



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

**Port of Port Townsend
2nd Monthly Meeting Agenda
Wednesday, September 23, 2015, 5:30 PM
Port Commission Building
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Consent Agenda
 - A. Approval of Meeting Minutes – September 9, 2015.....1-3
 - Approval of Public Workshop Minutes – September 9, 2015.....4-5
 - B. Approval of Warrants
- IV. Public Comments (not related to Agenda)
- V. Second Reading (action items)
 - A. 2016 Budget.....6
- VI. First Reading (discussion only)
- VII. Potential Immediate Action Items (unanimous Commission approval required)
 - A. Stormwater Vault Cleaning.....7
- VIII. Staff Comments
- IX. Public Comments
- X. Commissioner Comments
- XI. **Next Meeting/Public Workshop: Wednesday, October 14, 2015 – meeting at 1:00 PM, public workshop at 9:30 AM, Port Commission Building, 333 Benedict Street, Port Townsend, WA.**
- XII. Executive Session – (if called)
- XIII. Adjournment

PORT COMMISSION MEETING-- September 9, 2015

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Clinefelter and Hanke
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Berg
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Tucker called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

Proposed addition to agenda includes Executive Session with Mr. Crockett and the Commission only, duration ten minutes, no action.

Commissioner Tucker moved to approve the Agenda as amended.

Commissioner Hanke seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA (1:06):

A. Approval of Meeting Minutes – August 26, 2015

B. Operations Reports – August 2015

C. Approval of Warrants

Warrant #055035 through #055049 in the amount of \$96,493.64 for Payroll & Benefits and Airport Liability Insurance

Electronic Payment in the amount of \$44,438.01 for Payroll & Benefits

Warrant #055050 through #055099 in the amount of \$154,309.18 for Accounts Payable

Commissioner Tucker moved to approve the Consent Agenda as presented.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (1:14):

Bertram Levy commented on the Profit Analysis sheet and the reserve fund.

George Yount commented on the commission retreat held previously in Port Ludlow.

Melinda Bryden commented on Mr. Levy's comments

Ron Hayes commented on financial statements and reserve accounts.

Vigo Anderson commented on reserve funds.

V. SECOND READING (Action Items):

A. Contract Award for Boat Ramp Expansion (13:03):

Mr. Pivarnik reminded two bids were received and Neptune Marine came in with the lowest bid of \$412,750. He added the Port's cost aside from the grant money would be \$150K.

Mr. Crockett recommended contract approval with Neptune Marine.

Commissioner Clinefelter asked if the \$150K included the \$78K spent to date. He also asked what permits have the Port not received yet.

Commissioner Hanke expressed concerns that the insurance coverage requirement might not be high enough in case of some type of spill.

Mr. Crockett discussed the required liability amount and possibly the need for further discussion on raising this amount.

Commissioner Clinefelter asked about the project manager and his cost.

Commissioner Clinefelter commented that he does not want Port staff to think the Port is undercutting their salaries by paying for the boat ramp.

Commissioner Hanke moved to approve the Boat Ramp Expansion contract as presented with Neptune Marine.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

Mr. Pivarnik explained the job would begin mid-October, which would require a 4-6 week ramp closure to the public.

B. 2016 Budget (21:02):

Mr. Crockett explained to the audience the budget was discussed at the morning workshop. Speaking to the commission, he recommended focusing on reserve funds in the 2016 Budget. He stated that currently the emergency reserve fund stands around

\$75K but ideally, he thinks it should hold around \$200K. However, he added, it is difficult to fund any reserve fund with the Capital Facilities Plan.

Commissioner Hanke commented that he likes Ron Hayes earlier idea of dedicating 5% to the reserve fund.

Commissioner Clinefelter asked if any staff have come up with ideas on cost savings. Mr. Crockett answered he has some ideas that he will present on paper.

After hearing more comments on reserve funds, Commissioner Tucker stated everyone likes the idea of a reserve fund, but where does the money come from?

