055172	10/1/2015	TEA001	Teamsters Local 589					Check Entry Number: 001
			09/30/2015	9/30/2015	1,274.00	0.00	1,274.00	
055173	10/1/2015	WA0801	State of Washington					Check Entry Number: 001
			10/01/2015HCA	10/1/2015	15,880.74	0.00	15,880.74	
				<b>Report Total:</b>	<b>83,650.22</b>	<b>0.00</b>	<b>83,650.22</b>	

Manual Check and Payment Register  
 Journal Posting Date: 10/1/2015  
 Register Number: MC-000066

Port of Port Townsend (PTA)

Bank: K KITSAP BANK

Check Number/ Invoice Number	Check Date Invoice Date	Vendor Number	Invoice Amount	Discount	Distribution Amount	Check Amount
W00021 Check Comment: Pyaroll Taxes 9/16 - 9/30/2015 CKW0002101	10/2/2015	INT030	Internal Revenue Service			19,253.04
	10/2/2015		19,253.04	0.00	19,253.04	
	G/L Account: 213-6000-00		PAYROLL TAXES PAYABLE			
W00022 Check Comment: 9/30/2015 CKW0002201	10/5/2015	AFL010	AFLAC			783.75
	10/5/2015		783.75	0.00	783.75	
	G/L Account: 213-6200-00		EMPLOYEE DEDUCTION - INSURANCE			
W00023 Check Comment: DC 9/16 - 9/30/15 CKW0002301	10/5/2015	WA0302	State of Washington			1,040.00
	10/5/2015		1,040.00	0.00	1,040.00	
	G/L Account: 213-5500-00		EE DEFERRED COMP PAYABLE			
W00024 Check Comment: PERS 9/2015 CKW0002401	10/5/2015	WA1801	State of Washington			25,332.71
	10/5/2015		25,332.71	0.00		
	G/L Account: 213-5400-00		PERS PLAN II PAYABLE		7,372.36	
	G/L Account: 213-5450-00		PERS PLAN III PAYABLE		1,573.98	
	G/L Account: 781-2400-30		EE BENEFITS - HCA / DRS		6,381.37	
	<b>Check W00024 Total:</b>		<b>25,332.71</b>	<b>0.00</b>	<b>25,332.71</b>	<b>25,332.71</b>
	<b>Bank K Total:</b>		<b>46,409.50</b>	<b>0.00</b>	<b>46,409.50</b>	<b>46,409.50</b>
	<b>Report Total:</b>		<b>46,409.50</b>	<b>0.00</b>	<b>46,409.50</b>	<b>46,409.50</b>



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

## WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No 055174 through No. 055243 , are approved for payment in the amount of \$78,827.43 on this 14th day of October , 2015.

