



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

**Port of Port Townsend  
1<sup>st</sup> Monthly Regular Meeting Agenda  
Wednesday, October 8, 2014, 1:00 PM  
Port Commission Building  
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Consent Agenda
  - A. Approval of Meeting Minutes – September 24, 2014.....1-3
  - B. Operations Reports – September 2014.....4-7
  - C. Approval of Warrants and Warrant VOID
- IV. Public Comments (not related to Agenda)
- V. Second Reading (Action Items)
  - A. AWOS Update.....8
- VI. First Reading (discussion only)
  - A. Quilcene Wastewater Management.....9
- VII. Potential Immediate Action Items (unanimous Commission approval required)
- VIII. Staff Comments
- IX. Public Comments
- X. Commissioner Comments
- XI. **Next Meeting: October 22, 2014 at 9:00 AM, Port Commission Building, 333 Benedict Street, Port Townsend, WA**
- XII. Executive Session (if called)
- XIII. Adjournment

**PORT COMMISSION MEETING– September 24, 2014**

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Clinefelter and Hanke  
Deputy Director - Pivarnik  
Auditor – Khile  
Attorney - Goodstein  
Minutes – Nelson

Absent: Executive Director - Crockett

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Tucker called the meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA:

**Commissioner Tucker moved to approve the Agenda as presented.**  
**Commissioner Clinefelter seconded the motion.**  
**Motion carried by unanimous vote.**

III. CONSENT AGENDA:

A. Approval of Public Workshop Minutes – September 10, 2014  
Approval of Meeting Minutes – September 10, 2014

B. Approval of Warrants  
Warrant #053483 through #053498 in the amount of \$70,488.66 for Payroll & Benefits  
Warrant #053499 through #053527 in the amount of \$70,427.95 for Accounts Payable  
Electronic Debit to Union Bank in the amount of \$9,515.87 for Washington State  
Department of Revenue Combined Excise Tax Return for August 2014

Ms. Nelson made a correction to page 2 of the meeting minutes: (Larry Crockett would be absent from the September 24 meeting.)

**Commissioner Tucker moved to approve the Consent Agenda, with the change to minutes, as amended.**

**Commissioner Hanke seconded the motion.**  
**Motion carried by unanimous vote.**

IV. PUBLIC COMMENTS (Not related to agenda):

Kiwanis member, Bernie Arthur briefly discussed the fund raising effort for the Mariners Memorial.

V. SECOND READING (Action Items):

A. “Five Things We Can Do” Summit (3:00):

Mr. Pivarnik explained that Commissioner Tucker and Mr. Crockett attended the first session in January. The summit is comprised of local government entities, the Chamber, Main Street and EDC. Representatives of each entity came up with “five things” that could move the county forward, such as infrastructure projects, economic development, education, etc. Commissioner Tucker is not available to attend the next session, October 29 and Mr. Pivarnik asked if any commissioner would like to take his place.

Commissioner Tucker added that the agencies are looking for mutual support on projects and ideas. This next summit will include looking again at the ideas, making any changes, additional new ideas and synergies, and checking to see if any of those ideas came to fruition.

B. Commission Meeting Date/Time Changes (7:12):

Mr. Pivarnik said due to the holidays, the second meetings in November and December should be rescheduled. In addition, the October 22, 2014 meeting start time of 5:30 PM needs changing as staff and commission will be leaving that afternoon for a WPPA conference in Leavenworth.

Recommended changes:

October 22, 2014, 5:30 PM meeting change to a 9:00 AM start time.

November 26, 2014 meeting moved to Tuesday, November 25, 2014 at 1:00 PM.

December 24, 2014 meeting moved to Monday, December 22, 2014 at 1:00 PM

The commissioners agreed to recommendations as listed above.

C. Draft Budget (8:52):

Mr. Pivarnik explained this is the first draft of the budget based on input from department heads.

Ms. Khile added this is a working draft and staff is looking for input from the Commission.

Discussion ensued on operations vs. non-operations expenses; rates; bank fees; capital expenses vs. regular maintenance expenses; environmental fees, tarp fees; consolidation of the fee structure, and many more budget details.

Comments were heard from audience members Bill Putney and CJ Burlison.

Commissioner Clinefelter agreed with Mr. Burlison that supporting documents should be included now in the draft budget, rather than waiting until the final budget is presented.

Commissioner Clinefelter also began a lengthy discussion on yard staffing, including under-staffing in the office and the physically demanding work each yard staffer goes through daily.

He then stated he would like to include a maintenance schedule in the operating and capital budget

Commissioner Tucker proposed that different scenarios be included in the draft budget, such as adding an additional employee to the yard staff.

