



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

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**Port of Port Townsend
2nd Monthly Meeting Agenda
Wednesday, August 28, 2013 – 6:30 PM
Commission Building
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Consent Agenda
 - A. Approval of Meeting Minutes – August 14, 2013.....1-3
 - Approval of Public Workshop Minutes – August 14, 2013.....4-5
- IV. Public Comments (not related to agenda)
- V. Old Business
 - A. Fish Cleaning Stations.....6
- VI. New Business
 - A. Peninsula Development District (PDD) Project Priorities.....7-14
 - B. Flood Plain Issue.....15
 - C. Approval of Warrants
- VII. Staff Comments
- VIII. Public Comments
- IX. Commissioner Comments
- X. Next Meeting/Workshop: **Wednesday, September 11, 2013. Meeting at 1:00 PM /
Public Workshop 9:30 AM, Timberhouse Restaurant, 295534 US 101, Quilcene, WA**
- XI. Executive Session: (if called)
- XII. Adjournment

PORT COMMISSION MEETING-- August 14, 2013

The Port of Port Townsend Commission met in regular session in the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor - Khile
Attorney - Lake
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

Mr. Crockett added an Executive Session to the agenda; subject real estate.

Commissioner Erickson moved to approve the Agenda as amended.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA:

A. Approval of Meeting Minutes – July 24, 2013

Approval of Special Meeting Minutes – July 24, 2013

B. Operations Reports – July 2013

Commissioner Tucker moved to approve the Consent Agenda as presented.

Commissioner Erickson seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (2:00):

Dave McWethy, discussed the need for electric car chargers in Port Townsend during the Wooden Boat Festival and how the Port could help make this happen. Discussions ensued. Commissioner Thompson raised his concern that if we provided car charging stations to electric car owners, then why wouldn't we provide charging stations for different means to people who live off the grid?

V. OLD BUSINESS:

A. Fort Worden Beach (8:49):

Mr. Crockett discussed the two letters he had written to State Parks in the past two years regarding the Port-owned beach at Fort Worden and how the Port can maintain free public access to this beach, without the need of a Discover Pass. He received a letter from State Parks that said they would not be able to make any decisions until the PDA issue was resolved. Recently, the PDA was approved to be the manager of Fort Worden. At a recent meeting, Mr. Crockett reminded the PDA board of the Port-owned beach. The PDA board is willing to discuss a local agreement with the Port that would incorporate the Port's beach into the PDA. This agreement would turn the property over to the PDA, with a clause returning the property to the Port if the Port has future needs for this property.

Commissioner Tucker questioned the need for turning the land over to the PDA in an agreement. Mr. Crockett would research the matter further.

B. Runway and Taxiway Rehabilitation Project (13:02):

Mr. Crockett informed that Metro NW out of Portland, OR was the low bidder on the runway/taxiway project. Port staff performed necessary background checks, including talks with the FAA and Reid Middleton, who each gave their approval of Metro NW. Mr. Crockett recommends the Commission award this contract to Metro NW, not to exceed \$247,566.

Commissioner Thompson moved to award the runway/taxiway rehabilitation project to Metro NW, not to exceed \$247,566.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

VI. NEW BUSINESS:

A. September 11, 2013 Commission Workshop & Meeting (14:12):

Mr. Crockett explained how the Port tries to hold a Commission meeting once a year in Quilcene. Ms. Nelson is trying to secure the Timberhouse Restaurant meeting room for the September 11 Public Workshop and Commission Meeting.

Commissioner Erickson agreed that now would be a good time to hold the meeting in Quilcene, as there are some current issues important to the Quilcene community. He would

like to talk about the repairs made to the Boat Haven's Commercial Basin and the need for these similar fixes in Quilcene. Mr. Crockett estimated repairs needed now at the marina should not run over \$40K.

Commissioner Erickson added the beach issue would be a topic of discussion in Quilcene as well.

