



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

**Port of Port Townsend
1st Monthly Regular Meeting Agenda
Wednesday, September 10, 2014, 1:00 PM
Port Commission Building
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Consent Agenda
 - A. Approval of Meeting Minutes – August 27, 2014.....1-3
 - B. Operations Reports – August 2014.....4-7
 - C. Approval of Warrants
- IV. Public Comments (not related to Agenda)
- V. Second Reading (Action Items)
 - A. IT Contract.....8
 - B. Organizational Chart.....9-10
- VI. First Reading (discussion only)
- VII. Potential Immediate Action Items (unanimous Commission approval required)
- VIII. Staff Comments
- IX. Public Comments
- X. Commissioner Comments
- XI. **Next Meeting: September 24, 2014 at 5:30 PM, Port Commission Building, 333 Benedict Street, Port Townsend, WA**
- XII. Executive Session (if called)
- XIII. Adjournment

PORT COMMISSION MEETING– August 27, 2014

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Clinefelter and Hanke
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Khile
Attorney - Lake
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Tucker called the meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA:

Addition to the agenda include Vi. First Reading, Item B – Port Organizational Chart.

Commissioner Tucker moved to approve the Agenda as amended.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA:

A. Approval of Public Workshop Minutes – August 13, 2014

Approval of Meeting Minutes – August 13, 2014

B. Resolution No. 717-14 – Authorizing Warrant Cancellation

C. Approval of Warrants

Warrant #053347 through #053363 in the amount of \$70,331.25 for Payroll and Benefits

Warrant #053364 through #053403 in the amount of \$175,747.61 for Accounts Payable

Electronic Debit to Union Bank in the amount of \$11,159.48 for Washington State

Department of Revenue Combined Excise Tax Return for July 2014

Commissioner Tucker moved to approve the Consent Agenda as presented.

Commissioner Hanke seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (1:11):

Bertram Levy commented that the locks on the Enviro Centers seem to be doing the job.

He also commented on the parking situation in front of the Dive Shop.

Marshall Woodman continued his comments from past commission meetings on the Karen Broome boat fire and Port rules.

V. SECOND READING (Action Items):

A. Day Boats / Scow Bay Boats Lease (7:16):

Mr. Pivarnik presented the lease amendment for Day Boatworks and the new lease written for Mark Stout of Scow Bay Boats. Late this afternoon, Mr. Pivarnik was reminded by Attorney Lake the Port needs to come to an agreement with Mr. Stout on how he will handle stormwater. Mr. Pivarnik informed that the Port will install a tote at his building and Mr. Stout will be responsible for downspouts and gutters, and changing the media when needed. (The Port will provide the testing.) Mr. Pivarnik recommends approval of the Day Boat lease amendment, and approval of the Scow Bay Boats lease, with the addition of the language in Mr. Stout's lease on the stormwater responsibilities and requirements.

Commissioner Hanke moved to approve the Day Boat Lease amendment and the new lease with Scow Bay Boats, with language additions as discussed.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

VI. FIRST READING (Discussion Only):

A. Big Quilcene Estuary and Stream Channelization (13:00):

Mr. Crockett discussed the phased work that has been ongoing by the Hood Canal Salmon Enhancement Group on the Big Quil River. He explained they have been digging out an area just south of the delta at the end of the river. The concern is the increased sedimentation. Coast Seafoods is very concerned for their operations. They had their attorney send a letter to the Enhancement Group to cease and desist.

Commissioner Clinefelter expressed his concerns that a hydraulic survey has not been performed and without this, the Port lacks the evidence this will have any effect on Port property. He also questioned why the Port was included in the cease and desist letter.

B. Port Organizational Chart (26:14):

Mr. Crockett reminded the commissioners that staffing levels were discussed during the Point Hudson walk-about. Mr. Crockett explained he has the authority to hire personnel based on the Org Chart, approved by the Commission. This revised Org Chart reflects the addition of one full-time moorage clerk position, and memorializes John Green's position as halftime maintenance and halftime environmental and Charlie Shaw's position as halftime maintenance and halftime yard.

VII. POTENTIAL IMMEDIATE ACTION ITEMS:

A. Contract for Roofing of Building at 308 – 10th Street (30:29):

Commissioner Tucker moved to approve the roofing contract with Humphrey Construction, Inc. in the amount of \$17,200.00 + WSST.

Commissioner Hanke seconded the motion.

Motion carried by unanimous vote.

B. IT Contract (31:28):

Ms. Khile explained that currently the IT contract is on an hourly basis, based on OESD's availability. The new contract would commit them to one day per week of work at the Port with a \$5K increase to the contract. Discussion ensued on the services that OESD is providing, the level of satisfaction and wording in the contract.

Commissioner Clinefelter asked to have OESD revise the contract and bring it back to the Commission for consideration.