Commissioner Hanke asked for a line item for reserve funds on the Profit & Loss statement.

C. October 28, 2015 Meeting Date/Time Change (32:46):

Commissioner Tucker announced that after reading the agenda in more detail for the NMTA Boatyard & Marina Conference, it would not be necessary to change the date or time for the October 28, 2015 meeting at 5:30 PM.

VI. FIRST READING (Discussion Only):

A. Acceptance of the AWOS Project Work (34:51):

Mr. Crockett said this is for administrative purposes only. A formal acceptance is required upon completion of this project, per the noted RCWs.

Ms. Berg requested immediate action for this item.

Upon unanimous approval from the commission, the item was placed under VII, Potential Immediate Action.

VII. POTENTIAL IMMEDIATE ACTION ITEMS):

A. Acceptance of AWOS Project Work:

Commissioner Tucker moved to accept the completion of the AWOS Project Work as described.

Commissioner Hanke seconded the motion.

Motion carried by unanimous vote.

VIII. STAFF COMMENTS (37:10):

Ms. Berg stated she continues to work on the budget.

Ms. Nelson reminded everyone of the Port's booth at the Wooden Boat Festival this weekend.

Mr. Crockett announced he would attend tomorrow's CEO breakfast meeting. He also reported that five very large solar panels were stolen from the airport on Friday.

IX. PUBLIC COMMENTS:

X. COMMISSIONER COMMENTS (39:44):

Commissioner Clinefelter asked for an update on the stormwater cleaning project. Mr. Pivarnik reported that he has not yet received a bid from Phoenix Environmental on the remaining work. Staff will pursue two other proposals from businesses on the Small Works Roster. Mr. Pivarnik hopes to have those results at the next commission meeting. He explained twelve catch basins and Vault #3 still need cleaning, estimating that 60-70% of the stormwater project is complete.

Commissioner Tucker reported on the MRC meeting he attended last week. He explained they installed four new voluntary no-anchor zone buoys. He reported on the success of the buoys and how the program has helped the eelgrass.

XI. NEXT MEETING: Next regular meeting will be held Wednesday, September 23, 2015 at 5:30 PM in the Port Commission Building, 333 Benedict St, Port Townsend.

XII. EXECUTIVE SESSION:

The regular session recessed into Executive Session (Commissioners and Executive Director Crockett), at 1:47 PM to discuss a personnel matter, pursuant to RCW 42.30.110, duration of ten minutes with no action.

XIII. RECONVENING AND ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 2:02 PM there being no further business to come before the Commission.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice President

PORT COMMISSION PUBLIC WORKSHOP – September 9, 2015

The Port of Port Townsend Commission met for the Public Workshop session in the Commission Building, 333 Benedict Street, Port Townsend, WA.

Present: Commissioners Tucker, Clinefelter and Hanke
Executive Director Crockett
Deputy Director – Pivarnik
Finance Director – Berg
Minutes Nelson
Guest Speaker: Jeff Chapman, County Assessor
Peter Quinn, Team Jefferson/EDC Director

I. CALL TO ORDER:

The Workshop was called to order at 9:30 AM.

II. AGENDA:

Refer to attached Workshop agenda for items discussed.

III. ADJOURNMENT:

The Workshop adjourned at 11:10 AM.

ATTEST:

Stephen R. Tucker, President

Peter W. Hanke, Secretary

Brad A. Clinefelter, Vice President

**Port of Port Townsend Public Workshop
Wednesday, September 9, 2015, 9:30 AM
Commission Building
333 Benedict Street
Port Townsend, WA**

AGENDA

Briefing from Jefferson County Assessor, Jeff Chapman:

- Each year we have the Jefferson County Assessor provide a briefing to the Port Commission regarding the assessed value of the district. Such a briefing helps in our budget building process.