B. Approval of Warrants (17:12):

Commissioner Tucker read the warrants, as presented:

Warrant #051494 through #051519 in the amount of \$128,067.94 for Payroll and Benefits

Warrant #051520 through #051588 in the amount of \$225,545.70 for Accounts Payable

Commissioner Thompson moved to approve the warrants as presented.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS (18:00):

Mr. Crockett explained that in the past, Skookum has allowed local businesses the use of their conference room for meetings, but the room is no longer available due to expanded laundry operations there. The Port Townsend Marine Trades Association and the Shipwrights Co-op are both seeking meeting space. Port staff would like to know how the Commission feels about loaning the Commission building out for meetings. Discussion ensued on who would be eligible to use the space; whether to allow food in the building; whether to charge a deposit, etc. Mr. Crockett informed that staff would research other agency's meeting room policies and would get back to the Commission. The Commissioners were amiable to allowing certain groups the use of the building.

Next, Mr. Crockett informed that staff met recently with Wooden Boat Festival staff. There will be no change in the fee charged for the use of the Point Hudson facilities. However, the fee should be reconsidered for next year, since the Port now owns City Dock and Union Wharf, which are heavily used during the festival. He added that this year, the cruise ship will be docking at Union Wharf the Wednesday prior to the Boat Festival so staff needs to produce signage to keep that space open for the ship. Mr. Crockett encouraged the Commissioners to work as much time as they can in the Port booth during the festival in order to cut down on staff overtime costs.

Lastly, Mr. Crockett informed he will be attending the WPPA Economic Development seminar in Grand Mound next Thursday and Friday, leaving Wednesday afternoon.

VIII. PUBLIC COMMENTS (29:19):

Pete Hanke questioned when the Wooden Boat Foundation takes over control of Point Hudson, which led to more discussion on the festival.

IX. COMMISSIONER COMMENTS (31:00):

Commissioner Tucker discussed his recent fishing trip in Canada and noticed the many fish cleaning stations at all the marinas. He said Eric Elliott of the Fish'n Hole has expressed interest in the installation of fish cleaning stations at the Boat Haven. Commissioner Tucker would like this subject on the next meeting agenda. Discussion ensued on Fish & Wildlife regulations for fish cleaning stations.

Rick Petrykowski commented that marina tenants might not like this idea, as it would attract more otters, which make messes on boats and the docks.

Mr. Pivarnik will check into Fish & Wildlife regulations.

Commissioner Thompson restated his concern that if the Port were to provide car-charging stations to electric car owners, then why we wouldn't provide charging stations for those who live off the grid.

Mr. Pivarnik added that Mr. McWethy never mentioned whether to charge for use, he was asking for an available charging station. Commissioner Thompson agreed that it might be okay as long as there was a charge for electric car users.

Commissioner Erickson informed that the Port Townsend Marine Trades Association, the Wooden Boat School and the Northwest Maritime Center have all signed up for the 2014 Seattle Boat Show. He hopes to see these booths situated next to the Port booth.

X. NEXT MEETING: Next regular meeting will be held Wednesday, August 28, 2013 at 6:30 PM in the Port Commission Building, 333 Benedict Street, Port Townsend.

XI. EXECUTIVE SESSION:

The regular session recessed into Executive Session, at 1:39 PM to discuss a real estate matter, duration of fifteen minutes with possible action, pursuant to RCW 42.30.110 (c).

XII. RECONVENING OF REGULAR MEETING:

The meeting reconvened at 1:55 PM.

Commissioner Erickson explained in Executive Session, discussion was of a request by the leaseholders of the Commander's Beach House at Point Hudson, asking for a reduction in their monthly lease rate, due to hard times in the bed & breakfast industry.

Commissioner Erickson made a motion to deny the Commander's Beach House leaseholders their request.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

XIII. ADJOURNMENT OF REGULAR MEETING:

There being no further business to come before the Commission the meeting adjourned at 1:56 PM.

ATTEST:

David H. Thompson, Secretary

Leif W. Erickson, President

Stephen R. Tucker, Vice President

PORT COMMISSION PUBLIC WORKSHOP – August 14, 2013

The Port of Port Townsend Commission met for the Public Workshop session in the Conference Room, Port Administration Building, 375 Hudson St., Port Townsend, WA

Present: Commissioners –Erickson, Tucker and Thompson
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Khile
Environmental Compliance Officer - Cairns
Minutes – Nelson

I. CALL TO ORDER:

The Workshop was called to order at 9:30 AM.

