



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

**Port of Port Townsend
1st Monthly Meeting Agenda
Wednesday, April 9, 2014, 1:00 PM
Port Commission Building
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Consent Agenda
 - A. Approval of Meeting Minutes – March 26, 2014.....1-3
 - B. Operations Reports – March 2014.....4-6
 - C. Approval of Warrants
- IV. Public Comments (not related to Agenda)
- V. Second Reading (Action Items)
 - A. Point Hudson Breakwater Update.....7
 - B. Automated Weather Observing System (AWOS).....8
- VI. First Reading (discussion only)
 - A. PSAC – Vacancies.....9-10
- VII. Potential Immediate Action Items (unanimous Commission approval required)
- VIII. Staff Comments
- IX. Public Comments
- X. Commissioner Comments
- XI. **Next Meeting: Wednesday, April 23, 2014 at 5:30 PM, Port Commission Building,
333 Benedict Street, Port Townsend, WA**
- XII. Executive Session (if called)
- XIII. Adjournment

PORT COMMISSION MEETING– March 26, 2014

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Clinefelter and Hanke
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Khile
Attorney - Lake
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Tucker called the meeting to order at 6:30 PM.

II. APPROVAL OF AGENDA:

The agenda was amended by adding to VII. Potential Immediate Action Items, Item A – Boating Infrastructure Grant. An Executive Session was added to discuss Litigation, pursuant to RCW 42.30.110(i), duration fifteen minutes with no action.

Commissioner Clinefelter moved to approve the Agenda as amended.

Commissioner Hanke seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA (1:56):

A. Approval of Public Workshop Minutes – March 12, 2014

Approval of Meeting Minutes – March 12, 2014

B. Resolution No. 607-14 – Authorizing Sale of Abandoned Vessel

C. Approval of Warrants

Warrant #052662 through #052677 in the amount of \$57,650.87 for Payroll and Benefits

Warrant #052678 through #052702 in the amount of \$49,059.03 for Accounts Payable

Electronic Debit to Union Bank in the amount of \$3878.80 for Washington State

Combined Excise Tax for February 2014

Commissioner Hanke moved to approve the Consent Agenda as presented.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda):

None

V. SECOND READING (Action Items):

A. Breakwater Engineer Contract (2:21):

Mr. Crockett announced there is no contract to present at this time.

Mr. Pivarnik explained they have been working with Coast and Harbor (C&H) on a scope of work and are trying to figure how to move forward with the project. C&H came back with a quote of \$102K for their first phase of work. Staff has asked C&H to refine the scope of work to bring down the cost, with a possible five different options (partial rebuild, replacement, phased project, etc.).

Mr. Crockett added that financial advisor Alan Daschen would be present at the April 9 workshop to provide a financial update. This should give a good idea of the Port's financial capabilities for the future. He also added if an agreement could not be made with C&H, the Port can move to the #2 selected engineering firm. In order to being applying for permits, the engineering needs to be 75% complete.

VI. FIRST READING (Discussion Only):

A. Poplar Tree Removal (8:24):

Mr. Crockett informed the Commission that staff is hiring Asplundh Tree Removal Service to remove two poplar trees off Sims Way, whose roots have been growing under Port Townsend Brewing Co. and are cracking the concrete floor. He explained that in 2013 a professional tree risk assessor was hired, who determined the trees should come down, but as a temporary measure, port staff could trench the roots. Trenching did not work, so the trees are coming down. The City issued the Port a no-cost permit. The Port will replant a non-invasive species of tree at a 2:1 ratio, as required by the City. This work will take place in mid to late April. Mr. Crockett added that in the near future, poplars growing under Sunrise Coffee's building would also need to come down. The estimated cost for removal of one tree is \$5K and possibly \$7K for removal of two.

B. Environmental Rate Discussion (13:50):

Discussions continued on environmental fees charged to moorage and yard customers, including possibly cutting the environmental fee in half to moorage customers, which would result in a revenue loss of \$23K.

Commissioner Clinefelter discussed the complexity of the environmental cost centers. He expressed his reluctance in charging the environmental fee, when it is not clear to him exactly where this fee is applied. He added environmental projects would eventually become a capital improvement, adding more questions to the surcharge.

Commissioner Tucker noted that the Commission already agreed they do not want to charge separate environmental fees. He reminded of the discussion of charging market rates using information collected in a Puget Sound-wide marina survey, currently taking place by Port staff. Mr. Crockett added the marina survey results should be ready by the next meeting, but a yard rate survey would not be complete by then.

Commissioner Hanke reconfirmed environmental costs for 2013 were \$261K.

Mr. Crockett stated he believes environmental costs will always be subsidized; the question is, at what level do we have tenants contribute to those costs?

Commissioner Hanke said he wants yard customers to know they may see an increase in environmental fees and does not want them to be blindsided.

Commissioner Clinefelter expressed his concern with the marina survey, where family incomes differ in marina locals so how can we go by rates alone.

Commissioner Tucker stated we would keep with the current square footage rate schedule for moorage but market rate fees need assessing.

Comments were heard from moorage tenant Bertram Levy.