Commissioner Hanke asked the question if yard staffing were increased, would it bring in more revenue to the yard.

D. August Financials (49:01):

Ms. Khile presented financials and pointed out gross operating revenues are up over 2013; up in all departments except for Quilcene and the boat ramps. She explained operating expenses are slightly higher than last year and discussed net income details.

VI. FIRST READING (Discussion Only):

VII. POTENTIAL IMMEDIATE ACTION ITEMS (with unanimous Commission approval):

VIII. STAFF COMMENTS (54:12):

Attorney Goodstein pointed out this would have been the start of the CAICOS trial if it had not been settled earlier.

Mr. Pivarnik informed that tomorrow he and Mr. Toews would be presenting their final presentation for boat ramp funding to the RCO in Olympia. We should learn of the rankings in mid-October.

IX. PUBLIC COMMENTS (55:08):

Joe von Volkli informed the Port Townsend Marine Trades Association (PTMTA) is drafting a letter to members urging those who are independent contractors to register with the yard office, so they can get a good idea of how many are out there. This will help when the PTMTA meets with the EDC/Team Jefferson in researching insurance pools and insurance options.

Bill Putney asked the time of day the FAA was coming on Friday to inspect the airport.

CJ Burlison discussed raising yard and tenant rates, and utilization of the yard.

Mr. von Volkli discussed his own experience when working as a yard staffer for the Port and talked about the continuous heavy lifting and that impact on a staffer's physical self.

X. COMMISSIONER COMMENTS (1:04:09):

Commissioner Clinefelter asked when the Commission would be presented with a draft budget supported with verbiage, as well as the operating/capital maintenance recommendations put together by Mr. Aase and Mr. Toews. Ms. Khile answered she would have another draft to present at the next commission meeting.

Commissioner Tucker reminded that with the new website, the Port's goal is to communicate more with the public. He informed the other commissioners that once a month Mr. Elliff would be working with him on a write-up from the commission and will be seeking thoughts and ideas from each commissioner.

Mr. Pivarnik called for an Executive Session on real estate, pursuant to RCW 42.30.110 (b) duration of five minutes with no decision.

XI. NEXT MEETING/PUBLIC WORKSHOP: Next regular meeting Wednesday, October 8, 2014 at 1:00 PM, with the workshop preceding at 9:30 AM in the Port Commission Building, 333 Benedict St, Port Townsend.

XII. EXECUTIVE SESSION:

A. Real Estate (pursuant to RCW 42.30.110 (b)):

The regular session recessed into Executive Session, at 6:38 PM for real estate, duration of five minutes, with no action.

XIII. RECONVENING/ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 6:46 PM, there being no further action to come before the Commission.

ATTEST:

\_\_\_\_\_  
Stephen R. Tucker, President

\_\_\_\_\_  
Peter W. Hanke, Secretary

\_\_\_\_\_  
Brad A. Clinefelter, Vice President

# BOATHAVEN OPERATIONS REPORT/MOORAGE

MONTH: SEPT

DATE: 10/2/2014

MONTHLY PERMS: 373

MONTHLY GUESTS: 19

# OF SLIPS BY SIZE	OCCUPIED	empty	% occ.
25' <u>35</u>	<u>32</u>	3	91%
27' <u>11</u>	<u>10</u>	1	91%
30' <u>105</u>	<u>103</u>	3	98%
35' <u>24</u>	<u>24</u>	0	100%
40' <u>44</u>	<u>43</u>	1	98%
45' <u>41</u>	<u>40</u>	1	98%
50' <u>32</u>	<u>31</u>	1	97%
OVER 52' <u>7</u>	<u>7</u>	0	100%
TOTAL: <u>299</u>	<u>294</u>	10	AVG: 97%

LINEAR SPACE/FT	OCCUPIED	% OCCUPIED
COMMERCIAL <u>365</u>	<u>365</u>	100%
RECREATIONAL <u>1986</u>	<u>1836</u>	92%
LIMITED ACC. <u>1455</u>	<u>1440</u>	99%
TOTAL: <u>3806</u>	<u>3660</u>	146 AVG: 98%

	CURR	PREV MO	YTD
NIGHTLY GUESTS:	805	1064	4321
CREDIT SYSTEM:	43	48	274
TEMP TIE UP:	31	40	207
FREE NIGHTS:	0	0	1
PTYC:	23	52	184
RAMP/DAILY:	123	124	947
RAMP/ANNUAL:	13	25	452