II. AGENDA:

Refer to attached Workshop agenda for items discussed.

III. ADJOURNMENT:

The Workshop adjourned at 10:57 AM.

ATTEST:

Leif W. Erickson, President

David H. Thompson, Secretary

Stephen R. Tucker, Vice President

**Port of Port Townsend Public Workshop
Wednesday, August 14, 2013, 9:30 AM
Port Commission Building
333 Benedict Street
Port Townsend, WA**

AGENDA

➤ **Port of Port Townsend Environmental Update**

Al Cairns, the Port's Environmental Compliance Officer, will brief the Commission and senior staff on the state of the Port's environmental compliance and some ideas for future improvements.

➤ **2014 Budget**

This is the first public workshop on the 2014 budget. Staff will be seeking guidance from the Commission on such areas as rates, fees, and taxes. Staff will offer recommendations on projects for 2014 and other budget related items.

➤ **Rules and Regulations**

Continued discussions.

Note: This is a Public Commission Workshop. The public is invited to attend but no formal comment period is scheduled. The workshop will be followed by the regular Port Commission meeting, which will have a formal public comment period where any topic

PORT OF PORT TOWNSEND

MEETING OF: August 28, 2013

AGENDA ITEM: V. Old Business
A. Fish Cleaning Stations

BACKGROUND:

Fish cleaning stations have been a topic of discussion for several years. The Port actually had a few stations in the past but they were removed because of increased regulations. Because of the recent increase in the use of the ramp and fishing in general, staff believes that now is a good time to revisit this issue. In checking with other ports, these stations are being used extensively and some ports are actually increasing their number of stations in their marinas. At one time, Fish and Wildlife discouraged their use but now they have a section on their website actually showing marinas that offer these amenities.

Staff and Commissioner Tucker have been trying to put together designs that could work at our facility and Eric Elliott, our fuel operator, is eager to partner with us to keep it clean. The approximate cost of these stations would be around \$1,000 ea. depending on the material used.

Executive Director's Recommendation:

Work with one of our metal fabricators in the Port to design and build a fish cleaning station. Collect data on the use and maintenance requirements of the station to determine best design and if additional stations would be warranted.

PORT OF PORT TOWNSEND

MEETING OF: August 28, 2013

AGENDA ITEM: VI. New Business
A. Peninsula Development District (PDD)
Project Priorities

BACKGROUND:

Members of the PDD, which includes the Port of Port Townsend, have been asked to prioritize the various projects that have potential economic impact. The list is attached. The Commission as a body should review the list and decide the top 5 projects per Susan Bauer's email instructions (see attached).

Executive Director's Recommendation:

Review the project list and prioritize the top 5 projects for submission to Susan Bauer. The Executive Director will submit the list to Susan.

Subject: Project Scoring - Another Request

Date: Wednesday, August 21, 2013 9:32:35 AM PT

From: Susan Bauer

To: Alex Fastle, Barney Burke, Bob Lawrence, Brad Collins, Bryon Monohon, Christina Pivarnik, Danille Turissini, David Sullivan, Deb Stinson, Hugh Haffner, Jim McEntire, Jim McEntire, Judith Morris, Kate Dean, Kris Nelson, Kris Nelson, Larry Crockett, Laura Dubois, Laura Lewis, Leif Erickson, Linda Herzog, Linda Rotmark, Marty Gay, Mike Doherty, Mike Rainey, Patrick Downie, Patti Morris, Paul McHugh, Peter Quinn, Sissi Bruch, Teresa Verraes, Tommy Bauer, Will Purser

I mentioned at our July PDD Board Meeting that since we were not having an August meeting I was going to give you some "homework".

Please take a look at our list of Projects for 2013-2014 and taking into consideration the things we have determined we want to focus on: regional economic impact; job creation; and benefits vs cost, select the 5 projects you think meet this criteria.

Just reply to this e-mail with your list of which projects you think should be the top five for focusing our efforts on. It will only take you a minute or two to read over the list and decide which projects should be the top ones.

Thanks you so much for taking the time to do this.