For: **Accounts Payable**

\_\_\_\_\_  
Commissioner Stephen R. Tucker

\_\_\_\_\_  
Commissioner Brad A. Clinefelter

\_\_\_\_\_  
Commissioner Pete W. Hanke

\_\_\_\_\_  
S. Abigail Berg, Director of Finance  
And Administration

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
055174	10/14/2015	A+E001	A+ Equipment Rentals, Inc				Check Entry Number: 001
			37940-1	9/25/2015	95.65	0.00	95.65
055175	10/14/2015	ADM002	Admiral Ship Supply Inc.				Check Entry Number: 001
			09/30/2015	9/30/2015	101.11	0.00	101.11
055176	10/14/2015	AMB001	AMB Tools & Equipment Co				Check Entry Number: 001
			T305167	9/1/2015	736.89	0.00	736.89
055177	10/14/2015	AME007	American Logowear				Check Entry Number: 001
			34334	9/10/2015	738.00	0.00	738.00
055178	10/14/2015	ARN060	Adam Arnett				Check Entry Number: 001
			09/10/2015	9/10/2015	45.85	0.00	45.85
055179	10/14/2015	ARR010	Arrow Lumber Port Townsend				Check Entry Number: 001
			09/28/2015	9/28/2015	365.13	0.00	365.13
055180	10/14/2015	BER040	Abigail Berg				Check Entry Number: 001
			09/30/2015	9/30/2015	342.63	0.00	342.63
055181	10/14/2015	BHS010	Builders Hardware & Supply Co.				Check Entry Number: 001
			S3433357.001	9/17/2015	30.12	0.00	30.12
055182	10/14/2015	BOU030	Thomas Boughner				Check Entry Number: 001
			09/30/2015	9/30/2015	25.59	0.00	25.59
055183	10/14/2015	CAI040	AI Cairns				Check Entry Number: 001
			09/30/2015	9/30/2015	39.10	0.00	39.10
055184	10/14/2015	CAR001	Carl's Building Supply				Check Entry Number: 001
			09/30/2015	9/30/2015	375.74	0.00	375.74
055185	10/14/2015	CEN035	CenturyLink				Check Entry Number: 001
			09/08/2015.2	9/8/2015	221.68	0.00	221.68
055186	10/14/2015	CEN040	CENTURYLINK				Check Entry Number: 001
			1352575718	9/19/2015	2,794.06	0.00	2,794.06
055187	10/14/2015	CIT001	City Of Port Townsend				Check Entry Number: 001
			09/30/2015	9/30/2015	12,352.69	0.00	12,352.69
055188	10/14/2015	CIT010	City of Port Townsend				Check Entry Number: 001
			3363	10/6/2015	186.00	0.00	186.00
055189	10/14/2015	CLI070	Brad Clinefelter				Check Entry Number: 001
			09/30/2015	9/30/2015	73.60	0.00	73.60
055190	10/14/2015	COO050	Cooper Fuel & Auto Repair				Check Entry Number: 001
			10/01/2015	10/1/2015	3,584.58	0.00	3,584.58
055191	10/14/2015	CRO001	Lawrence C Crockett				Check Entry Number: 001
			09302015	9/30/2015	182.21	0.00	182.21
055192	10/14/2015	DEL001	Delta Pollution Control, Inc				Check Entry Number: 001
			15940	7/20/2015	1,165.30	0.00	1,165.30
055193	10/14/2015	DMD005	DM Disposal Co., Inc.				Check Entry Number: 001
			10/01/2015	10/1/2015	6,663.67	0.00	6,663.67
055194	10/14/2015	FAM001	Ferguson Enterprises #3007				Check Entry Number: 001
			3507220	9/24/2015	370.16	0.00	370.16
055195	10/14/2015	FER001	Ferrellgas				Check Entry Number: 001
			09/27/2015	9/27/2015	342.59	0.00	342.59
055196	10/14/2015	FIS020	Fish N Hole				Check Entry Number: 001
			09/23/2015	9/23/2015	33.54	0.00	33.54
055197	10/14/2015	FRA050	Donna Frary				Check Entry Number: 001
			09/30/2015	9/30/2015	30.48	0.00	30.48
055198	10/14/2015	GAD060	Sally Gadow				Check Entry Number: 001
			09/11/2015	9/11/2015	70.02	0.00	70.02
055199	10/14/2015	GOO002	Good Man Inc.				Check Entry Number: 001
			83609	10/1/2015	561.96	0.00	561.96
055200	10/14/2015	GOR030	James B. Gordon PhD				Check Entry Number: 001
			09/29/2015	9/29/2015	225.68	0.00	225.68
055201	10/14/2015	GRA006	Grant Thornton LLP				Check Entry Number: 001
			952932686	9/22/2015	2,500.00	0.00	2,500.00
055202	10/14/2015	HAD001	Hadlock Building Supply				Check Entry Number: 001
			09/25/2015	9/25/2015	316.00	0.00	316.00
055203	10/14/2015	HAN040	Pete Hanke				Check Entry Number: 001
			09/30/2015	9/30/2015	17.25	0.00	17.25
055204	10/14/2015	HEN002	Henery Hardware				Check Entry Number: 001
			549184	8/26/2015	21.34	0.00	21.34
			549326	8/27/2015	29.14	0.00	29.14
			549336	8/27/2015	73.13	0.00	73.13
			549363	8/27/2015	13.06	0.00	13.06
			549456	8/28/2015	20.88	0.00	20.88
			549476	8/28/2015	30.17	0.00	30.17
			549676	9/1/2015	23.88	0.00	23.88
			549736	9/1/2015	38.13	0.00	38.13
			549796	9/2/2015	61.00	0.00	61.00
			549861	9/2/2015	114.41	0.00	114.41
			549978	9/3/2015	11.98	0.00	11.98
			550007	9/3/2015	24.82	0.00	24.82
			550080	9/4/2015	22.07	0.00	22.07
			550328	9/8/2015	16.55	0.00	16.55
			550357	9/8/2015	8.46	0.00	8.46
			550529	9/10/2015	38.14	0.00	38.14
			550537	9/10/2015	21.79	0.00	21.79
			550562	9/10/2015	11.29	0.00	11.29
			550635	9/11/2015	11.74	0.00	11.74
			550683	9/11/2015	28.33	0.00	28.33
			550848	9/14/2015	38.34	0.00	38.34
			550877	9/14/2015	81.74	0.00	81.74
			550940	9/15/2015	149.26	0.00	149.26
			551049	9/16/2015	16.32	0.00	16.32