C. AWOS Contracts (43:26):

Mr. Pivarnik reported bids for the AWOS have been received, with All Weather the low bidder for the equipment at \$75,292 + WSST; and Christensen Construction, out of Olympia (the only responsive bidder) bidding the installation of towers, dirt-work, electrical and foundations at \$99,420 + WSST. Mr. Pivarnik explained one small project remains to bid for the AWOS and that will be for trench digging. He added that originally, the project total bid was estimated at \$400K, but with changes made by Port staff, the cost has gone down to \$308K.

Commissioner Hanke moved to approve the contract with All Weather, not to exceed \$75,292 + WSST and to approve the contract with Christensen Construction, not to exceed \$99,420 + WSST.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

VIII. STAFF COMMENTS (50:25):

Ms. Khile reported work continues on the budget. She informed that County Assessor Jeff Chapman, along with previous assessor, Jack Westerman, will brief the Commissioners at the September 10 Public Workshop.

Ms. Nelson reported the shifts in the Port booth at the Wooden Boat Festival have been filled and thanked Commissioner Clinefelter for his commitment.

Mr. Crockett reported on the meeting held earlier today with Port of Seattle Commissioner and Puget Sound Partnership board member, Bill Bryant. Also in attendance were Commissioners Tucker and Clinefelter, and Environmental Officer Cairns. Issues discussed included stormwater and derelict vessels.

Mr. Crockett then informed he attended the Governor's Blue Ribbon Committee on Outdoor Recreation meeting in Sequim last week, where he spoke in support of the Marine Tourism bill and on protecting RCO money for boat ramp projects.

He then added he would attend tomorrow's PDD and RC&D meeting in Sequim. In addition, on September 3, he would be attending WSDOT's Aviation workshop in Tumwater, where they will discuss project money available in the next biennium.

Mr. Crockett also reported he spoke with Insurance Agent Jim Maupin who agreed to brief the commission and staff on insurance for independent contractors at a future workshop.

IX. PUBLIC COMMENTS (53:40):

Vigo Anderson commented on the contractor and warranty for the roofing project, and on the IT contract.

X. COMMISSIONER COMMENTS (55:09):

Commissioner Hanke discussed the email from Joni Blanchard regarding insurance for independent contractors and a meeting he had with her. He looks forward to hearing from Mr. Maupin on this subject.

Commissioner Clinefelter asked Mr. Crockett to notify the Port Townsend Marine Trades Association about the insurance requirement for independent contractors.

Commissioner Tucker discussed the recent Jefferson Energy Lunch meeting he attended where the speaker was a bulk power purchaser for BPA.

XI. NEXT MEETING/PUBLIC WORKSHOP: Next regular meeting will be held Wednesday, September 10, 2014 at 1:00 PM, with the workshop preceding at 9:30 AM in the Port Commission Building, 333 Benedict St, Port Townsend.

XII. EXECUTIVE SESSION:

None

XIII. ADJOURNMENT:

The meeting adjourned at 6:31PM there being no further business to come before the Commission.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice President

BOATHAVEN OPERATIONS REPORT/MOORAGE

MONTH: AUG

DATE: 9/4/2014

MONTHLY PERMS: 375

MONTHLY GUESTS: 22

# OF SLIPS BY SIZE	OCCUPIED	empty	% occ.
25' 35	33	2	94%
27' 11	10	1	91%
30' 105	103	2	98%
35' 24	24	0	100%
40' 44	43	1	98%
45' 41	40	1	98%
50' 32	31	1	97%
OVER 52' 7	7	0	100%
TOTAL: 299	294	8	AVG: 97%

LINEAR SPACE/FT	OCCUPIED	% OCCUPIED
COMMERCIAL 365	320	88%
RECREATIONAL 1986	1836	92%
LIMITED ACC. 1455	1440	99%
TOTAL: 3806	3660	146 AVG: 95%

	CURR	PREV MO	YTD
NIGHTLY GUESTS:	1064	790	3516
CREDIT SYSTEM:	48	45	231
TEMP TIE UP:	40	55	176
FREE NIGHTS:	0	0	1
PTYC:	52	41	161
RAMP/DAILY:	124	199	824
RAMP/ANNUAL:	25	83	439

WAIT LISTS	
25' PLEA:	8
27' PLEA:	0
30' PLEA:	41
35' PLEA:	32
40' PLEA:	43
45' PLEA:	20
50' PLEA:	16
OVER 52':	10
OVERWID	0
30' COMM.	0
40' COMM.	0
50' COMM:	0

TOTAL OCCUPANCY %: 97%

Port of Port Townsend

POINT HUDSON MARINA & RV PARK

MONTHLY OCCUPANCY REPORT

2014

& 5 YEAR COMPARISON

MARINA NIGHTLY GUEST NIGHTS

	2010		2011		2012		2013		2014		
	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	
JAN	63	63	32	32	28	28	58	58	53	53	JAN
FEB	101	164	77	109	96	124	80	138	57	110	FEB
MAR	106	270	178	287	73	197	95	233	77	187	MAR
APRIL	199	469	180	467	240	437	159	392	209	396	APRIL
MAY	616	1085	618	1085	541	978	605	997	585	981	MAY
JUNE	601	1686	582	1667	749	1727	606	1603	520	1501	JUNE
JULY	1170	2856	1079	2746	1035	2762	1089	2692	993	2494	JULY
AUG	1255	4111	1131	3877	1178	3940	1188	3880	996	3490	AUG
SEPT	1008	5119	838	4715	831	4771	899	4779			SEPT
OCT	130	5249	154	4869	175	4946	214	4993			OCT
NOV	57	5306	58	4927	86	5032	138	5131			NOV
DEC	34	5340	54	4981	65	5097	64	5195			DEC