Commissioner Clinefelter reiterated the need to show a tangible reason for charging an environmental fee.

Commissioner Tucker reminded that after a review of the marina and yard surveys, the commission and staff will work on sticking with the current square footage rate structure and come to a market rate, fees inclusive.

C. February 2014 Financials (46:07):

Ms. Khile reported the gross operating revenue for February was \$736K and the gross operating expenses were \$548K. She explained the only area showing a decrease in revenue is Quilcene. She presented a monthly report produced by new software, which may make it easier to read. Ms. Khile pointed out where she combined the two yards, but separated the 75 ton and 300 ton lifts. She also merged Commission, Executive and Accounting cost centers into one, titled "Administration". Further discussion ensued on the financials.

Commissioner Clinefelter discussed an email he sent to Mr. Crockett and Ms. Khile asking to establish a variance report that would identify variances, possible on a quarterly basis, suggested by Mr. Crockett.

D. Airport Open House (57:56):

Commissioner Clinefelter informed he met with pilot Eric Taylor regarding an airport open house.

Mr. Taylor passed out his proposal on paper. He reported the last fly in at JCIA was July of 2011 and since there is no pilot group who can sponsor a fly in, he proposes an open house, one with a "static display" of planes. Insurance costs are too high for a fly in. He asks that the Port provide two outhouses and to have a Port presence, such as a Port booth.

Discussion ensued on whether most pilots and airport businesses were on board, where Mr. Thuotte (Aero Museum) stands on this, public access to on field aircraft, what can and can't take place, insurance, etc.

Attorney Lake suggested Mr. Taylor fill out the Port's Non Profit application, which would provide a good paper trail if the Port contributes to funding the event.

Mr. Crockett stated we are waiting to hear back from the Port's insurance company on the possibility of providing insurance and staff will review the Non Profit application once received.

VII. POTENTIAL IMMEDIATE ACTION ITEMS (with unanimous Commission approval) (54:32):

A. Boating Infrastructure Grant (1:20:30):

After hearing Coast & Harbor's quote of \$102K for Phase 1, Mr. Crockett explained he would like to get a green light from the Commission to move forward and apply for the RCO's Boating Infrastructure Grant. He sits on this committee. The money is Federal money. Once the committee has graded all the applicants, those are sent on to the Feds. Mr. Crockett explained the grant is to benefit transient boating, vessels with power and more than 26' in length. Funded projects include breakwaters. The grant requires a 25% match

and the cap on each grant is \$1,455,000. The application is due May 1, 2014. He feels the Port would have a good chance at receiving some money.

Commissioner Hanke moved to authorize the Executive Director to proceed with the Boating Infrastructure grant application for the Point Hudson breakwater.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

VIII. STAFF COMMENTS (1:27:54):

Mr. Crockett informed he would attend the Northwest Marine Trades Association's Marina Committee meeting tomorrow in Tacoma, where the derelict vessel bill and no discharge zone are both on the agenda.

IX. PUBLIC COMMENTS:

None

X. COMMISSIONER COMMENTS (1:28:28):

Commissioner Clinefelter talked about the demolition project starting today on DNR's derelict vessel, the Chickamauga, and asked if there were any more lined up in the near future. He asked if this affected yard operations and if we had available space for this project.

Commissioner Hanke questioned why DNR uses the same yard rate schedule for derelict vessels as others when those boats pose environmental hazards, need extra clean up, etc. He asked since the Chickamauga was taking up two boat spaces, was DNR paying for two spaces? Commissioner Hanke would like to visit a DNR rate structure at a future meeting.

XI. NEXT PUBLIC WORKSHOP/MEETING: Next Public Workshop will be held Wednesday, April 9, 2014 at 9:30 AM and the Regular Meeting at 1:00 PM in the Port Commission Building, 333 Benedict St, Port Townsend.

XII. EXECUTIVE SESSION:

The regular session recessed into Executive Session, at 7:06 PM to discuss Litigation, duration of fifteen minutes with no action, pursuant to RCW 42.30.110(i).

XIII. RECONVENING/ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened at 7:13 PM.

There being no further action to come before the Commission, the meeting adjourned at 7:13 PM.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice President

BOATHAVEN OPERATIONS REPORT/MOORAGE

MONTH: MARCH

DATE: 4/4/2014

MONTHLY PERMS: 352

MONTHLY GUESTS: 19

# OF SLIPS BY SIZE	OCCUPIED	empty	% occ.
25' <u>35</u>	<u>33</u>	2	94%
27' <u>11</u>	<u>11</u>	0	100%
30' <u>105</u>	<u>102</u>	4	97%
35' <u>24</u>	<u>24</u>	0	100%
40' <u>44</u>	<u>43</u>	1	98%
45' <u>41</u>	<u>40</u>	1	98%
50' <u>32</u>	<u>32</u>	0	100%
OVER 52' <u>7</u>	<u>7</u>	0	100%
TOTAL: <u>299</u>	<u>292</u>	8	AVG: 98%