Susan Bauer, MS HRMD

Regional Coordinator

Peninsula Development District

P.O. Box 691

Carlsborg, WA 98324

(360) 504-2539 office

(360) 912-1045 cell

peninsula.development.district@gmail.com

www.pendev.org

Economic Development is like playing a game:

Play Hard

Play Well

Play Together

PENINSULA DEVELOPMENT DISTRICT

The Economic Development District Serving
Clallam and Jefferson Counties

2013-2014 Summary of projects with potential regional economic impact Not Prioritized

1. Project: Irondale/Port Hadlock UGA - Wastewater Facility
Proposing Organization: Jefferson County
Contact: Philip Morley, pmorley@co.jefferson.wa.us
Total Project: \$35,000,000
Total Amount Requested: \$21,000,000
Type of Project: Engineering & construction of a wastewater treatment plant & collection system in the Irondale/Port Hadlock Urban Growth Area (UGA)
Matching Funding Source: Federal (SAAP), Local (G.O. Bond, PIF), State (PWTF loan)
Status:
2. Project: Quilcene LOSS/ Wastewater Treatment System
Proposing Organization: Jefferson County
Contact: Carl Smith, csmith@co.jefferson.wa.us
Amount Requested: \$50,000
Type of Project: Feasibility, infrastructure design & construction
Matching Funding Source: County, State, Federal
Status: Securing matching funds
3. Project: Redevelopment of K-Ply property
Proposing Organization: Port of Port Angeles
Contact(s): Jeff Robb, Jeffr@portofpa.com;
Amount Requested: \$4M total project
Type of Project: Planning, Engineering, Demolition, Infrastructure, Construction: improvements to the Marine Trades Area.
Matching Funding Source: Port, State, marine transportation funding
Status: In progress
4. Project: Broadband "Middle Mile"
Proposing Organization: TEAM Jefferson
Contact: Peter Quinn, peter@qcorps.org
Amount Requested: \$3.2 million
Type of Project: planning, construction
Matching Funding Source: Private/public partnerships, County, State
Currently: BTOP grant
Status: In progress

5. Project: Broadband "Last Mile" (Tier Three)
 Proposing Organization: TEAM Jefferson, Jefferson County
 Contact: Peter Quinn, peter@qcorps.org,
 David Shambley, JC IS Mgr, dshambley@co.jefferson.wa.us
 Amount Requested: \$150,000
 Type of Project: planning, construction
 Matching Funding Source: Private/public partnerships, County, State

6. Project: Eco-Industrial Park
 Proposing Organization: Port of Port Townsend
 Contact: Larry Crockett, Ex. Dir., larryc@portofpt.com
 Amount Requested: \$1 million for initial phase, \$3m project total
 Type of Project: Feasibility, Planning, Design, infrastructure
 Matching Funding Source: Port, County, State, Federal (EDA)
 Status: Construction on infrastructure will begin Summer 2014

7. Project: Port Angeles Waterfront Development Project
 Proposing Organization: City of Port Angeles
 Contact: Nathan West, nwest@cityofpa.us
 Amount Requested: \$14,500,000 for construction and design for remaining phases
 Type of Project: Downtown/waterfront redevelopment
 Matching Funding Source: City, State (WSDOT, RCO, Ecology, PSP), Federal (Transportation, EPA, EDA, HUD, DOE)
 Status: Construction on initial phase has begun. Grant for Phase II received.

8. Project: North Industrial Park –Composite Manufacturing Campus
 Proposing Organization: Port of Port Angeles
 Contact:
 Amount Requested: \$3 million project total
 Type of Project: Feasibility, Planning, Design, Engineering, Construction
 Matching Funding Source: Port, possible public/private partnership.
 Status: first phase is completed, completion of building interior/equipment?