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			551125	9/16/2015	7.82	0.00	7.82
			551164	9/17/2015	42.25	0.00	42.25
			551178	9/17/2015	8.69	0.00	8.69
			551190	9/17/2015	43.03	0.00	43.03
			551211	9/17/2015	17.93	0.00	17.93
			551554	9/22/2015	13.06	0.00	13.06
			551597	9/22/2015	16.55	0.00	16.55
			551624	9/22/2015	232.45	0.00	232.45
			551694	9/23/2015	152.59	0.00	152.59
			551725	9/23/2015	16.13	0.00	16.13
			551779	9/24/2015	21.20	0.00	21.20
			551827	9/24/2015	13.05	0.00	13.05
			551927	9/25/2015	17.88	0.00	17.88
			Check 055204 Total:		1,508.60	0.00	1,508.60
055205	10/14/2015	HEN006	Quilcene Henery's Hardware				Check Entry Number: 001
			09/25/2015S	9/25/2015	44.97	0.00	44.97
055206	10/14/2015	ICS001	ICS Support, Inc.				Check Entry Number: 001
			0055580-IN	9/30/2015	51.00	0.00	51.00
055207	10/14/2015	JC0003	Jefferson County - Public Work				Check Entry Number: 001
			10/01/2015S	10/1/2015	615.54	0.00	615.54
055208	10/14/2015	JC1006	Jefferson County Fire				Check Entry Number: 001
			2015-21	10/5/2015	1,000.00	0.00	1,000.00
055209	10/14/2015	KOR050	Kord Information Systems				Check Entry Number: 001
			47	9/22/2015	1,593.00	0.00	1,593.00
055210	10/14/2015	LOH050	Art Lohrey				Check Entry Number: 001
			09/17/2015	9/17/2015	200.00	0.00	200.00
055211	10/14/2015	MAR031	Marine Vacuum Service, Inc.				Check Entry Number: 001
			55500	9/25/2015	2,324.97	0.00	2,324.97
055212	10/14/2015	MCM020	McMaster-Carr				Check Entry Number: 001
			40558864	10/5/2015	531.98	0.00	531.98
055213	10/14/2015	MUR002	Murrey's Disposal Co. Inc.				Check Entry Number: 001
			4136107	10/1/2015	34.15	0.00	34.15
			4136174	10/1/2015	208.82	0.00	208.82
			4136256	10/1/2015	391.61	0.00	391.61
			Check 055213 Total:		634.58	0.00	634.58
055214	10/14/2015	NEL001	Sue Nelson				Check Entry Number: 001
			09/30/2015	9/30/2015	20.13	0.00	20.13
055215	10/14/2015	NIC060	Tom Nicol				Check Entry Number: 001
			10/02/2015	10/2/2015	53.03	0.00	53.03
055216	10/14/2015	NOR001	North Coast Electric Co				Check Entry Number: 001
			09/25/2015S	9/25/2015	364.06	0.00	364.06
055217	10/14/2015	OLY002	SupplyWorks				Check Entry Number: 001
			345664635	8/26/2015	463.30	0.00	463.30
			345664643	8/26/2015	181.87	0.00	181.87
			346233604	9/2/2015	488.25	0.00	488.25
			346233612	9/2/2015	486.28	0.00	486.28
			346725427	9/9/2015	369.43	0.00	369.43
			346725435	9/9/2015	310.69	0.00	310.69
			347347171	9/16/2015	431.74	0.00	431.74
			347347189	9/16/2015	231.44	0.00	231.44
			347942245	9/23/2015	331.79	0.00	331.79
			347942252	9/23/2015	191.01	0.00	191.01
			Check 055217 Total:		3,485.80	0.00	3,485.80
055218	10/14/2015	OLY003	Olympic Springs, Inc.				Check Entry Number: 001
			09/30/2015S	9/30/2015	48.35	0.00	48.35
055219	10/14/2015	OLY030	OlympusNet				Check Entry Number: 001
			22919	10/1/2015	452.00	0.00	452.00
055220	10/14/2015	PIT001	Pitney Bowes Global Fin. Svcs.				Check Entry Number: 001
			7064967-SP15	9/13/2015	60.42	0.00	60.42
055221	10/14/2015	POW070	Powerplan - OIB				Check Entry Number: 001
			9669233	10/1/2015	82.87	0.00	82.87
055222	10/14/2015	PUD001	Pud District #1				Check Entry Number: 001
			SEPTEMBER	9/30/2015	9,231.56	0.00	9,231.56
055223	10/14/2015	PUD005	PUD #1 of Jefferson County				Check Entry Number: 001
			09/23/2015	9/23/2015	942.50	0.00	942.50
055224	10/14/2015	QUI001	Quill Corporation				Check Entry Number: 001
			8013633	9/22/2015	86.93	0.00	86.93
055225	10/14/2015	RED005	Reddaway				Check Entry Number: 001
			5038221764	9/15/2015	103.25	0.00	103.25
055226	10/14/2015	SAF001	Safeway, Inc.				Check Entry Number: 001
			10/03/2015	10/3/2015	1,169.86	0.00	1,169.86
055227	10/14/2015	SAG002	Sage Software Inc				Check Entry Number: 001
			2001370968	9/30/2015	2,400.06	0.00	2,400.06
055228	10/14/2015	SEC010	Security Services				Check Entry Number: 001
			91071	10/1/2015	164.00	0.00	164.00
055229	10/14/2015	SET015	Seton Construction				Check Entry Number: 001
			12615 RETENTION	9/30/2015	2,966.08	0.00	2,966.08
055230	10/14/2015	SHO040	Short Stop Truck Repair				Check Entry Number: 001
			45	9/18/2015	2,580.43	0.00	2,580.43
055231	10/14/2015	SKO000	Skookum Contract Services				Check Entry Number: 001
			9017508	10/2/2015	6,606.08	0.00	6,606.08
055232	10/14/2015	SOE001	Soehl Electronics				Check Entry Number: 001
			10228316	10/1/2015	38.14	0.00	38.14
055233	10/14/2015	SON030	Sonny's RV Inc				Check Entry Number: 001