LINEAR SPACE/FT	OCCUPIED	% OCCUPIED
COMMERCIAL <u>365</u>	<u>320</u>	<u>88%</u>
RECREATIONAL <u>1986</u>	<u>1836</u>	<u>92%</u>
LIMITED ACC. <u>1455</u>	<u>1382</u>	<u>95%</u>
TOTAL: <u>3806</u>	<u>3660</u>	146 AVG: 95%

	CURR	PREV	YTD
NIGHTLY GUESTS:	207	149	437
CREDIT SYSTEM:	27	22	71
TEMP TIE UP:	5	5	13
FREE NIGHTS:	0	0	0
PTYC:	5	5	13
RAMP/DAILY:	35	27	91
RAMP/ANNUAL:	32	35	132

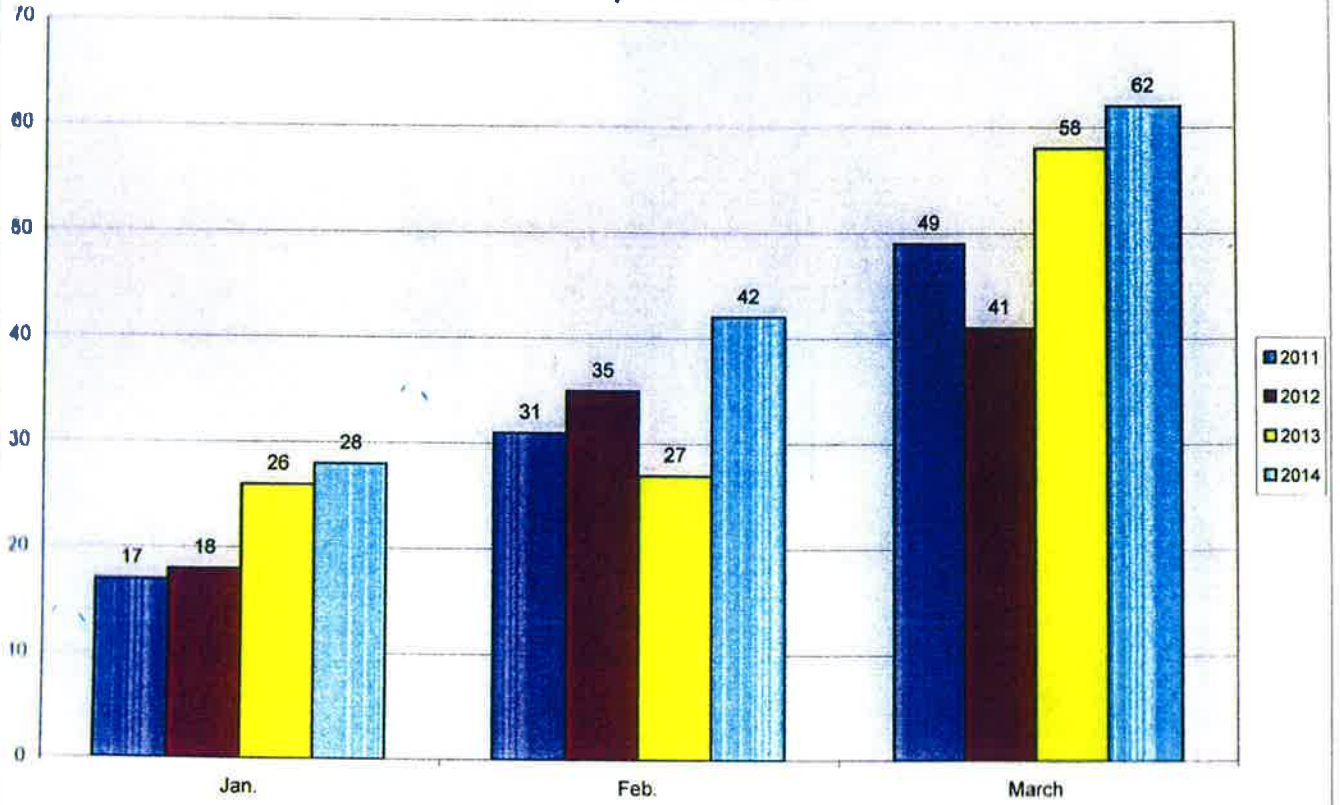
WAIT LISTS	
25' PLEA:	<u>9</u>
27' PLEA:	<u>0</u>
30' PLEA:	<u>38</u>
35' PLEA:	<u>28</u>
40' PLEA:	<u>39</u>
45' PLEA:	<u>18</u>
50' PLEA:	<u>14</u>
OVER 52':	<u>11</u>
OVERWID	<u>0</u>
30' COMM.	<u>0</u>
40' COMM.	<u>0</u>
50' COMM:	<u>0</u>