9. Project: Historic Preservation Vocational Training Center (Fort Worden)
 Proposing Organization: Port Townsend School of Woodworking & Preservation Trades
 Contact: Tim Lawson, tim@ptwoodschoool.com
 Amount Requested: \$600,000
 Type of Project: Restoration of Bldg 365 to create teaching space
 Matching Funding Source: State Parks, private foundations

10. Project: Roadmap for Renewable Energy Opportunities
 Proposing Organization: Clallam Economic Development Council Contact:
 Contact: Linda Rotmark, Ex. Dir., lrotmark@clallam.org
 Amount Requested: \$250,000
 Type of Project: Research, planning, public involvement
 Status: Will be updated as new information becomes available

11. Project: Alternate Cross-Town Route Study
 Proposing Organization: City of Port Angeles

Contact: Nathan West, nwest@cityofpa.us
Amount Requested: \$220,000 for study (additional for design, property acquisition, etc.)
Type of Project: Planning to identify preferred route
Matching Funding Source: City, County, State (WSDOT), Federal (Transportation)
Status: No funds available currently

12. Project: REDI
Proposing Organization: Peninsula College
Contact: Bob Lawrence, blawrence@pencol.edu
Amount Requested: \$200,000
Type of Project: Rural training
Matching Funding Source: Local organizations, businesses, enrollment fees
Status: Seeking funding sources
13. Project: Advanced Composite Center
Proposing Organization: Port of Port Angeles
Contact: Jeff Robb, Ex. Dir., jeffr@portofpa.com
Amount Requested: \$6 million project total, \$4 Million for equipment
Type of Project: Feasibility, Planning, Design, Engineering, Construction
Matching Funding Source: Port, possible public/private partnership (Battelle).
Status: Application for grant funding in progress
14. Project: Terminal 1 – Redevelopment
Proposing Organization: Port of Port Angeles
Contact:
Amount Requested: \$3 million project total
Type of Project: Feasibility, Planning, Design, Engineering, Construction
Matching Funding Source: Port, possible public/private partnership.
Status: first phase in progress
15. Project: Terminal 7 – Redevelopment for barging
Proposing Organization: Port of Port Angeles
Contact:
Amount Requested: \$5 million project total
Type of Project: Feasibility, Planning, Design, Engineering, Construction
Matching Funding Source: Port, possible public/private partnership.
Status: To bring logs in from Canada and Alaska for processing at local mills.
In progress

16. Project: Howard Street Improvements and Economic Development
Proposing Organization: City of Port Townsend, Jefferson County
Contact: David Timmons, Mgr., dtimmons@cityofpt.us
Philip Morley, pmorley@co.jefferson.wa.us

Carl Smith, csmith@co.jefferson.wa.us
Amount Requested: \$4,600,000
Type of Project: Planning, engineering, and construction of infrastructure for industrially/commercially zoned vacant land.
Matching Funding Source: City, County, State, Federal (Appropriations Request)
Status: Currently funded for final design and ROW action. Half of Construction Funding Secured

17. Project: Southwest Sewer Basin (including Glen Cove)
Proposing Organization: City of Port Townsend
Contact: David Timmons, Mgr., dtimmons@cityofpt.us
Amount Requested: \$4,400,000
Type of Project: Planning, engineering, design & construction of sewer in an area currently not served.
Matching Funding Source: City, County, State, Federal
Status: Currently working to develop design contract.
18. Project: East Historical Business District Revitalization
Proposing Organization: City of Port Townsend
Contact: David Timmons, Mgr., dtimmons@cityofpt.us
Amount Requested: \$1,600,000 (total project \$6,700,000)
Type of Project: ADA compliance for sidewalks, ramps, etc.
Matching Funding Source: Local (bond), State, Federal (Transportation, HUD)
Status: Currently funded for seismic work at \$2.4 million. Looking for additional funds to add project scope.
19. Project: Fort Worden Building 202 Rehabilitation Partnership
Proposing Organization: City of Port Townsend and Peninsula College
Contact: David Timmons, dtimmons@cityofpt.us, Bob Lawrence, blawrence@pencol.edu
Amount Requested: \$0000?
Type of Project: planning, phased construction
Matching Funding Source: Fort Worden Collaborative, Peninsula College, Washington State Higher Education Board
Status: Currently funded at \$4.9 million. Project will be spearheaded by College