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			504368	10/2/2015	265.39	0.00	265.39
055234	10/14/2015	STU008	Stusser Electric Co				Check Entry Number: 001
			929-468614	9/18/2015	592.16	0.00	592.16
055235	10/14/2015	TER030	Terrapin Architecture PC				Check Entry Number: 001
			15-215	9/2/2015	1,155.25	0.00	1,155.25
055236	10/14/2015	TUC050	Stephen Tucker				Check Entry Number: 001
			09/30/2015	9/30/2015	26.97	0.00	26.97
055237	10/14/2015	TWI001	Spectra Laboratories - Kitsap				Check Entry Number: 001
			15-07172	10/2/2015	69.00	0.00	69.00
055238	10/14/2015	UNI001	United Rentals Northwest, Inc.				Check Entry Number: 001
			131136064-001	9/9/2015	2,300.68	0.00	2,300.68
055239	10/14/2015	VAN065	Chloe Van Soest				Check Entry Number: 001
			09/30/2015	9/30/2015	3.68	0.00	3.68
055240	10/14/2015	VER001	Verizon Wireless, Bellevue				Check Entry Number: 001
			9752360274	9/15/2015	231.56	0.00	231.56
055241	10/14/2015	WA0123	State of Washington				Check Entry Number: 001
			08/31/2015	8/31/2015	4.56	0.00	4.56
055242	10/14/2015	WES006	Westbay Auto Parts, Inc.				Check Entry Number: 001
			09/25/2015S	9/25/2015	171.53	0.00	171.53
055243	10/14/2015	WIM001	Wimactel, Inc				Check Entry Number: 001
			000140769	9/1/2015	59.18	0.00	59.18
			<b>Report Total:</b>		<b>78,827.43</b>	<b>0.00</b>	<b>78,827.43</b>