RV NIGHTLY GUEST NIGHTS

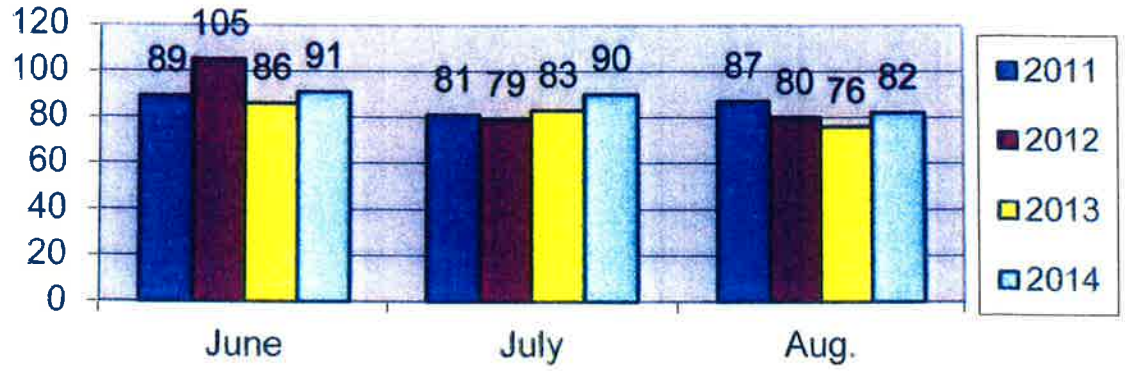
	2010		2011		2012		2013		2014		
	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	MNTH.	CUM.	
JAN	175	175	173	173	176	176	180	180	285	285	JAN
FEB	286	461	214	387	221	397	261	441	150	435	FEB
MAR	338	799	239	626	229	626	359	800	249	684	MAR
APRIL	403	1202	341	967	445	1071	209	1009	546	1230	APRIL
MAY	628	1830	717	1684	638	1709	637	1646	706	1936	MAY
JUNE	654	2484	713	2397	645	2354	910	2556	1015	2951	JUNE
JULY	1256	3740	1215	3612	1247	3601	1275	3831	1169	4120	JULY
AUG	1228	4968	1257	4869	1300	4901	1293	5124	1228	5348	AUG
SEPT	1051	6019	1062	5931	1076	5977	1079	6203			SEPT
OCT	501	6520	501	6432	580	6557	694	6897			OCT
NOV	241	6761	258	6690	290	6847	352	7249			NOV
DEC	157	6918	176	6866	246	7093	165	7414			DEC

PERMANENT & SEASONAL TENANT SUMMARY

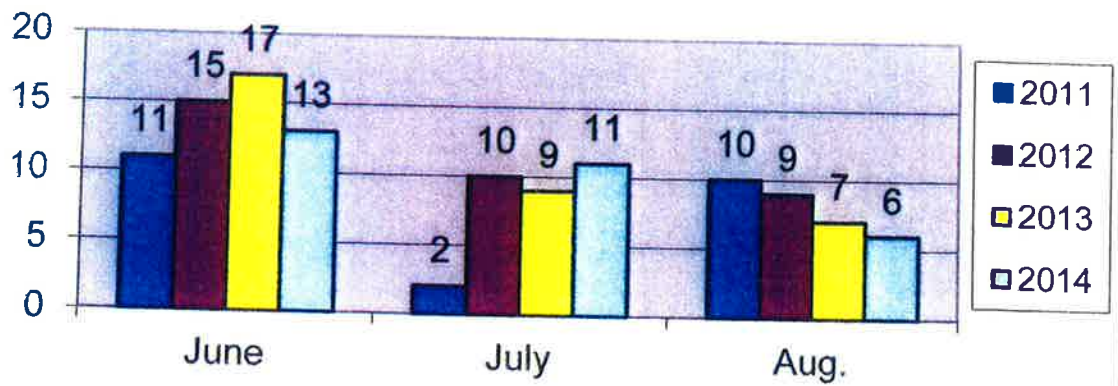
	AVAIL/GOAL	OCCUPIED	%
LTD ACCESS MOORAGE	40 SLIPS	39	98%
COMMERCIAL MOORAGE	850 FEET	846	100%
SEASONAL MOORAGE	32 SLIPS	3	9%
SEASONAL RV'S	10 SITES	1	10%
UNDESIRABLE	5 SLIPS	1	20%