TOTAL OCCUPANCY %: 97%

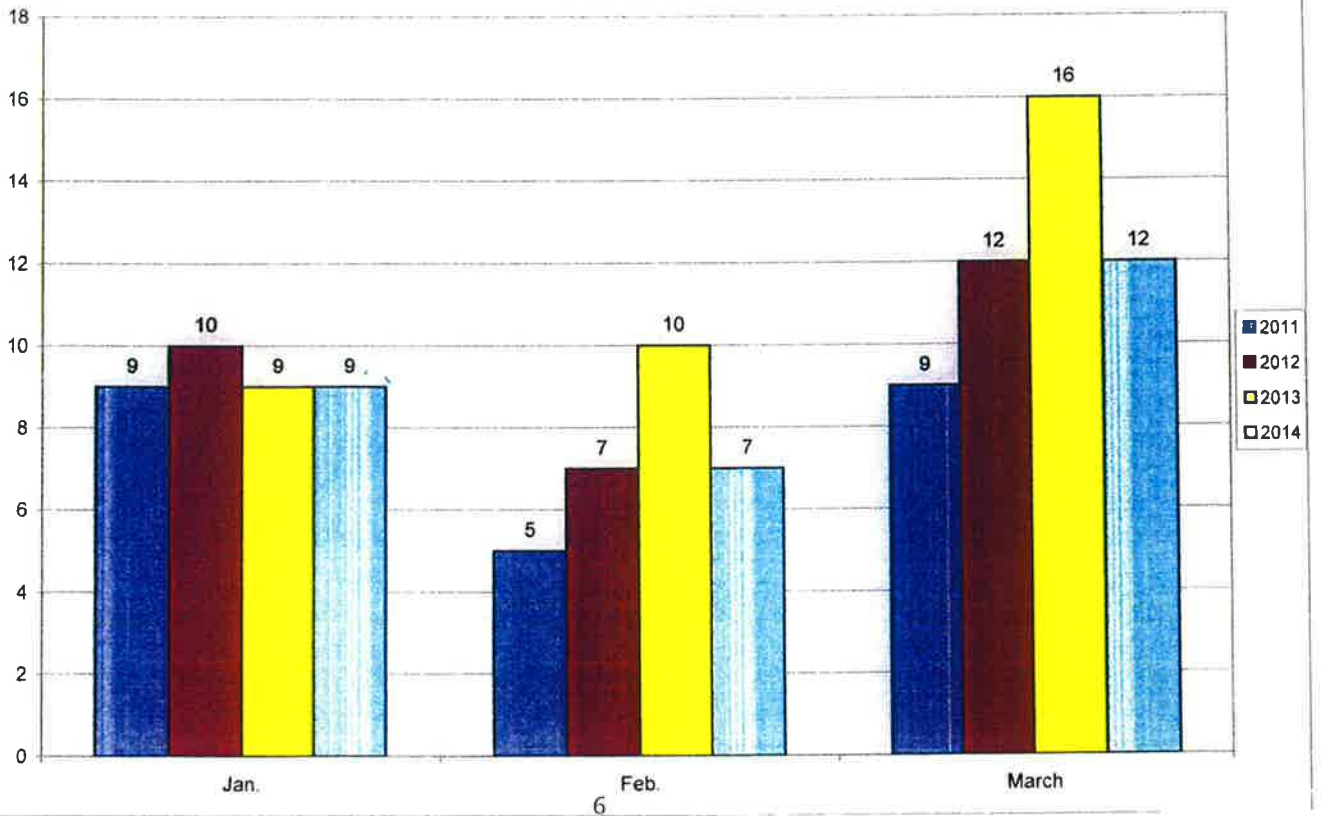
STORAGE OPERATIONS REPORT								DATE:	4/4/2014
March-14									
	MAR	MAR	MAR	MAR	2010 YEAR	2011 YEAR	2012 YEAR	2013 YEAR	
	2010	2011	2012	2013	TO DATE	TO DATE	TO DATE	TO DATE	REMARKS
HAUL-OUT									
BOAT YARD - OUT	49	41	58	62	97	94	111	132	
BOAT YARD - IN	62	44	49	60	97	78	88	111	
67% RE-BLOCK	10	5	9	10	23	12	23	18	
40% INSPECTION	1	0	3	1	9	5	6	4	
OTHER	3	2	4	8	16	4	7	17	
SUB TOTAL	125	92	123	141	242	193	235	282	
SHIP - OUT									
SHIP - OUT	9	12	16	12	23	29	36	28	
SHIP - IN	14	10	18	16	23	22	22	30	
SHIP - RE-BLOCK	3	1	0	1	7	6	0	2	
SHIP-INSPECTION	0	0	0	1	0	0	3	2	
SHIP - OTHER	0	0	3	0	0	2	3	0	
SUB TOTAL	26	23	37	30	46	59	63	62	
TOTAL	151	115	160	171	288	252	298	344	
STORAGE									
PTBH - START	97	66	74	73					
PTBH - END	79	65	80	76					
PTBH-O.P.P.	24	28	31	27					
SHIP-START	16	20	21	23					
SHIP-END	10	22	19	20					
SHIP-O.P.P.	3	2	2	3					
PERM/FREE	0	0	0	0					PERMS
FREE DAYS	41	33	67	63					PAID R/T
PTBH lineal feet	3119	2763	3285	3269					
SHIP lineal feet	718	1576	1309	1612					
Longterm Storage	20	22	19	23					BOATS
LONGTERM linear	771	877	747	896					
JCIA OPERATIONS REPORT									
HANGERS	12	12	13	12					
TIE DN - PAVED	3	1	1	1					
TIE DN - GRASS	0	0	0	0					
TIE DN - NIGHTLY	3	0	3	0					
W/L - HANGERS	2	0	0	0					