WAIT LISTS	
25' PLEA:	<u>9</u>
27' PLEA:	<u>0</u>
30' PLEA:	<u>45</u>
35' PLEA:	<u>32</u>
40' PLEA:	<u>43</u>
45' PLEA:	<u>20</u>
50' PLEA:	<u>16</u>
OVER 52':	<u>9</u>
OVERWID	<u>0</u>
30' COMM.	<u>0</u>
40' COMM.	<u>0</u>
50' COMM:	<u>0</u>

TOTAL OCCUPANCY %: 97%

# Port of Port Townsend

## POINT HUDSON MARINA & RV PARK

### MONTHLY OCCUPANCY REPORT

2014

### & 5 YEAR COMPARISON

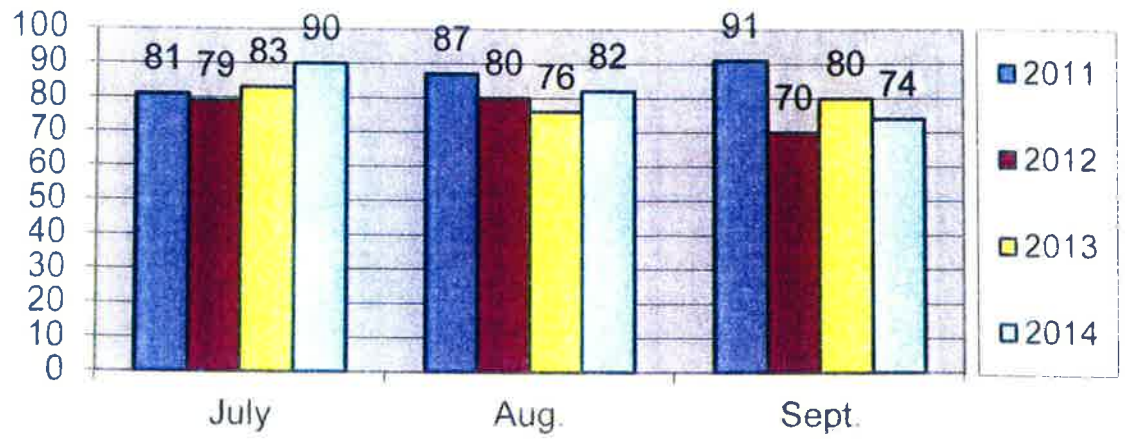
<b>MARINA NIGHTLY GUEST NIGHTS</b>											
	2010		2011		2012		2013		2014		
	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	
JAN	63	63	32	32	28	28	58	58	53	53	JAN
FEB	101	164	77	109	96	124	80	138	57	110	FEB
MAR	106	270	178	287	73	197	95	233	77	187	MAR
APRIL	199	469	180	467	240	437	159	392	209	396	APRIL
MAY	616	1085	618	1085	541	978	605	997	585	981	MAY
JUNE	601	1686	582	1667	749	1727	606	1603	520	1501	JUNE
JULY	1170	2856	1079	2746	1035	2762	1089	2692	993	2494	JULY
AUG	1255	4111	1131	3877	1178	3940	1188	3880	996	3490	AUG
SEPT	1008	5119	838	4715	831	4771	899	4779	778	4268	SEPT
OCT	130	5249	154	4869	175	4946	214	4993			OCT
NOV	57	5306	58	4927	86	5032	138	5131			NOV
DEC	34	5340	54	4981	65	5097	64	5195			DEC

<b>RV NIGHTLY GUEST NIGHTS</b>											
	2010		2011		2012		2013		2014		
	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	
JAN	175	175	173	173	176	176	180	180	285	285	JAN
FEB	286	461	214	387	221	397	261	441	150	435	FEB
MAR	338	799	239	626	229	626	359	800	249	684	MAR
APRIL	403	1202	341	967	445	1071	209	1009	546	1230	APRIL
MAY	628	1830	717	1684	638	1709	637	1646	706	1936	MAY
JUNE	654	2484	713	2397	645	2354	910	2556	1015	2951	JUNE
JULY	1256	3740	1215	3612	1247	3601	1275	3831	1169	4120	JULY
AUG	1228	4968	1257	4869	1300	4901	1293	5124	1228	5348	AUG
SEPT	1051	6019	1062	5931	1076	5977	1079	6203	1120	6468	SEPT
OCT	501	6520	501	6432	580	6557	694	6897			OCT
NOV	241	6761	258	6690	290	6847	352	7249			NOV
DEC	157	6918	176	6866	246	7093	165	7414			DEC