STORAGE OPERATIONS REPORT								DATE:	9/4/2014
August-14									
	AUG 2011	AUG 2012	AUG 2013	AUG 2014	2011 YEAR TO DATE	2012 YEAR TO DATE	2013 YEAR TO DATE	2014 YEAR TO DATE	REMARKS
HAUL-OUT									
BOAT YARD - OUT	87	80	76	82	517	541	536	561	
BOAT YARD - IN	80	84	75	81	531	554	515	574	
67% RE-BLOCK	12	2	5	7	64	24	42	52	
40% INSPECTION	1	7	6	1	27	21	26	24	
OTHER	3	2	0	2	24	18	17	31	
SUB TOTAL	183	175	162	173	1163	1158	1136	1242	
SHIP - OUT	10	9	7	6	75	97	109	93	
SHIP - IN	6	10	9	7	80	97	102	103	
SHIP - RE-BLOCK	0	2	0	0	7	10	1	7	
SHIP-INSPECTION	0	0	1	0	3	0	4	4	
SHIP - OTHER	0	0	0	0	2	2	5	0	
SUB TOTAL	16	21	16	13	167	206	221	207	
TOTAL	199	196	178	186	1330	1364	1357	1449	
STORAGE					OFF PORT PROPERTY				
PTBH - START	82	70	74	68	GOLD STAR - 11				
PTBH - END	77	66	78	67	HAVEN - 2				
PTBH-O.P.P.	19	20	18	25	PT CO-OP - 7				
SHIP-START	5	8	11	14	DAY BOATS - 1				
SHIP-END	5	8	9	13	TBM - SHIP 1 SM 2				
SHIP-O.P.P.	1	1	1	1	STEPHENS - 1				
PERM/FREE	0	0	0	0					
FREE DAYS	80	104	100	86					
PTBH lineal feet	3069	2676	3038	2896					
SHIP lineal feet	459	583	682	992					
Longterm Storage	20	21	24	22					
LONGTERM linear	748	785	923	846					
JCIA OPERATIONS REPORT									
HANGERS	10	13	13	13					
TIE DN - PAVED	2	2	2	2					
TIE DN - GRASS	1	1	1	0					
TIE DN - NIGHTLY	16	13	19	33					
W/L - HANGERS	2	0	0	0					

Round Trip Haul Outs 70/75 T



Round Trip Hoists 300 Ton



PORT OF PORT TOWNSEND

MEETING OF: September 10, 2014

AGENDA ITEM: V. Second Reading
A. IT Contract

BACKGROUND:

After the last commission meeting, staff was concerned about the commission's willingness to continue with the current IT provider. Staff considered recommending we go out for proposals, then interview and select a provider.

After further consideration, staff does not believe we will get a better deal than staying with the current provider. Staff will make the correction to the contract as noted at the last meeting.

Executive Director's Recommendation:

Direct the Executive Director to sign the IT contract with Olympic Educational Service District 114.

PORT OF PORT TOWNSEND

MEETING OF: September 10, 2014

AGENDA ITEM: V. Second Reading
B. Organizational Chart

BACKGROUND:

Last meeting, staff distributed a proposed organizational chart for the remainder of 2014 and forward. In an effort to save costs, split responsibilities and provide better customer service, we have transferred ½ of an FTE to work with environmental, and hired a replacement person that will work ½ time in maintenance and ½ time in the yard. This will allow a better overall performance in all of the departments.