OFF PORT PROPERTY
GOLD STAR - 7
HAVEN - 2
TBM - SMALL - 7
TBM - SHIP - 3
DAY BOAT - 2
STEPHENS - 1
PT CO-OP - 8

Round Trip Haul Outs 70/75 T



Round Trip Hoists 300 Ton



PORT OF PORT TOWNSEND

MEETING OF: April 9, 2014

AGENDA ITEM: V. Second Reading (Action Items)
A. Point Hudson Breakwater Update

BACKGROUND:

Staff will bring the Commission up to date on progress with the Point Hudson Breakwater project.

Executive Director's Recommendation:

For discussion only.

PORT OF PORT TOWNSEND

MEETING OF: April 9, 2014

AGENDA ITEM: V. Second Reading (Action Items)
B. Automated Weather Observing System (AWOS)

BACKGROUND:

Staff is in the process of having further discussion with our engineering firm and the Federal Aviation Administration regarding the AWOS at Jefferson County International Airport. The results of these discussions will be given to the Commission along with a timeline for the project.

Executive Director's Recommendation:

For information only.

PORT OF PORT TOWNSEND

MEETING OF: April 9, 2014

AGENDA ITEM: VI. First Reading
A. PSAC - Vacancies

BACKGROUND: The Port Strategic Advisory Committee (PSAC) was established by the Port Commission in 2010 (Port Resolution 538-10, on April 28, 2010). The nine (9) member citizen advisory committee is tasked with providing input and assistance to Port management staff and the Port Commission in implementing, and if necessary revising, the Strategic Plan. Specifically, the PSAC is responsible for:

- Annually reviewing the progress made in implementing the Plan and making recommendations concerning potential Plan amendments;
- Serving as a sounding board on an ad hoc basis to review and provide input concerning potential new Port initiatives and business ventures not anticipated in the Strategic Plan or adopted capital budget; and
- Providing strategic level guidance concerning annual capital budget priorities (see finding #5 of Resolution No. 538-10).

The committee did not become fully functional until the spring of 2013, when it met twice to review and discuss progress (or lack thereof) in implementing the guidance of the Strategic Plan, and to prepare a Report for the advice of the Commission. In the wake of last year's process, at least two (and potentially more) PSAC members have opted to resign (Tony Petrillo, Community Environmental; and Diana Talley, Marine Trades). Moreover, the terms of appointment of David Hero, District 1, and Ted Pike, District 2, expired in March of this year.

Filling the vacancies caused by the expiration of the terms of Mr. Hero and Mr. Pike requires only the appointment (or reappointment) by the Port Commissioner representing each district, and does not require the approval of a majority vote of the Commission. However, the appointment of so-called "stakeholder group" representatives (e.g., Community Environmental, Marine Trades) requires a majority vote of the Commission.

The committee is at a crossroads, and a discussion of how best to proceed with the filling of vacancies and what issues should be referred to the PSAC for review and recommendation in 2014 is timely.

Executive Director's Recommendation: Discussion only - Committee vacancies and PSAC process for 2014.

Port Strategic Advisory Committee (PSAC):			
Updated Membership List – Reflecting Port Commission Appointments on January 23, 2013			
Interest Group	Name	Term	Phone/Email
Port Retail Tenants	Bill Curtsinger ¹	3/13 – 3/17 (4 years)	W: 385-4117 billcurtsinger@gmail.com
Community Environmental	Tony Petrillo ²	3/13 – 3/17 (4 years)	H: 385-5649 bluewater@seanet.com
District 1	David Hero	3/12 – 3/14 (2 years)	H: 385-5343 dhero@olympen.com
District 2	Ted Pike	3/12 – 3/14 (2 years)	H: 385-2309 ted@edensaw.com ; brisa@olympus.net
District 3	Joann Bussa ³	3/12 – 3/15 (3 years)	H: 301-3628 evergreen@olympen.com
Pilots/Airport Tenants	Scott Erickson	3/12 – 3/15 (3 years)	H: (360) 912-7005 Scott D Erickson@yahoo.com
Marine Trades	Diana Talley	3/12 – 3/16 (4 years)	H: 379-8285 lunataku@gmail.com
Moorage Tenants	Bertram Levy	3/12 – 3/16 (4 years)	H: 385-2979 C: 531-3392 butlerrl@gmail.com levybutler@olympus.net
Boat Ramp Users	Ron Hayes ⁴	3/12 – 3/16 (4 years)	H: 390-8296 ron@redferconsultants.com
Port Staff	Larry Aase	Ex Officio – indefinite – at the discretion of the Executive Director	H: 385-6027 C: 301-0347 larryaase@portofpt.com

¹ Mr. Kurtsinger was appointed on January 23rd, 2013, replacing Dave Carruthers, whose one-year term expired in March 2013.

² Mr. Petrillo was reappointed on January 23rd, 2013, after completing an initial one-year term.