Team Jefferson Update Briefing by Peter Quinn:

- Peter Quinn, Director of Team Jefferson, will provide the Port Commission with a briefing on activities and performance of Team Jefferson.

2016 Budget:

- Continued discussions on the 2016 Budget process.

Note: This is a Public Port Commission Workshop. Workshops are for information sharing only and no decisions will be made during the session. Public input may be taken at the Commissions' discretion.

PORT OF PORT TOWNSEND

MEETING OF: **September 23, 2015**

AGENDA ITEM: **V. Second Reading**
 A. 2016 Budget

BACKGROUND:

Staff will present the draft budget. Continued 2016 budget discussions.

Executive Director's Recommendation:

For discussion and direction as appropriate.

PORT OF PORT TOWNSEND

MEETING OF: **September 23, 2015**

AGENDA ITEM: **VII. Potential Immediate Action**
 A. Stormwater Vault Cleaning

BACKGROUND:

As reported in a previous meeting, Phoenix Environmental was unable to complete the project from the previous contract because of the underestimated quantities present in the vaults and basins. Because of the amount of money needed to complete the project staff has solicited bids from two other vendors, which have decided not to respond. Phoenix Environmental responded with a figure of \$35,685 to complete the remaining vault and catch basins. Staff believes that they did an excellent job on the initial project and would recommend them to finish the remaining cleaning. They would like to start the project on the 28th of September if approved by the Commission.

Executive Director's Recommendation:

Authorize the Executive Director to sign a contract with Phoenix Environmental for \$33,685 to clean remainder of catch basins and vaults.



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WARRANT/ELECTRONIC PAYMENT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 055100 through No. 055113 in the amount of \$60,984.69 and Electronic Payment in the amount of \$24994.39, are approved for payment for a total amount of \$85,979.08 on this 23rd day of September, 2015.

For: **Payroll and Benefits**

Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

S. Abigail Berg, Director of Finance
And Administration

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
055110	9/16/2015	HEA050	Health Equity Attn: Member's Services 09/15/2015	9/16/2015	300.00	0.00	300.00 Check Entry Number: 001
055111	9/16/2015	PEJ001	Peninsula Credit Union 09/15/2015	9/16/2015	250.00	0.00	250.00 Check Entry Number: 001
055112	9/16/2015	POR001	Auditor's Revolving Fund 09/15/2015	9/16/2015	46,079.32	0.00	46,079.32 Check Entry Number: 001
055113	9/16/2015	SPE010	James Speer 09/15/2015	9/16/2015	250.00	0.00	250.00 Check Entry Number: 001
Report Total:					<u>46,879.32</u>	<u>0.00</u>	<u>46,879.32</u>

Manual Check and Payment Register
 Journal Posting Date: 9/16/2015
 Register Number: MC-000065

Port of Port Townsend (PTA)

Bank: K KITSAP BANK

Check Number/ Invoice Number	Check Date Invoice Date	Vendor Number	Invoice Amount	Discount	Distribution Amount	Check Amount
W00019 CKW0001901	9/16/2015	INT030	Internal Revenue Service			23,954.39
	9/16/2015		23,954.39	0.00		
	G/L Account: 213-6000-00		PAYROLL TAXES PAYABLE		23,954.39	
W00020 CKW0002001	9/16/2015	WA0302	State of Washington			1,040.00
	9/16/2015		1,040.00	0.00		
	G/L Account: 213-5500-00		EE DEFERRED COMP PAYABLE		1,040.00	
	Bank K Total:		<u>24,994.39</u>	<u>0.00</u>	<u>24,994.39</u>	<u>24,994.39</u>
	Report Total:		<u>24,994.39</u>	<u>0.00</u>	<u>24,994.39</u>	<u>24,994.39</u>



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WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 055114 through No. 055155, are approved for payment in the amount of \$51,955.82 on this 23rd day of September, 2015.