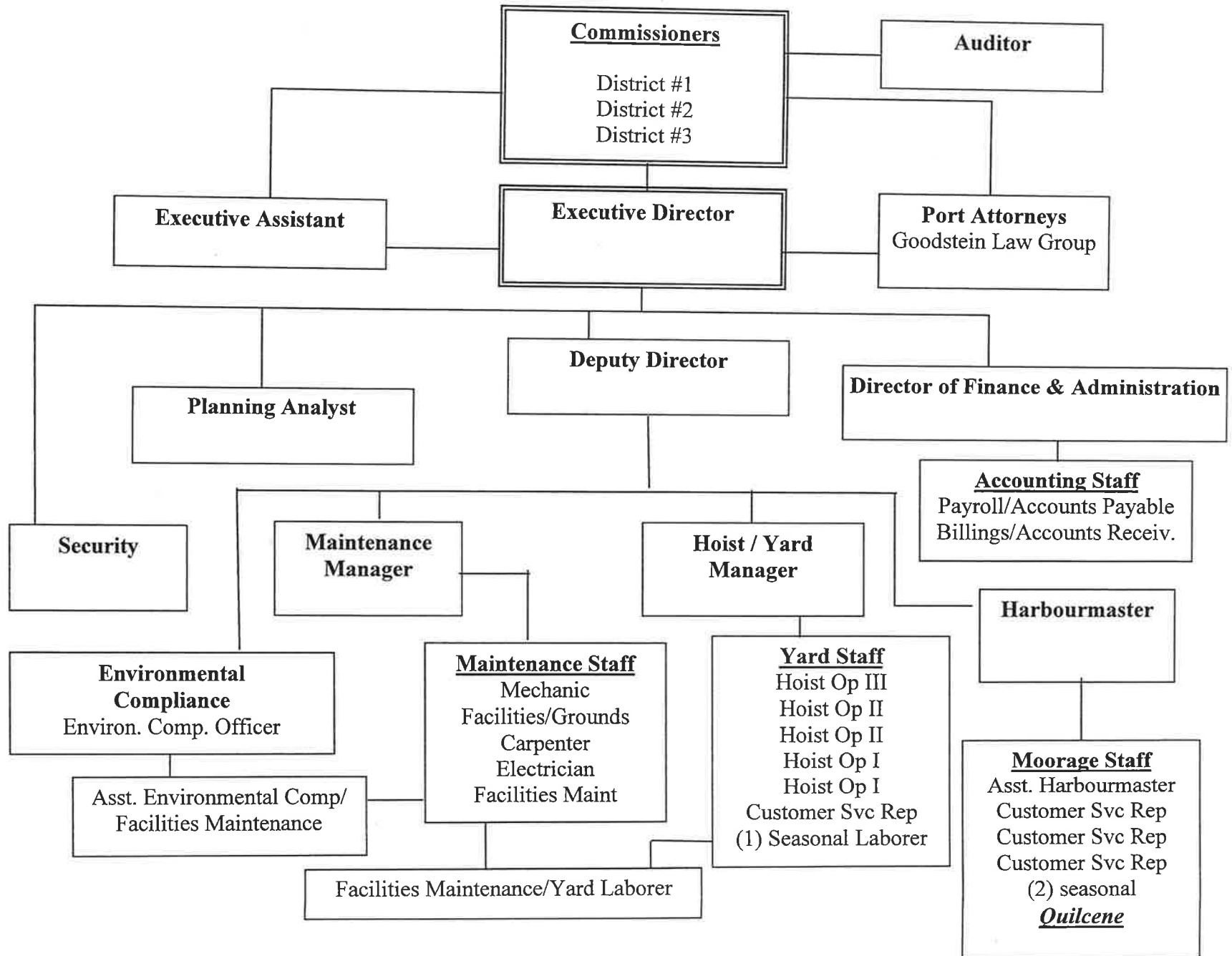
In addition, we are looking to add a full time customer service rep., which will allow us to maintain the current hours of operation and level of service. With the additional responsibilities put on moorage by the State's new HB 2457 and various other tasks we are requiring, staff feels it necessary to increase the customer service position by .6 FTE. This is the difference between a summer help and a full time position. Because of this change, we would recommend that next summer we only hire two summer help as opposed to three.

We have attached another copy of the chart for your review.

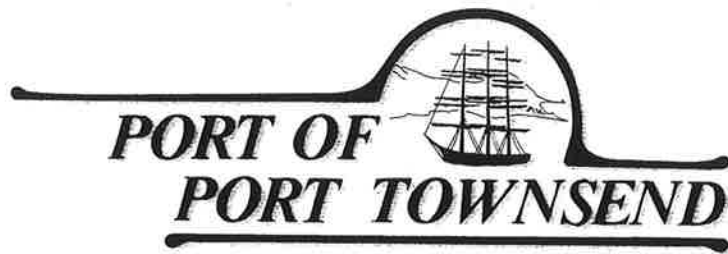
Executive Director's Recommendation:

For discussion and direction.

PORT OF PORT TOWNSEND



10



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 053404 through No. 0533428, are approved for payment in the amount of \$128,158.44 on this 10th day of September, 2014.

For: **Payroll and Benefits**

Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

Amy Khile, Director of Finance
And Administration

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
053419	8/31/2014	AFL010	AFLAC					Check Entry Number: 001
			410778	8/31/2014	811.29	0.00	811.29	
053420	8/31/2014	BAN001	Bank Of America					Check Entry Number: 001
			941.8/3114	8/31/2014	17,978.25	0.00	17,978.25	
053421	8/31/2014	NOR020	Northwest Administrators, Inc.					Check Entry Number: 001
			08/31/14	8/31/2014	23,796.40	0.00	23,796.40	
053422	8/31/2014	PEJ001	Peninsula Credit Union					Check Entry Number: 001
			08/31/14	8/31/2014	650.00	0.00	650.00	
053423	8/31/2014	POR001	Auditor's Revolving Fund					Check Entry Number: 001
			08312014	8/31/2014	30,756.24	0.00	30,756.24	
053424	8/31/2014	SPE010	James Speer					Check Entry Number: 001
			08/31/2014	8/31/2014	250.00	0.00	250.00	
053425	8/31/2014	TEA001	Teamsters Local 589					Check Entry Number: 001
			08/31/2014	8/31/2014	1,138.00	0.00	1,138.00	
053426	8/31/2014	WA0302	State of Washington					Check Entry Number: 001
			DC8/31/14	8/31/2014	1,175.00	0.00	1,175.00	
053427	8/31/2014	WA0801	State of Washington					Check Entry Number: 001
			HCA8/31/14	8/31/2014	15,317.24	0.00	15,317.24	
053428	8/31/2014	WA1801	State of Washington					Check Entry Number: 001
			DRS8/31/14	8/31/2014	18,997.52	0.00	18,997.52	
			Report Total:		110,869.94	0.00	110,869.94	



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 053429 through No. 0533482, are approved for payment in the amount of \$90,746.33 on this 10th day of September, 2014.