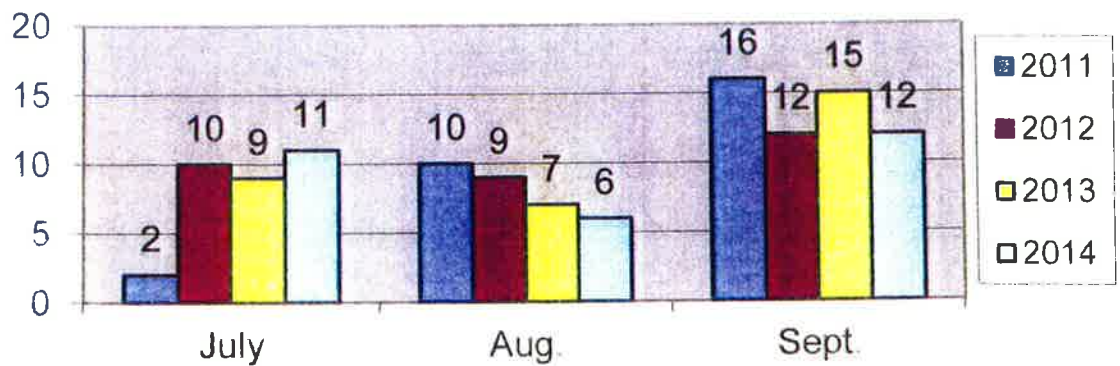
<b>PERMANENT &amp; SEASONAL TENANT SUMMARY</b>			
	AVAIL/GOAL	OCCUPIED	%
LTD ACCESS MOORAGE	40 SLIPS	35	88%
COMMERCIAL MOORAGE	850 FEET	846	100%
SEASONAL MOORAGE	32 SLIPS	3	9%
SEASONAL RV'S	10 SITES	1	10%
UNDESIRABLE	5 SLIPS		0%

STORAGE OPERATIONS REPORT								DATE:	10/2/2014
September-14									
	SEPT 2011	SEPT 2012	SEPT 2013	SEPT 2014	2011 YEAR TO DATE	2012 YEAR TO DATE	2013 YEAR TO DATE	2014 YEAR TO DATE	REMARKS
<b>HAUL-OUT</b>									
BOAT YARD - OUT	91	70	80	74	608	611	616	635	
BOAT YARD - IN	82	60	75	68	613	615	590	642	
67% RE-BLOCK	6	3	6	7	70	27	48	49	
40% INSPECTION	8	4	3	6	35	25	29	30	
OTHER	0	2	0	1	24	20	17	32	
<b>SUB TOTAL</b>	<b>187</b>	<b>140</b>	<b>164</b>	<b>156</b>	<b>1350</b>	<b>1298</b>	<b>1300</b>	<b>1398</b>	
<b>SHIP - OUT</b>									
SHIP - OUT	16	12	15	12	91	109	124	105	
SHIP - IN	10	12	8	8	90	109	110	111	
SHIP - RE-BLOCK	1	0	1	2	8	10	2	9	
SHIP-INSPECTION	2	1	1	0	5	1	5	4	
SHIP - OTHER	1	0	0	0	3	2	5	0	
<b>SUB TOTAL</b>	<b>30</b>	<b>25</b>	<b>25</b>	<b>22</b>	<b>197</b>	<b>231</b>	<b>244</b>	<b>229</b>	
<b>TOTAL</b>	<b>217</b>	<b>165</b>	<b>189</b>	<b>178</b>	<b>1547</b>	<b>1529</b>	<b>1544</b>	<b>1627</b>	
<b>STORAGE</b>						<b>OFF PORT PROPERTY</b>			
PTBH - START	77	66	78	68					
PTBH - END	83	68	76	71					
PTBH-O.P.P.	21	20	21	23					
SHIP-START	5	8	9	13					
SHIP-END	11	8	14	16					
SHIP-O.P.P.	3	1	2	2					
PERM/FREE	0	0	0	0					PERMS
FREE DAYS	83	80	93	95					PAID R/T
PTBH lineal feet	3392	2841	3021	2968					
SHIP lineal feet	772	562	1083	1154					
Longterm Storage	21	19	20	20					BOATS
LONGTERM linear	790	704	769	785					
<b>JCIA OPERATIONS REPORT</b>									
HANGERS	10	13	13	13					
TIE DN - PAVED	3	2	2	2					
TIE DN - GRASS	1	1	0	0					
TIE DN - NIGHTLY	11	11	5	13					
W/L - HANGERS	1	0	0	0					

### Round Trip Haul Outs 70/75 T



### Round Trip Hoists 300 Ton





## PORT OF PORT TOWNSEND

**MEETING OF:** October 8, 2014

**AGENDA ITEM:** V. Second Reading  
A. AWOS Update

### **BACKGROUND:**

Last week the contractor, Christensen Construction, began work on our AWOS installation at Jefferson County Airport. Working with the PUD, the contractor provided trenching and conduit runs for both the primary power and fiber optic cables. It was important for this groundwork to be completed before the annual water table rise at the airport. Even with this dry year, we ran into ground water at 42-inch depth. In addition to the trenching, foundation forms for the towers were installed and are ready for tower installation.