For: **Accounts Payable**

Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

S. Abigail Berg, Director of Finance
And Administration

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
055114	9/23/2015	ADM002	Admiral Ship Supply Inc. 08/31/2015	8/31/2015	3,122.82	0.00	3,122.82	Check Entry Number: 001
055115	9/23/2015	AND055	Harold Andersen 09/15/2015	9/15/2015	53.48	0.00	53.48	Check Entry Number: 001
055116	9/23/2015	AQU020	AquaTest, Inc. 41767 41850	8/31/2015 9/8/2015	375.00 200.00	0.00 0.00	375.00 200.00	Check Entry Number: 001
				Check 055116 Total:	575.00	0.00	575.00	
055117	9/23/2015	BAN005	Bank of America 09052015	9/5/2015	1,637.10	0.00	1,637.10	Check Entry Number: 001
055118	9/23/2015	CAR006	Carrot-Top Industries 27752300	9/2/2015	325.25	0.00	325.25	Check Entry Number: 001
055119	9/23/2015	CEN030	CenturyLink 09/01/2015	9/1/2015	240.00	0.00	240.00	Check Entry Number: 001
055120	9/23/2015	CEN035	CenturyLink 09/08/2015	9/8/2015	886.97	0.00	886.97	Check Entry Number: 001
055121	9/23/2015	COO050	Cooper Fuel & Auto Repair 083895	9/10/2015	748.51	0.00	748.51	Check Entry Number: 001
055122	9/23/2015	DAV070	David R Goldsmith 2-15	9/2/2015	1,500.00	0.00	1,500.00	Check Entry Number: 001
055123	9/23/2015	DLL010	D L Logos 1208	9/16/2015	28.34	0.00	28.34	Check Entry Number: 001
055124	9/23/2015	DMD005	DM Disposal Co, Inc. 09/01/2015	9/1/2015	7,571.50	0.00	7,571.50	Check Entry Number: 001
055125	9/23/2015	DOU060	Mike Douglas 09/13/2015	9/13/2015	50.00	0.00	50.00	Check Entry Number: 001
055126	9/23/2015	FER001	Ferrellgas 08/26/2015	8/26/2015	195.39	0.00	195.39	Check Entry Number: 001
055127	9/23/2015	FER020	Ferguson Waterworks 0477937	9/1/2015	105.82	0.00	105.82	Check Entry Number: 001
055128	9/23/2015	GOO020	Goodstein Law Group 1201508	9/4/2015	8,590.95	0.00	8,590.95	Check Entry Number: 001
055129	9/23/2015	HAG050	Jay Hager 08/11/2015	8/11/2015	82.54	0.00	82.54	Check Entry Number: 001
055130	9/23/2015	HIL010	M, W, Hillman Consulting 09/01/2015	9/1/2015	977.50	0.00	977.50	Check Entry Number: 001
055131	9/23/2015	JAC010	JACO Analytical, Inc ESIA32	9/10/2015	11.00	0.00	11.00	Check Entry Number: 001
055132	9/23/2015	JC0003	Jefferson County - Public Work 09/01/2015	9/1/2015	608.15	0.00	608.15	Check Entry Number: 001