For: **Accounts Payable**

Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

Amy Khile, Director of Finance
And Administration

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
053429	9/10/2014	ADM002	Admiral Ship Supply Inc.				Check Entry Number: 001
			20744	7/29/2014	33.89	0.00	33.89
			21356	8/5/2014	41.20	0.00	41.20
			21576	8/8/2014	23.63	0.00	23.63
			22615	8/20/2014	17.70	0.00	17.70
			Check 053429 Total:		116.42	0.00	116.42
053430	9/10/2014	AMB001	AMB Tools & Equipment Co				Check Entry Number: 001
			T301375	8/26/2014	145.97	0.00	145.97
			T301393	8/27/2014	740.88	0.00	740.88
			Check 053430 Total:		886.85	0.00	886.85
053431	9/10/2014	ARR010	Arrow Lumber Port Townsend				Check Entry Number: 001
			79276	8/19/2014	350.34	0.00	350.34
			79280	8/20/2014	56.27	0.00	56.27
			Check 053431 Total:		406.61	0.00	406.61
053432	9/10/2014	BEL030	R Holden Belcher				Check Entry Number: 001
			08312014	8/31/2014	31.25	0.00	31.25
053433	9/10/2014	CAR001	Carl's Building Supply				Check Entry Number: 001
			1408702354	8/5/2014	67.14	0.00	67.14
			1408702673	8/6/2014	177.75	0.00	177.75
			1408704213	8/14/2014	186.97	0.00	186.97
			1408705937	8/22/2014	89.82	0.00	89.82
			1408706281	8/25/2014	55.38	0.00	55.38
			1408707112	8/28/2014	63.05	0.00	63.05
			Check 053433 Total:		640.11	0.00	640.11
053434	9/10/2014	CEN040	CENTURYLINK				Check Entry Number: 001
			1311917004	8/19/2014	2,790.58	0.00	2,790.58
053435	9/10/2014	CIT001	City Of Port Townsend				Check Entry Number: 001
			08312014	8/31/2014	11,426.27	0.00	11,426.27
053436	9/10/2014	COA050	Coast & Harbor Engineering				Check Entry Number: 001
			344092-1	8/24/2014	260.00	0.00	260.00
053437	9/10/2014	COO050	Cooper Fuel & Auto Repair				Check Entry Number: 001
			086614	8/19/2014	2,960.10	0.00	2,960.10
			086615	8/19/2014	3,644.10	0.00	3,644.10
			Check 053437 Total:		6,604.20	0.00	6,604.20
053438	9/10/2014	CRO001	Lawrence C Crockett				Check Entry Number: 001
			08312014	8/31/2014	99.67	0.00	99.67
053439	9/10/2014	DIE050	Dietrich Trucking				Check Entry Number: 001
			108850	8/14/2014	1,207.13	0.00	1,207.13
			111316	8/20/2014	1,371.99	0.00	1,371.99
			114146	8/19/2014	1,406.79	0.00	1,406.79
			116703	8/14/2014	1,435.07	0.00	1,435.07
			117703	8/18/2014	1,165.37	0.00	1,165.37
			120474	8/18/2014	1,324.14	0.00	1,324.14
			121176	8/15/2014	1,338.93	0.00	1,338.93
			121227	8/14/2014	1,398.53	0.00	1,398.53
			123549	8/18/2014	1,384.17	0.00	1,384.17
			123974	8/14/2014	1,376.78	0.00	1,376.78
			123978	8/19/2014	1,441.59	0.00	1,441.59
			Check 053439 Total:		14,850.49	0.00	14,850.49
053440	9/10/2014	DLL010	D L Logos				Check Entry Number: 001
			570	6/10/2014	63.77	0.00	63.77
			651	8/14/2014	35.43	0.00	35.43
			Check 053440 Total:		99.20	0.00	99.20
053441	9/10/2014	DMD005	DM Disposal Co. Inc.				Check Entry Number: 001
			2717317	9/1/2014	3,595.91	0.00	3,595.91
			3708146	9/1/2014	254.81	0.00	254.81
			3710218	9/1/2014	51.60	0.00	51.60
			3717303	9/1/2014	3,242.52	0.00	3,242.52
			3717361	9/1/2014	2,158.60	0.00	2,158.60
			Check 053441 Total:		9,303.44	0.00	9,303.44
053442	9/10/2014	EDE005	Edensaw Woods, LTD				Check Entry Number: 001
			0026869400	8/26/2014	63.98	0.00	63.98
053443	9/10/2014	ERI060	Scott Erickson				Check Entry Number: 001
			09022014	9/2/2014	56.87	0.00	56.87
053444	9/10/2014	FRI030	Jeffrey Friedman				Check Entry Number: 001
			09022014	9/2/2014	36.00	0.00	36.00
053445	9/10/2014	GOO002	Good Man Inc.				Check Entry Number: 001
			79317	9/1/2014	561.96	0.00	561.96
053446	9/10/2014	GRA005	Grainger				Check Entry Number: 001
			9515115070	8/12/2014	2,005.60	0.00	2,005.60
053447	9/10/2014	GRA030	Glen Gratton				Check Entry Number: 001
			08292014	8/29/2014	37.80	0.00	37.80
053448	9/10/2014	HAD001	Hadlock Building Supply				Check Entry Number: 001
			08252014	8/25/2014	67.14	0.00	67.14
053449	9/10/2014	HAN040	Pete Hanke				Check Entry Number: 001
			08312014	8/31/2014	33.60	0.00	33.60
053450	9/10/2014	HAR008	Harbor Saw & Supply, Inc.				Check Entry Number: 001
			243325	8/20/2014	1,907.21	0.00	1,907.21
			244637	8/27/2014	368.25	0.00	368.25
			Check 053450 Total:		2,275.46	0.00	2,275.46