The actual tower base and other installation supplies were shipped from Sacramento, CA on the 3<sup>rd</sup> of October and due to arrive this week.

We are presently on schedule and under budget; looking to have installation complete by mid-November and full commissioning by early spring.

### **Executive Director's Recommendation:**

For discussion.

**PORT OF PORT TOWNSEND**

**MEETING OF:**                   **October 8, 2014**

**AGENDA ITEM:**               **VI. First Reading**  
  **A. Quilcene Wastewater Management**

**BACKGROUND:**

In 2011 the Port supported the submission of an application to the Public Infrastructure Fund, requesting funds for a feasibility study on a community wastewater system for Quilcene. To date, no action has taken place other than the approval of the funds for the study.

At the upcoming meeting with the EDC, City, County, Chamber of Commerce, and Port to discuss the five most important things we all should be working on, the Quilcene Wastewater project will be discussed.

We should discuss what we see as our involvement. At the time of writing this agenda item, staff is gathering more information and will present it at the meeting.

**Executive Director's Recommendation:**

For discussion and direction as appropriate.



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## WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 053528 through No. 053550, are approved for payment in the amount of \$133,533.46 on this 8th day of October, 2014.

For: **Payroll and Benefits**

\_\_\_\_\_  
Commissioner Stephen R. Tucker

\_\_\_\_\_  
Commissioner Brad A. Clinefelter

\_\_\_\_\_  
Commissioner Pete W. Hanke

\_\_\_\_\_  
Amy Khile, Director of Finance  
And Administration

Bank Code: W - WARRANTS PAYABLE							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
053541	9/30/2014	AFL010	AFLAC				
			09302014	9/30/2014	811.29	0.00	811.29
							Check Entry Number: 001
053542	9/30/2014	BAN001	Bank Of America				
			09302014	9/30/2014	19,039.59	0.00	19,039.59
							Check Entry Number: 001
053543	9/30/2014	NOR020	Northwest Administrators, Inc.				
			09302014	9/30/2014	24,986.22	0.00	24,986.22
							Check Entry Number: 001
053544	9/30/2014	PEJ001	Peninsula Credit Union				
			09302014	9/30/2014	650.00	0.00	650.00
							Check Entry Number: 001
053545	9/30/2014	POR001	Auditor's Revolving Fund				
			09302014	9/30/2014	33,557.29	0.00	33,557.29
							Check Entry Number: 001
053546	9/30/2014	SPE010	James Speer				
			09302014	9/30/2014	250.00	0.00	250.00
							Check Entry Number: 001
053547	9/30/2014	TEA001	Teamsters Local 589				
			9302014	9/30/2014	1,321.00	0.00	1,321.00
							Check Entry Number: 001
053548	9/30/2014	WA0302	State of Washington				
			DC9/30/14	9/30/2014	1,175.00	0.00	1,175.00
							Check Entry Number: 001
053549	9/30/2014	WA0801	State of Washington				
			HCA9/30/14	9/30/2014	15,316.30	0.00	15,316.30
							Check Entry Number: 001
053550	9/30/2014	WA1801	State of Washington				
			DRS9/30/14	9/30/2014	19,790.67	0.00	19,790.67
							Check Entry Number: 001
				Report Total:	116,897.36	0.00	116,897.36



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## WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 053551 through No. 053611, are approved for payment in the amount of \$230,731.50 on this 8th day of October, 2014.