³ Ms. Bussa was appointed on January 23rd, 2013, to complete the three (3) year term originally held by Joe Baisch.

⁴ Mr. Hayes was appointed on January 23rd, 2013, to complete the four (4) year term originally held by Keith Marzan.



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ELECTRONIC DEBIT – Union Bank

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the obligation described below is a just and unpaid obligation of the Port of Port Townsend, and that the Electronic Debit from the Port Checking Account held at Union Bank is approved for payment in the amount of \$15,384.08 on this 9th day of April, 2014.

For: Washington State Department of Labor & Industries
1st Quarter Tax Return for January - March, 2014 in the amount of
\$15,384.08

Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

Amy Khile, Director of Finance and
Administration



Submit Date: 4/3/2014
Confirmation Number: 2845899

Quarterly Report

1st Quarter: January 1, 2014 - March 31, 2014

Due Date: 4/30/2014

PORT OF PORT TOWNSEND PO BOX 1180 PORT TOWNSEND, WA 98368	WA UBI: 161 000 044 L&I Account ID: 061,069-00 Phone Number: 360-385-2355 Ext. 0
Account Manager: KENT ANDERSON 360-902-6963	

Class	Nature of Work	Payroll	Hours	Rate	Amount
4201-02	Port Districts Incl Salesmen	\$133,605.00	8,304	1.7687	\$14,687.28
5306-07	Counties/Tax Dist Adm/Cl Offc	\$244,856.00	3,300	0.2096	\$691.68
6901-00	Volunteers-Excl Law Enf Offrs	\$0.00	66	0.0776	\$5.12
Total of Premiums					\$15,384.08
Previous Balance					\$0.00
Grand Total					\$15,384.08

Preparer's Information	
Preparer:	Donna Frary
DayTime Phone:	360-379-5712
Email:	donna@portofpt.com

Payment Information	
Method of Payment:	EFT
Bank routing information:	122000496
Bank account information:	XXXXXXXXXXXX9173
Bank account Type:	BusinessChecking
Payment Amount:	\$15384.08
Scheduled Payment Date:	4/25/2014



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WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 052703 through No. 052725, are approved for payment in the amount of \$121,820.72 on this 9th day of April, 2014.

For: **Payroll and Benefits**

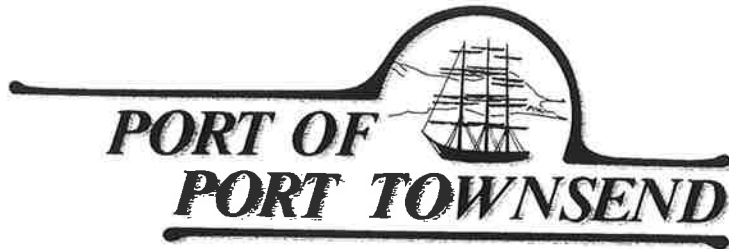
Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

Amy Khile, Director of Finance
And Administration

Bank Code: W - WARRANTS PAYABLE							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
052716	3/31/2014	AFL010	AFLAC				
			03/31/2014	3/31/2014	761.89	0.00	761.89
052717	3/31/2014	BAN001	Bank Of America				
			94103/31	3/31/2014	17,098.09	0.00	17,098.09
052718	3/31/2014	NOR020	Northwest Administrators, Inc.				
			03/31/2014	3/31/2014	22,606.58	0.00	22,606.58
052719	3/31/2014	PEJ001	Peninsula Credit Union				
			03/31/2014	3/31/2014	900.00	0.00	900.00
052720	3/31/2014	POR001	Auditor's Revolving Fund				
			DD03/31/20	3/31/2014	29,084.68	0.00	29,084.68
052721	3/31/2014	SPE010	James Speer				
			03/31/2014	3/31/2014	250.00	0.00	250.00
052722	3/31/2014	TEA001	Teamsters Local 589				
			03/31/2014	3/31/2014	1,059.00	0.00	1,059.00
052723	3/31/2014	WA0302	State of Washington				
			DC3/31/14	3/31/2014	1,200.00	0.00	1,200.00
052724	3/31/2014	WA0801	State of Washington				
			HCA3/31/14	3/31/2014	15,265.83	0.00	15,265.83
052725	3/31/2014	WA1801	State of Washington				
			DRS3/31/14	3/31/2014	17,236.22	0.00	17,236.22
			Report Total:		105,462.29	0.00	105,462.29



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WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 052726 through No. 052770, are approved for payment in the amount of \$60,761.45 on this 9th day of April, 2014.