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
053451	9/10/2014	HEN002	Henery Hardware				
			515549	7/28/2014	19.77	0.00	19.77
			515565	7/28/2014	19.60	0.00	19.60
			515612	7/28/2014	57.76	0.00	57.76
			515828	7/30/2014	15.23	0.00	15.23
			515831	7/30/2014	20.84	0.00	20.84
			515850	7/31/2014	17.18	0.00	17.18
			515869	7/31/2014	47.95	0.00	47.95
			515970	8/1/2014	17.20	0.00	17.20
			515978	8/1/2014	6.51	0.00	6.51
			516284	8/5/2014	50.13	0.00	50.13
			516287	8/5/2014	30.51	0.00	30.51
			516293	8/5/2014	9.80	0.00	9.80
			516316	8/5/2014	19.21	0.00	19.21
			516486	8/7/2014	15.90	0.00	15.90
			516540	8/8/2014	6.09	0.00	6.09
			516575	8/8/2014	18.21	0.00	18.21
			516723	8/11/2014	26.15	0.00	26.15
			516779	8/11/2014	10.88	0.00	10.88
			516800	8/11/2014	280.05	0.00	280.05
			516861	8/12/2014	63.19	0.00	63.19
			516883	8/12/2014	37.90	0.00	37.90
			516911	8/12/2014	25.24	0.00	25.24
			516955	8/13/2014	23.97	0.00	23.97
			516962	8/13/2014	40.04	0.00	40.04
			517014	8/13/2014	13.05	0.00	13.05
			517071	8/14/2014	31.36	0.00	31.36
			517188	8/15/2014	36.57	0.00	36.57
			517485	8/20/2014	87.78	0.00	87.78
			517516	8/20/2014	12.19	0.00	12.19
			517523	8/20/2014	21.10	0.00	21.10
			517527	8/20/2014	11.42	0.00	11.42
			517542	8/20/2014	52.30	0.00	52.30
			517612	8/21/2014	192.92	0.00	192.92
			517639	8/21/2014	46.95	0.00	46.95
			517648	8/21/2014	21.79	0.00	21.79
			517656	8/21/2014	31.36	0.00	31.36
			517696	8/22/2014	15.35	0.00	15.35
			517704	8/22/2014	51.40	0.00	51.40
			517879	8/25/2014	14.72	0.00	14.72
			517934	8/25/2014	37.70	0.00	37.70
			Check 053451 Total:		1,557.27	0.00	1,557.27
053452	9/10/2014	HEN006	Quilcene Henery's Hardware				
			08252014	8/25/2014	79.51	0.00	79.51
053453	9/10/2014	KIT010	Kitsap Garage Door Co.				
			53935	8/19/2014	204.38	0.00	204.38
053454	9/10/2014	KRA050	Steven Kraught				
			08162014	8/16/2014	83.87	0.00	83.87
053455	9/10/2014	LAN001	Landau Associates				
			33605	8/15/2014	2,387.50	0.00	2,387.50
053456	9/10/2014	LAR030	Gregg Larson				
			08292014	8/29/2014	21.73	0.00	21.73
053457	9/10/2014	MOO060	Shannon Moore				
			082620014	8/26/2014	54.50	0.00	54.50
053458	9/10/2014	MUR002	Murrey's Disposal Co. Inc.				
			3725812	9/1/2014	207.00	0.00	207.00
053459	9/10/2014	NEL001	Sue Nelson				
			08312014	8/31/2014	35.24	0.00	35.24
053460	9/10/2014	OLY002	AmSan				
			316194380	7/30/2014	258.40	0.00	258.40
			316194398	7/30/2014	327.27	0.00	327.27
			316692128	8/6/2014	780.22	0.00	780.22
			316692136	8/6/2014	273.79	0.00	273.79
			317186377	8/13/2014	299.70	0.00	299.70
			317186385	8/13/2014	242.09	0.00	242.09
			317291862	8/14/2014	369.52	0.00	369.52
			317681682	8/20/2014	53.97	0.00	53.97
			317681690	8/20/2014	377.86	0.00	377.86
			Check 053460 Total:		2,982.82	0.00	2,982.82
053461	9/10/2014	OLY003	Olympic Springs, Inc.				
			08312014	8/31/2014	25.85	0.00	25.85
053462	9/10/2014	OLY004	Olympic Art and Office				
			4049	8/28/2014	53.90	0.00	53.90
053463	9/10/2014	PAC004	Pacific Office Equipment Co				
			931100	8/29/2014	54.50	0.00	54.50
			931101	8/29/2014	32.70	0.00	32.70
			931102	8/29/2014	38.15	0.00	38.15
			931103	8/29/2013	6.01	0.00	6.01
			931104	8/29/2014	292.49	0.00	292.49
			Check 053463 Total:		423.85	0.00	423.85
053464	9/10/2014	PEN030	Peninsula Paint Co.				
			F0106617	8/19/2014	70.61	0.00	70.61