20. Project: Sustainable Furniture Project (to create NOP brand)
 Proposing Organization: Port Townsend School of Woodworking
 Contact: Tim Lawson, tim@ptwoodschoool.com
 Amount Requested: \$144,100
 Type of Project: Creation of furniture to maximize utilization of natural resources
 Matching Funding Source: private foundations
21. Project: Brinnon Sewer System
 Proposing Organization: Jefferson PUD, Jefferson County
 Contact: Jim Parker, jparker@jeffpud.org
 Amount Requested: \$500,000 for community hook-up
 Type of Project: Planning, design, engineering, construction
 Matching Funding Source: PUD, County, State (State Parks)
 Status: in process
22. Project: Jefferson Equestrian Events Center & Park
 Proposing Organization: Jefferson County
 Contact: Philip Morley, pmorley@co.jefferson.wa.us;
 Christina Pivarnik (Jefferson Equestrian association), christina@pivarnik.com
 Amount Requested: \$50,000 initial phase (\$750,000 total project cost)
 Type of Project: Creation of a general use outdoor events center
 Matching Funding Source: County, State, private foundations, public/private partnerships
 Status: Initial work being accomplished by volunteers and donations
23. Project: Golf Course in Neah Bay
 Proposing Organization: Makah Tribe
 Contact: Mike Rainey, mike.rainey@makah.com
 Amount Requested: total project cost not determined at present
 Type of Project: Building a 9-hole golf course on 10 acres
 Matching Funding Source: Tribe, public/private partnerships
 Status: in planning and design phase
24. Project: Short-Sea Shipping
 Proposing Organization:
 Contact: Jim McEntire, jmcentire@co.clallam.wa.us, Mike Dougherty,
mdougherty@co.clallam.wa.us
 Amount Requested: total project cost not determined at present
 Type of Project: Providing barging for non-time sensitive goods on and off the Peninsula
 Matching Funding Source: public/private partnerships
 Status: in concept phase
25. Project: WSU Extension Broadband Project
 Proposing Organization: WSU Extension (Jefferson & Clallam)

Contact: Clea Rome, jmcentire@co.clallam.wa.us, Laura Lewis,
mdougherty@co.clallam.wa.us
Amount Requested: \$70,000 secured through grant
Type of Project: Technology planning
Matching Funding Source: public/private partnerships, state
Status: in first phase, year long project

26. Project: Harbor Maintenance
Proposing Organization:
Contact:
Amount Requested:
Matching Funding Source: Federal, State, Tribes
Status: Ongoing

27. Project: Various Brownfield Projects
Proposing Organization:
Contact:
Amount Requested: total project cost not determined at present
Type of Project: PA Harbor Cleanup; Rayonier Site;
Matching Funding Source:
Status:

28. Project: Various Alternative Energy Projects
Proposing Organization:
Contact:
Amount Requested: total project cost not determined at present
Type of Project: Bio-Mass; Bio-Char (PT Paper)
Matching Funding Source:
Status:

PORT OF PORT TOWNSEND

MEETING OF: August 28, 2013

AGENDA ITEM: VI. New Business
B. Flood Plain Issue

BACKGROUND:

Staff is in the process of meeting with the City on permits for temporary structures in the boatyard. The issue has expanded to other requirements the City wants regarding uses and operations within the flood plain. DOE and FEMA have agreed on a potential 1-foot rise for planning purposes. The City has decided 2-feet should be the goal.

Staff wanted the Commission to be aware of this issue as we talk to the City. The ramifications could have dramatic affects to future operations of the boatyard and our tenants.

Executive Director's Recommendation:

For information at this time.



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

ELECTRONIC DEBIT – Union Bank

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the obligation described below is a just and unpaid obligation of the Port of Port Townsend, and that the Electronic Debit from the Port Checking Account held at Union Bank is approved for payment in the amount of \$9,873.97 on this 28th day of August, 2013.