For: **Accounts Payable**

\_\_\_\_\_  
Commissioner Stephen R. Tucker

\_\_\_\_\_  
Commissioner Brad A. Clinefelter

\_\_\_\_\_  
Commissioner Pete W. Hanke

\_\_\_\_\_  
Amy Khile, Director of Finance  
And Administration

Bank Code: W - WARRANTS PAYABLE								
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
053551	10/8/2014	A&A010	A&A Appliance Service Inc 117598	9/3/2014	173.20	0.00	173.20	
							Check Entry Number: 001	
053552	10/8/2014	ADM002	Admiral Ship Supply Inc. 23350 24081 24732 24823	8/28/2014 9/8/2014 9/18/2014 9/19/2014	20.52 53.74 272.82 2,881.46	0.00 0.00 0.00 0.00	20.52 53.74 272.82 2,881.46	
							Check Entry Number: 001	
					Check 053552 Total:	3,228.54	0.00	3,228.54
053553	10/8/2014	ALL025	Alliant Insurance Services 258902	8/26/2014	52,000.00	0.00	52,000.00	
							Check Entry Number: 001	
053554	10/8/2014	ALP050	Alpha & Omega General Cont. 2122	8/8/2014	8,469.30	0.00	8,469.30	
							Check Entry Number: 001	
053555	10/8/2014	AMB001	AMB Tools & Equipment Co T301422 T301686	8/29/2014 9/30/2014	874.58 481.66	0.00 0.00	874.58 481.66	
							Check Entry Number: 001	
					Check 053555 Total:	1,356.24	0.00	1,356.24
053556	10/8/2014	ARR010	Arrow Lumber Port Townsend 79367 79483 79502	8/29/2014 9/12/2014 9/17/2014	78.48 10.90 80.14	0.00 0.00 0.00	78.48 10.90 80.14	
							Check Entry Number: 001	
					Check 053556 Total:	169.52	0.00	169.52
053557	10/8/2014	AUQ030	Aqua Brite Inc 0912014	9/12/2014	1,000.00	0.00	1,000.00	
							Check Entry Number: 001	
053558	10/8/2014	AUT030	Don Auton 9/23/2014	9/23/2014	208.00	0.00	208.00	
							Check Entry Number: 001	
053559	10/8/2014	CAI040	AI Cairns 09302014	9/30/2014	236.08	0.00	236.08	
							Check Entry Number: 001	
053560	10/8/2014	CAR001	Carl's Building Supply 1409708147 1409713091 1409713831	9/3/2014 9/26/2014 9/30/2014	177.75 23.30 95.17	0.00 0.00 0.00	177.75 23.30 95.17	
							Check Entry Number: 001	
					Check 053560 Total:	296.22	0.00	296.22
053561	10/8/2014	CEN010	Central Welding Supply 89347 89354	9/24/2014 9/24/2014	22.29 11.73	0.00 0.00	22.29 11.73	
							Check Entry Number: 001	
					Check 053561 Total:	34.02	0.00	34.02
053562	10/8/2014	CEN040	CENTURYLINK 1315147367	9/19/2014	2,773.66	0.00	2,773.66	
							Check Entry Number: 001	
053563	10/8/2014	CHR030	Christensen Inc. 1282-1	10/1/2014	31,246.28	0.00	31,246.28	
							Check Entry Number: 001	
053564	10/8/2014	CIT001	City Of Port Townsend 09302014	9/30/2014	11,068.47	0.00	11,068.47	
							Check Entry Number: 001	
053565	10/8/2014	COA050	Coast & Harbor Engineering 344092-2 344092A-1	9/29/2014 9/29/2014	13,537.70 1,059.00	0.00 0.00	13,537.70 1,059.00	
							Check Entry Number: 001	
					Check 053565 Total:	14,596.70	0.00	14,596.70
053566	10/8/2014	CON030	Tom Conley 09242014	9/24/2014	181.99	0.00	181.99	
							Check Entry Number: 001	
053567	10/8/2014	COO050	Cooper Fuel & Auto Repair 092564	9/18/2014	1,887.13	0.00	1,887.13	
							Check Entry Number: 001	
053568	10/8/2014	CRO001	Lawrence C Crockett 09302014	9/30/2014	247.35	0.00	247.35	
							Check Entry Number: 001	
053569	10/8/2014	DEE030	Charles Deen 10012014	10/1/2014	15.00	0.00	15.00	
							Check Entry Number: 001	
053570	10/8/2014	DEL001	Delta Pollution Control, Inc 15863	9/11/2014	1,165.30	0.00	1,165.30	
							Check Entry Number: 001	
053571	10/8/2014	DOU010	Double D Electric 32400	9/9/2014	392.80	0.00	392.80	
							Check Entry Number: 001	
053572	10/8/2014	EDW030	Bob Edwardsen 09142014	9/14/2014	156.00	0.00	156.00	
							Check Entry Number: 001	
053573	10/8/2014	FRA050	Donna Frary 09302014	9/30/2014	44.80	0.00	44.80	
							Check Entry Number: 001	
053574	10/8/2014	GLO003	Global Diving & Salvage IN-124799	9/19/2014	509.72	0.00	509.72	
							Check Entry Number: 001	
053575	10/8/2014	GOO002	Good Man Inc. 79655	10/1/2014	561.96	0.00	561.96	
							Check Entry Number: 001	
053576	10/8/2014	HAD001	Hadlock Building Supply A4883 A5314 B32923 B37609 B37656 E6992	8/28/2014 9/19/2014 8/27/2014 9/22/2014 9/22/2014 9/12/2014	53.40 47.80 35.80 13.93 36.60 65.83	0.00 0.00 0.00 0.00 0.00 0.00	53.40 47.80 35.80 13.93 36.60 65.83	
							Check Entry Number: 001	
					Check 053576 Total:	253.36	0.00	253.36
053577	10/8/2014	HEN002	Henry Hardware 06252014 518098 518149 518223 518514 518679 518724	6/25/2014 8/27/2014 8/27/2014 8/28/2014 9/2/2014 9/3/2014 9/4/2014	2,060.60 208.76 27.42 7.62 11.97 12.19 5.62	0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,060.60 208.76 27.42 7.62 11.97 12.19 5.62	
							Check Entry Number: 001	