P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

### ELECTRONIC DEBIT -- Kitsap Bank

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the obligation described below is a just and unpaid obligation of the Port of Port Townsend, and that the Electronic Debit from the Port Checking Account held at Union Bank is approved for payment in the amount of \$15,047.54 on this 14th day of October, 2015.

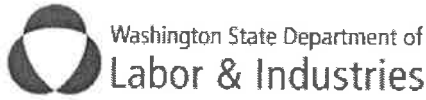
For: Washington State Department of Labor & Industries  
2nd Quarter Tax Return for July - September, 2015 in the amount of  
\$15,047.54

\_\_\_\_\_  
Commissioner Stephen R. Tucker

\_\_\_\_\_  
Commissioner Brad A. Clinefelter

\_\_\_\_\_  
Commissioner Pete W. Hanke

\_\_\_\_\_  
S. Abigail Berg, Director of Finance  
and Administration



Submit Date: 10/5/2015  
Confirmation Number: 3838950

## Quarterly Report

3rd Quarter: July 1, 2015 - September 30, 2015

Due Date: 11/2/2015

**PORT OF PORT TOWNSEND**  
**PO BOX 1180**  
**PORT TOWNSEND, WA 98368**

**WA UBI:**  
161 000 044  
**L&I Account ID:**  
061,069-00

**Phone Number:** 360-385-2355 Ext. 0

**Account Manager:** LINDA ALGUIRE 360-902-4678

Class	Nature of Work	Payroll	Hours	Rate	Amount
4201-02	Port Districts Incl Salesmen	\$313,070.00	11,054	1.3048	\$14,423.26
5306-07	Counties/Tax Dist Adm/CI Offc	\$149,138.00	3,432	0.1764	\$605.40
6901-00	Volunteers-Excl Law Enf Offc	\$0.00	320	0.0590	\$18.88
<b>Total of Premiums</b>					<b>\$15,047.54</b>
<b>Previous Balance</b>					<b>\$0.00</b>
<b>Grand Total</b>					<b>\$15,047.54</b>

### Preparer's Information

**Preparer:** Donna Frary  
**DayTime Phone:** 360-379-5217  
**Email:** donna@portofpt.com

### Payment Information

**Method of Payment:** EFT  
**Bank routing information:** 125102906  
**Bank account information:** XXXXXXXXXXXXX5811  
**Bank account Type:** BusinessChecking  
**Payment Amount:** \$15047.54  
**Scheduled Payment Date:** 10/7/2015