For: **Accounts Payable**

Commissioner Stephen R. Tucker

Commissioner Brad A. Clinefelter

Commissioner Pete W. Hanke

Amy Khile, Director of Finance
And Administration

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
052726	4/9/2014	A+E001	A+ Equipment Rentals, Inc 30211	3/21/2014	1,042.04	0.00	1,042.04	Check Entry Number: 001
052727	4/9/2014	ADM002	Admiral Ship Supply Inc. 10626 10748 11357 11462 460436 460595	3/12/2014 3/14/2014 3/24/2014 3/25/2014 2/26/2014 2/28/2014	354.25 34.53 378.20 2,905.29 88.81 378.20	0.00 0.00 0.00 0.00 0.00 0.00	354.25 34.53 378.20 2,905.29 88.81 378.20	Check Entry Number: 001
			Check 052727 Total:		4,139.28	0.00	4,139.28	
052728	4/9/2014	ALD050	Alden Associates 0067331	3/17/2014	1,918.87	0.00	1,918.87	Check Entry Number: 001
052729	4/9/2014	CAI040	AI Cairns 03312014	3/31/2014	196.09	0.00	196.09	Check Entry Number: 001
052730	4/9/2014	CAR001	Carl's Building Supply 1403678187 1403679631 1403679632	3/19/2014 3/28/2014 3/28/2014	92.05 179.14 21.15	0.00 0.00 0.00	92.05 179.14 21.15	Check Entry Number: 001
			Check 052730 Total:		292.34	0.00	292.34	
052731	4/9/2014	CEN040	CENTURYLINK 1295494398	3/19/2014	2,770.16	0.00	2,770.16	Check Entry Number: 001
052732	4/9/2014	CIT001	City Of Port Townsend 03312014	3/31/2014	7,507.43	0.00	7,507.43	Check Entry Number: 001
052733	4/9/2014	CRO001	Lawrence C Crockett 03312014	3/31/2014	147.28	0.00	147.28	Check Entry Number: 001
052734	4/9/2014	DLL010	D L Logos 478 483	3/24/2014 3/27/2014	30.52 92.10	0.00 0.00	30.52 92.10	Check Entry Number: 001
			Check 052734 Total:		122.62	0.00	122.62	
052735	4/9/2014	FAM001	Ferguson Enterprises #3007 288189	3/29/2014	389.90	0.00	389.90	Check Entry Number: 001
052736	4/9/2014	GOO002	Good Man Inc. 77561	4/1/2014	547.96	0.00	547.96	Check Entry Number: 001
052737	4/9/2014	GOO020	Goodstein Law Group 10201403 1201403	1/1/2014 4/1/2014	15,930.40 3,077.52	0.00 0.00	15,930.40 3,077.52	Check Entry Number: 001
			Check 052737 Total:		19,007.92	0.00	19,007.92	
052738	4/9/2014	GRO001	Groves & Co, Inc 20145057 20145074	3/26/2014 3/27/2014	15.23 12.46	0.00 0.00	15.23 12.46	Check Entry Number: 001
			Check 052738 Total:		27.69	0.00	27.69	
052739	4/9/2014	HAD001	Hadlock Building Supply 03052014 B5805	3/5/2014 3/12/2014	12.17 11.98	0.00 0.00	12.17 11.98	Check Entry Number: 001
			Check 052739 Total:		24.15	0.00	24.15	
052740	4/9/2014	HEN002	Henery Hardware 502687 502830 503020 503071 503183 503240 503252 503257 503584 503619 503679 503727 503991 504171 504222 504764	2/26/2014 2/27/2014 3/3/2014 3/3/2014 3/4/2014 3/5/2014 3/5/2014 3/5/2014 3/10/2014 3/10/2014 3/11/2014 3/11/2014 3/14/2014 3/17/2014 3/18/2014 3/24/2014	35.92 20.01 4.58 13.48 31.58 16.32 7.16 5.86 3.26 3.70 73.02 26.78 21.76 32.66 10.22 17.35	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	35.92 20.01 4.58 13.48 31.58 16.32 7.16 5.86 3.26 3.70 73.02 26.78 21.76 32.66 10.22 17.35	Check Entry Number: 001
			Check 052740 Total:		323.66	0.00	323.66	
052741	4/9/2014	HEN006	Quilcene Henery's Hardware 386560	3/11/2014	44.58	0.00	44.58	Check Entry Number: 001
052742	4/9/2014	HIL010	M. W. Hillman Consulting 01012014	4/1/2014	202.50	0.00	202.50	Check Entry Number: 001
052743	4/9/2014	ICS001	ICS Support, Inc. 0050672IN	3/31/2014	370.60	0.00	370.60	Check Entry Number: 001
052744	4/9/2014	JC0003	Jefferson County - Public Work 1351025 1351126 1352429 1352779 1353502 1353786 1354909 1356290	3/5/2014 3/6/2014 3/13/2014 3/14/2014 3/18/2014 3/20/2014 3/25/2014 3/31/2014	217.45 97.92 48.96 27.36 148.32 141.12 54.72 14.40	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	217.45 97.92 48.96 27.36 148.32 141.12 54.72 14.40	Check Entry Number: 001
			Check 052744 Total:		750.25	0.00	750.25	
052745	4/9/2014	JEF100	Jefferson Solar Group 2	3/24/2014	1,440.21	0.00	1,440.21	Check Entry Number: 001