055133	9/23/2015	LAN001	Landau Associates 0035788	8/31/2015	1,886.23	0.00	1,886.23	Check Entry Number: 001
055134	9/23/2015	LES050	Les Schwab 37900134498 37900135679	9/4/2015 9/14/2015	451.24 1,376.71	0.00 0.00	451.24 1,376.71	Check Entry Number: 001
				Check 055134 Total:	1,827.95	0.00	1,827.95	
055135	9/23/2015	MEN020	Ahoi Mench 09/12/2015	9/12/2015	26.00	0.00	26.00	Check Entry Number: 001
055136	9/23/2015	MUR002	Murrey's Disposal Co, Inc. 4105068 4105135 4105218	9/1/2015 9/1/2015 9/1/2015	34.15 208.82 419.59	0.00 0.00 0.00	34.15 208.82 419.59	Check Entry Number: 001
				Check 055136 Total:	662.56	0.00	662.56	
055137	9/23/2015	NEL020	Timothy Nelson 09/15/2015	9/15/2015	81.51	0.00	81.51	Check Entry Number: 001
055138	9/23/2015	NEL060	Neil & Stacey Nelson 09/08/2015	9/8/2015	10.34	0.00	10.34	Check Entry Number: 001
055139	9/23/2015	NWM010	NW Management Consulting, Inc. 165-4-1	9/14/2015	1,750.00	0.00	1,750.00	Check Entry Number: 001
055140	9/23/2015	OLD070	Jim & Gail Oldroyd 09/09/2015	9/9/2015	22.57	0.00	22.57	Check Entry Number: 001
055141	9/23/2015	OLY003	Olympic Springs, Inc. 08/31/2015	8/31/2015	10.85	0.00	10.85	Check Entry Number: 001
055142	9/23/2015	PIT001	Pitney Bowes Global Fin. Svcs. 8371783-SP15	9/13/2015	453.29	0.00	453.29	Check Entry Number: 001
055143	9/23/2015	POR001	Auditor's Revolving Fund 09012015	9/1/2015	4,000.00	0.00	4,000.00	Check Entry Number: 001
055144	9/23/2015	PUD001	Pud District #1 09092015	9/9/2015	14.00	0.00	14.00	Check Entry Number: 001
055145	9/23/2015	REA050	Tom Reamer 09/15/2015	9/15/2015	748.71	0.00	748.71	Check Entry Number: 001
055146	9/23/2015	RSM050	R. S. Means Co. 3117164	7/7/2015	2,599.98	0.00	2,599.98	Check Entry Number: 001
055147	9/23/2015	SAF001	Safeway, Inc. 09/05/2015	9/5/2015	1,231.47	0.00	1,231.47	Check Entry Number: 001
055148	9/23/2015	SEC010	Security Services 90724	9/1/2015	164.00	0.00	164.00	Check Entry Number: 001
055149	9/23/2015	SHO010	Shold Excavating Inc 32928	9/2/2015	265.69	0.00	265.69	Check Entry Number: 001
055150	9/23/2015	SKO000	Skookum Contract Services 9017383	9/8/2015	6,606.08	0.00	6,606.08	Check Entry Number: 001
055151	9/23/2015	SNO030	Laura Snodgrass 09/14/2015	9/14/2015	123.35	0.00	123.35	Check Entry Number: 001
055152	9/23/2015	SPE001	SOS Printing					Check Entry Number: 001