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			519098	9/9/2014	17.24	0.00	17.24
			519119	9/9/2014	11.54	0.00	11.54
			519132	9/9/2014	23.34	0.00	23.34
			519133	9/9/2014	2.82	0.00	2.82
			519134	9/9/2014	2.82	0.00	2.82
			519201	9/10/2014	3.91	0.00	3.91
			519324	9/11/2014	21.79	0.00	21.79
			519325	9/11/2014	17.64	0.00	17.64
			519424	9/12/2014	386.41	0.00	386.41
			519441	9/12/2014	1.04	0.00	1.04
			519737	9/16/2014	46.75	0.00	46.75
			519756	9/16/2014	78.45	0.00	78.45
			519795	9/17/2014	14.87	0.00	14.87
			519801	9/17/2014	31.10	0.00	31.10
			519821	9/17/2014	20.01	0.00	20.01
			519929	9/18/2014	13.06	0.00	13.06
			519978	9/18/2014	4.09	0.00	4.09
			520203	9/22/2014	7.02	0.00	7.02
			520329	9/23/2014	0.43	0.00	0.43
			520392	9/24/2014	36.24	0.00	36.24
			520483	9/25/2014	48.59	0.00	48.59
			520525	9/25/2014	20.90	0.00	20.90
			Check 053577 Total:		3,144.24	0.00	3,144.24
053578	10/8/2014	HEN006	Quilcene Henery's Hardware				Check Entry Number: 001
			09252014	9/25/2014	24.47	0.00	24.47
053579	10/8/2014	JAC030	David Jackson				Check Entry Number: 001
			09152014	9/15/2014	34.00	0.00	34.00
053580	10/8/2014	JC1006	Jefferson County Fire				Check Entry Number: 001
			2014-09	10/1/2014	1,000.00	0.00	1,000.00
053581	10/8/2014	JEF030	Jefferson Healthcare				Check Entry Number: 001
			9713002031	9/4/2014	317.00	0.00	317.00
053582	10/8/2014	JIM030	Humphrey Construction, Inc.				Check Entry Number: 001
			1715	9/23/2014	9,561.48	0.00	9,561.48
053583	10/8/2014	KEC030	KECO Pump and Equipment				Check Entry Number: 001
			37270	9/4/2014	3,495.00	0.00	3,495.00
053584	10/8/2014	KEN010	Kendrick Equipment LTD				Check Entry Number: 001
			U2501	8/27/2014	174.40	0.00	174.40
			U2510	9/11/2014	879.56	0.00	879.56
			Check 053584 Total:		1,053.96	0.00	1,053.96
053585	10/8/2014	NEL001	Sue Nelson				Check Entry Number: 001
			09302014	9/30/2014	54.88	0.00	54.88
053586	10/8/2014	NON030	None Better Inc				Check Entry Number: 001
			09122014	9/12/2014	2,185.43	0.00	2,185.43
053587	10/8/2014	NWSWB1	NWSWB				Check Entry Number: 001
			09102014	9/10/2014	52.74	0.00	52.74
053588	10/8/2014	OLY001	Olympic Equipment Rentals Inc				Check Entry Number: 001
			55935	9/11/2014	70.85	0.00	70.85
053589	10/8/2014	OLY002	AmSan				Check Entry Number: 001
			318193893	8/27/2014	609.17	0.00	609.17
			318193901	8/27/2014	349.66	0.00	349.66
			318580867	9/3/2014	372.98	0.00	372.98
			319230660	9/11/2014	523.19	0.00	523.19
			319230678	9/11/2014	233.42	0.00	233.42
			319650917	9/17/2014	427.39	0.00	427.39
			319650925	9/17/2014	218.80	0.00	218.80
			320264377	9/25/2014	445.36	0.00	445.36
			Check 053589 Total:		3,179.97	0.00	3,179.97
053590	10/8/2014	ORI050	Orion Marine Group				Check Entry Number: 001
			09P0084-01	7/3/2014	31,965.19	0.00	31,965.19
053591	10/8/2014	PAC004	Pacific Office Equipment Co				Check Entry Number: 001
			933106	9/30/2014	54.50	0.00	54.50
			933107	9/30/2014	32.70	0.00	32.70
			933108	9/30/2014	38.15	0.00	38.15
			933109	9/30/2014	54.50	0.00	54.50
			933110	9/30/2014	260.59	0.00	260.59
			Check 053591 Total:		440.44	0.00	440.44
053592	10/8/2014	PEN008	Peninsula Backflow Testing				Check Entry Number: 001
			253	6/1/2014	80.00	0.00	80.00
053593	10/8/2014	PEN030	Peninsula Paint Co.				Check Entry Number: 001
			F0107325	9/4/2014	178.44	0.00	178.44
			F0107799	9/16/2014	52.20	0.00	52.20
			F0107931	9/18/2014	31.05	0.00	31.05
			F0108174	9/25/2014	39.10	0.00	39.10
			F0108184	9/25/2014	50.52	0.00	50.52
			Check 053593 Total:		351.31	0.00	351.31
053594	10/8/2014	PIV001	James M Pivarnik				Check Entry Number: 001
			07312014	7/31/2014	126.56	0.00	126.56
			08312014	8/31/2014	136.64	0.00	136.64
			09302014	9/30/2014	221.76	0.00	221.76
			Check 053594 Total:		484.96	0.00	484.96
053595	10/8/2014	POR023	Port Townsend Main Street Prog				Check Entry Number: 001