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
052746	4/9/2014	KEN010	Kendrick Equipment LTD				Check Entry Number: 001
			U2298	1/14/2014	227.63	0.00	227.63
			U2319	2/17/2014	219.72	0.00	219.72
			U2321	3/11/2014	2,353.68	0.00	2,353.68
			U2327	3/14/2014	1,279.99	0.00	1,279.99
			Check 052746 Total:		4,081.02	0.00	4,081.02
052747	4/9/2014	LAN001	Landau Associates				Check Entry Number: 001
			32865	3/24/2014	3,775.99	0.00	3,775.99
052748	4/9/2014	MAI030	Mail Plus				Check Entry Number: 001
			198905	3/31/2014	10.38	0.00	10.38
052749	4/9/2014	NEL001	Sue Nelson				Check Entry Number: 001
			03312014	3/31/2014	24.08	0.00	24.08
052750	4/9/2014	OLY002	AmSan				Check Entry Number: 001
			306018953	2/26/2014	74.95	0.00	74.95
			306018961	2/26/2014	412.30	0.00	412.30
			306018979	2/26/2014	128.85	0.00	128.85
			306468281	3/5/2014	352.47	0.00	352.47
			306943036	3/12/2014	412.24	0.00	412.24
			307387027	3/19/2014	183.84	0.00	183.84
			307835041	3/26/2014	796.98	0.00	796.98
			307835058	3/26/2014	231.45	0.00	231.45
			Check 052750 Total:		2,593.08	0.00	2,593.08
052751	4/9/2014	OLY003	Olympic Springs, Inc.				Check Entry Number: 001
			03312014	3/31/2014	25.85	0.00	25.85
052752	4/9/2014	PAC004	Pacific Office Equipment Co				Check Entry Number: 001
			921850	3/31/2014	54.50	0.00	54.50
			921851	3/31/2014	32.70	0.00	32.70
			921852	3/31/2014	0.28	0.00	0.28
			921853	3/31/2014	5.20	0.00	5.20
			921854	3/31/2014	234.12	0.00	234.12
			Check 052752 Total:		326.80	0.00	326.80
052753	4/9/2014	PAR003	Harian Parrish				Check Entry Number: 001
			03312014	3/31/2014	341.43	0.00	341.43
052754	4/9/2014	PEN030	Peninsula Paint Co.				Check Entry Number: 001
			F0101339	3/27/2014	27.87	0.00	27.87
052755	4/9/2014	POR005	Port Townsend Leader				Check Entry Number: 001
			03312014	3/31/2014	903.50	0.00	903.50
052756	4/9/2014	POR006	Port Supply				Check Entry Number: 001
			03282014	3/28/2014	122.82	0.00	122.82
			5134	3/5/2014	177.17	0.00	177.17
			Check 052756 Total:		299.99	0.00	299.99
052757	4/9/2014	PRI050	Price Media, Inc.				Check Entry Number: 001
			13854	3/27/2014	1,105.00	0.00	1,105.00
052758	4/9/2014	PUD001	Pud District #1				Check Entry Number: 001
			03262014	3/26/2014	471.25	0.00	471.25
052759	4/9/2014	PUD005	PUD #1 of Jefferson County				Check Entry Number: 001
			03262014	3/26/2014	538.47	0.00	538.47
052760	4/9/2014	SAF001	Safeway, Inc.				Check Entry Number: 001
			03152014	3/15/2014	1,486.24	0.00	1,486.24
052761	4/9/2014	SEC010	Security Services				Check Entry Number: 001
			85290	4/1/2014	164.00	0.00	164.00
052762	4/9/2014	SIG020	Sign Station				Check Entry Number: 001
			331	3/3/2014	261.16	0.00	261.16
			3614	3/6/2014	109.00	0.00	109.00
			Check 052762 Total:		370.16	0.00	370.16
052763	4/9/2014	STA005	Staples Credit Plan				Check Entry Number: 001
			03142014	3/14/2014	766.41	0.00	766.41
052764	4/9/2014	TUC050	Stephen Tucker				Check Entry Number: 001
			03312014	3/31/2014	4.76	0.00	4.76
052765	4/9/2014	VER001	Verizon Wireless, Bellevue				Check Entry Number: 001
			9721848290	3/15/2014	234.72	0.00	234.72
052766	4/9/2014	WA0503	State of Washington-Dept.of				Check Entry Number: 001
			0725	4/1/2014	687.00	0.00	687.00
052767	4/9/2014	WAM010	WAMA				Check Entry Number: 002
			03312014	3/31/2014	150.00	0.00	150.00
052768	4/9/2014	WAV040	Wave Broadband				Check Entry Number: 001
			03282014	3/28/2014	606.05	0.00	606.05
052769	4/9/2014	WES006	Westbay Auto Parts, Inc.				Check Entry Number: 001
			152934	2/26/2014	35.41	0.00	35.41
			153990	3/3/2014	2.28	0.00	2.28
			154222	3/4/2014	33.34	0.00	33.34
			155319	3/10/2014	91.88	0.00	91.88
			155445	3/10/2014	125.35	0.00	125.35
			155972	3/12/2014	147.26	0.00	147.26
			Check 052769 Total:		435.52	0.00	435.52
052770	4/9/2014	WHE050	Matt Wherrette				Check Entry Number: 001
			03282014	3/28/2014	66.35	0.00	66.35
			Report Total:		60,761.45	0.00	60,761.45