For: Washington State, Department of Revenue
Combined Excise Tax Return – for July, 2013 in the amount of \$9,873.97

Commissioner Leif W. Erickson

Commissioner Stephen R. Tucker

Commissioner David H. Thompson

Amy Khile, Director of Finance and
Administration



State of Washington
 Department of Revenue
 PO Box 47464
 Olympia, WA 98504-7464

July 2013 Combined Excise Tax Return

**161-000-044
 BOAT HAVEN FUEL DOCK
 PORT OF PORT TOWNSEND**

State Business and Occupation Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0004	Service and Other Activities; Gambling Contests of Chance (less than \$50,000 a year)	135,792.51	0.00	135,792.51	0.0150	2,036.89
0002	Retailing	76,305.01	391.92	75,913.09	0.00471	357.55
		212,097.52	391.92	211,705.60		2,394.44

Deductions

Deduction Code	Tax Classification	Deduction Name	Amount
000205	Retailing	Motor Vehicle Fuel Tax	391.92
			391.92

State Sales and Use Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0001	Retail Sales	76,305.01	3,995.66	72,309.35	0.0650	4,700.11
		76,305.01	3,995.66	72,309.35		4,700.11

Deductions

Deduction Code	Tax Classification	Deduction Name	Amount
000119	Retail Sales	Motor Vehicle Fuel Sales	3,995.66
			3,995.66

Local Sales Section

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0045	1600	JEFFERSON COUNTY	4,528.81	0.0250	113.22
0045	1601	PORT TOWNSEND	67,780.54	0.0250	1,694.51
			72,309.35		1,807.73

Lodging Section

Transient Rental Income Information

Line Code	Location Code	Location Name	Income
0047	1600	JEFFERSON COUNTY	594.58
0047	1601	PORT TOWNSEND	39,837.24
			40,431.82

Special Hotel/Motel Tax

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0070	1600	JEFFERSON COUNTY	594.58	0.0200	11.89
0070	1601	PORT TOWNSEND	39,837.24	0.0200	796.74
			40,431.82		808.63

Public Utilities Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0060	Water Distribution	789.43	0.00	789.43	0.05029	39.70
0013	Other Public Service Business	6,404.94	0.00	6,404.94	0.01926	123.36
		7,194.37	0.00	7,194.37		163.06

Summary Section

	Amount
State Business and Occupation Tax Total	2,394.44
State Sales and Use Tax Total	4,700.11
Local and Regional Tax Total	1,807.73
Lodging Tax Total	808.63
Public Utilities Tax Total	163.06
E911 Tax Total	0.00
Other Tax Total	0.00
SubTotal	9,873.97
Less Total Credits	0.00
Total	9,873.97
Amount Paid	9,873.97
Balance	0.00

Additional Information

Confirmation Number 11808390


Date Printed

08/20/2013

Date and Time Submitted 08/20/2013 12:00:01
PM
Payment Type EFT Debit
Total Amount Paid 9,873.97
Date To Transfer Payment 08/27/2013
Person Authorizing Payment Donna Frary

Tax Registration Number 161-000-044
Person Completing Return Donna Frary
Phone Number (360)379-5712
E-Mail Address donna@portofpt.com

**This is a copy for your records.
Please DO NOT MAIL a copy to the Department of Revenue.**

 Electronic Filing – Washington State	E-file Time: 12:00 PM help?
My Account Home Account Activity List Server Suggestions Logout	

BOAT HAVEN FUEL DOCK 161-000-044

Confirmation

Confirmation Number	11808390
Tax Registration Number	161000044
Reporting Period	07/2013
Payment Type	EFT Debit
Date and Time Submitted	08/20/2013 12:00:01 PM
Date of Transfer	08/27/2013
Payment Amount	9,873.97
Person Completing Return	Donna Frary
Person Authorizing Payment	Donna Frary

Your return and payment have been submitted. For easy reference, print this page and retain it with your tax records.

[Return to Account List]	[Print Confirmation]
[View Printable Return]	

Confirmation

**For Assistance Call:
1-877-345-3353**



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No 051590 through No. 051608, are approved for payment in the amount of \$62,382.33 on this 28th day of August, 2013.