Bank Code: W - WARRANTS PAYABLE							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
053596	10/8/2014	POR025	09302014 Port Townsend Muffler & Fab. 10339	9/30/2014	1,000.00	0.00	1,000.00 Check Entry Number: 001
053597	10/8/2014	PUD001	09172014 Pud District #1	9/23/2014	39.90	0.00	39.90 Check Entry Number: 001
053598	10/8/2014	PUD005	09172014 PUD #1 of Jefferson County	9/17/2014	471.25	0.00	471.25 Check Entry Number: 001
053599	10/8/2014	RED005	09172014 Reddaway	9/17/2014	407.09	0.00	407.09 Check Entry Number: 001
053600	10/8/2014	REE030	5030959968 Reeves Excavating	9/18/2014	97.50	0.00	97.50 Check Entry Number: 001
053601	10/8/2014	SNO030	AR163 Laura Snodgrass	9/21/2014	24,069.59	0.00	24,069.59 Check Entry Number: 001
053602	10/8/2014	SOE001	09302014 Soehl Electronics	9/30/2014	413.31	0.00	413.31 Check Entry Number: 001
053603	10/8/2014	TAC001	10219646 Tacoma Screw Products, Inc	9/30/2014	47.94	0.00	47.94 Check Entry Number: 001
053604	10/8/2014	TAN040	14130360 Tank Depot.Com	9/25/2014	60.61	0.00	60.61 Check Entry Number: 001
053605	10/8/2014	TUC050	92850 Stephen Tucker	9/22/2014	1,960.98	0.00	1,960.98 Check Entry Number: 001
053606	10/8/2014	TWI001	09302014 Twiss Analytical Labs	9/30/2014	33.10	0.00	33.10 Check Entry Number: 001
053607	10/8/2014	US0001	14-71735 United States Postal Service	9/12/2014	91.50	0.00	91.50 Check Entry Number: 001
053608	10/8/2014	VER001	09302014 Verizon Wireless, Bellevue	9/30/2014	1,500.00	0.00	1,500.00 Check Entry Number: 001
053609	10/8/2014	WA0010	9732108110 WA Dept of Labor & Industries	9/15/2014	230.56	0.00	230.56 Check Entry Number: 001
053610	10/8/2014	WAS055	09302014 Wasco County Landfill	9/30/2014	193.90	0.00	193.90 Check Entry Number: 001
053611	10/8/2014	WES006	7042 Westbay Auto Parts, Inc.	8/30/2014	9,924.80	0.00	9,924.80 Check Entry Number: 001
			09252014	9/25/2014	421.91	0.00	421.91
			Report Total:		230,731.50	0.00	230,731.50





P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

## WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the material has been furnished, the labor performed and the services provided, as described herein, and that this claim is a just and unpaid obligation of the Port of Port Townsend, and that this claim, in Warrant No. 053151 in the amount of \$2,060.60, is declared void on this on this 8th day of October, 2014.

For: **Accounts Payable**

\_\_\_\_\_  
Commissioner Stephen R. Tucker

\_\_\_\_\_  
Commissioner Brad A. Clinefelter

\_\_\_\_\_  
Commissioner Pete W. Hanke

\_\_\_\_\_  
Amy Khile, Director of Finance  
And Administration