Bank Code: W - WARRANTIES PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
055153	9/23/2015	TOW001	09232015 Townsend Electric	9/23/2015	1,085.53	0.00	1,085.53
			14100	9/3/2015	182.58	0.00	182.58
			15-06343	9/3/2015	69.00	0.00	69.00
			15-06344	9/3/2015	138.00	0.00	138.00
				Check 055154 Total:	<u>207.00</u>	<u>0.00</u>	<u>207.00</u>
055155	9/23/2015	WAV040	Wave Broadband 08/31/2015	8/31/2015	685.81	0.00	685.81
				Report Total:	<u><u>51,955.82</u></u>	<u><u>0.00</u></u>	<u><u>51,955.82</u></u>

Check Entry Number: 001
 Check Entry Number: 001
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 Check Entry Number: 001



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ELECTRONIC DEBIT – Union Bank

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the obligation described below is a just and unpaid obligation of the Port of Port Townsend, and that the Electronic Debit from the Port Checking Account held at Union Bank is approved for payment in the amount of \$10,578.85 on this 23rd day of September, 2015.


For: Washington State, Department of Revenue
Combined Excise Tax Return – for August, 2015 in the amount of \$10,578.85

Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

S. Abigail Berg, Director of Finance
and Administration

 Electronic Filing – Washington State	E-file Time: 10:09 AM help ?
My Account Home Account Activity List Server Suggestions Logout	

BOAT HAVEN FUEL DOCK 161-000-044

Confirmation

Confirmation Number	16352854
Tax Registration Number	161000044
Reporting Period	08/2015
Payment Type	EFT Debit
Date and Time Submitted	9/18/2015 10:08:51 AM
Date of Transfer	09/21/2015
Payment Amount	10,578.85
Person Completing Return	Donna Frary
Person Authorizing Payment	Donna Frary

Your return and payment have been submitted. For easy reference, print this page and retain it with your tax records.

Return to Account List	Print Confirmation
View Printable Return	

Confirmation

**For Assistance Call:
1-877-345-3353**



State of Washington
 Department of Revenue
 PO Box 47464
 Olympia, WA 98504-7464

**August 2015
 Combined Excise Tax Return**

**161-000-044
 BOAT HAVEN FUEL DOCK
 PORT OF PORT TOWNSEND**

State Business and Occupation Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0004	Service and Other Activities; Gambling Contests of Chance (less than \$50,000 a year)	130,538.84	0.00	130,538.84	0.0150	1,958.08
0002	Retailing	81,709.80	84.31	81,625.49	0.00471	384.46
		212,248.64	84.31	212,164.33		2,342.54

Deductions

Deduction Code	Tax Classification	Deduction Name	Amount
000205	Retailing	Motor Vehicle Fuel Tax	84.31
			84.31

State Sales and Use Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0001	Retail Sales	81,709.80	2,396.19	79,313.61	0.0650	5,155.38
0005	Use Tax	103.25	0.00	103.25	0.0650	6.71
		81,813.05	2,396.19	79,416.86		5,162.09

Deductions

Deduction Code	Tax Classification	Deduction Name	Amount
000119	Retail Sales	Motor Vehicle Fuel Sales	2,396.19
			2,396.19

Local Sales Section

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0045	1600	JEFFERSON COUNTY	1,112.77	0.0250	27.82
0045	1601	PORT TOWNSEND	78,200.84	0.0250	1,955.02
			79,313.61		1,982.84

Local Use Section

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0046	1601	PORT TOWNSEND	103.25	0.0250	2.58
			103.25		2.58

Lodging Section

Transient Rental Income Information

Line Code	Location Code	Location Name	Income
0047	1600	JEFFERSON COUNTY	277.06
0047	1601	PORT TOWNSEND	45,356.88
			45,633.94

Special Hotel/Motel Tax

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0070	1600	JEFFERSON COUNTY	277.06	0.0200	5.54
0070	1601	PORT TOWNSEND	45,356.88	0.0200	907.14
			45,633.94		912.68

Public Utilities Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0060	Water Distribution	620.74	0.00	620.74	0.05029	31.22
0013	Other Public Service Business	7,523.18	0.00	7,523.18	0.01926	144.90
		8,143.92	0.00	8,143.92		176.12

Summary Section

	Amount
State Business and Occupation Tax Total	2,342.54
State Sales and Use Tax Total	5,162.09
Local and Regional Tax Total	1,985.42
Lodging Tax Total	912.68
Public Utilities Tax Total	176.12
E911 Tax Total	0.00
Other Tax Total	0.00
SubTotal	10,578.85
Less Total Credits	0.00
Total	10,578.85
Amount Paid	10,578.85
Balance	0.00

Additional Information

Confirmation Number	16352854	Date Printed	9/18/2015
Date and Time Submitted	9/18/2015 10:08:51 AM	Tax Registration Number	161-000-044
Payment Type	EFT Debit	Person Completing Return	Donna Frary
Total Amount Paid	10,578.85	Phone Number	(360)379-5217
Date To Transfer Payment	9/21/2015	E-Mail Address	donna@portofpt.com

Person Authorizing Payment Donna Frary

**This is a copy for your records.
Please DO NOT MAIL a copy to the Department of Revenue.**