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			F0107183	9/2/2014	9.65	0.00	9.65
			Check 053464 Total:		80.26	0.00	80.26
053465	9/10/2014	POR005	Port Townsend Leader 08272014	8/27/2014	1,486.44	0.00	1,486.44
							Check Entry Number: 001
053466	9/10/2014	POR006	Port Supply 8099	8/4/2014	24.42	0.00	24.42
							Check Entry Number: 001
053467	9/10/2014	POR050	Port Townsend Shipwrights 11407-1 11428	8/15/2014 8/15/2014	15,438.76 1,467.05	0.00 0.00	15,438.76 1,467.05
			Check 053467 Total:		16,905.81	0.00	16,905.81
053468	9/10/2014	PUD001	Pud District #1 08202014	8/20/2014	471.25	0.00	471.25
							Check Entry Number: 001
053469	9/10/2014	PUD005	PUD #1 of Jefferson County 08202014	8/20/2014	386.60	0.00	386.60
							Check Entry Number: 001
053470	9/10/2014	QUI001	Quill Corporation 5298880	8/14/2014	52.51	0.00	52.51
							Check Entry Number: 001
053471	9/10/2014	REI002	Reid Middleton Co 1408050	8/20/2014	7,088.75	0.00	7,088.75
							Check Entry Number: 001
053472	9/10/2014	SEC010	Security Services 86916	9/1/2014	164.00	0.00	164.00
							Check Entry Number: 001
053473	9/10/2014	SHO010	Shold Excavating Inc 29387	8/14/2014	405.04	0.00	405.04
							Check Entry Number: 001
053474	9/10/2014	SIG020	Sign Station 08282014	8/28/2014	187.48	0.00	187.48
							Check Entry Number: 001
053475	9/10/2014	SPE001	SOS Printing 49831 49832	8/20/2014 8/20/2014	197.19 222.17	0.00 0.00	197.19 222.17
			Check 053475 Total:		419.36	0.00	419.36
053476	9/10/2014	STA005	Staples Credit Plan 08152014	8/15/2014	167.95	0.00	167.95
							Check Entry Number: 001
053477	9/10/2014	TUC050	Stephen Tucker 08312014	8/31/2014	5.26	0.00	5.26
							Check Entry Number: 001
053478	9/10/2014	UNI001	United Rentals Northwest, Inc. 122141413	8/21/2014	672.37	0.00	672.37
							Check Entry Number: 001
053479	9/10/2014	VER001	Verizon Wireless, Bellevue 9730410657	8/15/2014	230.94	0.00	230.94
							Check Entry Number: 001
053480	9/10/2014	WES006	Westbay Auto Parts, Inc. 08112014 08122014 184847 184917 185083 185535 186056 186105 186136 186510 187767 187870 187874 187975 189517 189716 189890	8/11/2014 8/12/2014 7/29/2014 7/29/2014 7/30/2014 8/1/2014 8/4/2014 8/4/2014 8/4/2014 8/6/2014 8/12/2014 8/12/2014 8/12/2014 8/13/2014 8/20/2014 8/21/2014 8/21/2014	479.64 30.18 8.45 2.50 74.03 259.42 105.85 17.63 16.35- 30.04 15.79 125.18- 26.13 59.85 96.43 18.14 31.42	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	479.64 30.18 8.45 2.50 74.03 259.42 105.85 17.63 16.35- 30.04 15.79 125.18- 26.13 59.85 96.43 18.14 31.42
			Check 053480 Total:		1,113.97	0.00	1,113.97
053481	9/10/2014	WES025	Jim West 08302014	8/30/2014	70.00	0.00	70.00
							Check Entry Number: 001
053482	9/10/2014	WIT050	Robert Witherspoon 08262014	8/26/2014	43.00	0.00	43.00
							Check Entry Number: 001
			Report Total:		90,746.33	0.00	90,746.33