For: **Payroll and Benefits**

Commissioner Leif W. Erickson

Commissioner Stephen R. Tucker

Commissioner David H. Thompson

Amy Khile, Director of Finance
and Administration

CHECK REGISTER

REGISTER NO: PR-0213

BANK CODE: W- WARRANTS PAYABLE

CHECK NUMBER	CHECK DATE	EMPLOYEE NUMBER	# NAME	CHECK AMOUNT	GROSS EARNINGS	FED W/H	FICA W/H	MEDICARE W/H	STATE W/H	OTHER TAX	OTHER DED
051589			**** VOID ****								
051590	08/15/13	00-COU001	1 Counsellor, Shannon K.	1,231.03	1,851.52	212.02	105.98	24.79	.00	.00	277.70
051591	08/15/13	00-DEE001	1 Deen,II, James	831.26	1,857.68	214.42	108.15	25.29	.00	.00	678.56
051592	08/15/13	00-FRA001	1 Frary, Donna	1,540.19	1,892.00	107.65	117.30	27.43	.00	.00	99.43
051593	08/15/13	00-GAY001	1 Gay, James M.	1,139.13	1,485.44	14.06	85.07	19.89	.00	.00	227.29
051594	08/15/13	00-GRE001	1 Green, John R.	1,409.07	2,093.52	226.70	122.77	28.71	.00	.00	306.27
051595	08/15/13	00-HOF001	1 Hoffer, Shayann	669.85	869.00	67.22	53.88	12.60	.00	.00	65.45
051596	08/15/13	00-JOH003	1 Johnson, David K.	1,695.49	2,627.68	238.69	155.89	36.46	.00	.00	501.15
051597	08/15/13	00-KEE001	1 Keena, Travis	1,371.27	2,093.55	301.32	122.77	28.71	.00	.00	269.48
051598	08/15/13	00-NEL002	1 Nelson, Timothy A.	1,116.79	1,709.84	149.94	93.67	21.91	.00	.00	327.53
051599	08/15/13	00-QUA001	1 Quandt, Timothy	1,361.56	1,795.51	59.79	104.29	24.39	.00	.00	245.48
051600	08/15/13	00-SMI002	1 Smith, Sean C.	1,450.29	2,211.56	297.23	128.21	29.98	.00	.00	305.85
051601	08/15/13	00-SNO001	1 Snodgrass, Laura L.	1,157.96	1,655.28	137.97	95.60	22.36	.00	.00	241.39
051602	08/15/13	00-TOE001	1 Toews, Eric R.	915.04	1,071.00	72.52	66.40	15.53	.00	.00	1.51
051603	08/15/13	00-WIL001	1 Wiles, Shawn E	1,820.22	2,698.98	313.86	160.31	37.49	.00	.00	367.10
D00101	D 08/15/13	00-AAS001	1 Aase, Larry M								
			DIRECT DEP:	2,333.52	3,131.93	158.73	187.15	43.77	.00	.00	408.76
D00102	D 08/15/13	00-BEY001	1 Beytebiere, Rhonda K								
			DIRECT DEP:	1,198.30	1,811.20	204.61	103.47	24.20	.00	.00	280.62
D00103	D 08/15/13	00-CAI001	1 Cairns, Albert								
			DIRECT DEP:	1,643.89	2,288.00	195.87	134.83	31.53	.00	.00	281.88
D00104	D 08/15/13	00-CRO001	1 Crockett, Lawrence C								
			DIRECT DEP:	3,198.45	4,972.93	1,106.34	308.32	72.11	.00	.00	287.71
D00105	D 08/15/13	00-FRE001	1 French, Jean								
			DIRECT DEP:	1,435.31	2,101.44	281.96	130.29	30.47	.00	.00	223.41
D00106	D 08/15/13	00-HAY001	1 Hayes, Julie								
			DIRECT DEP:	1,198.67	1,701.48	136.59	98.46	23.03	.00	.00	244.73
D00107	D 08/15/13	00-KHI002	1 Khile, Amy J.								
			DIRECT DEP:	2,542.06	3,612.50	396.15	223.98	52.38	.00	.00	397.93
D00108	D 08/15/13	00-KHI003	1 Khile, Terry L								
			DIRECT DEP:	1,492.45	2,367.20	224.04	139.74	32.68	.00	.00	478.29
D00109	D 08/15/13	00-LOC001	1 Lockhart, Douglas D								
			DIRECT DEP:	1,465.86	2,986.46	302.96	176.31	41.23	.00	.00	1,000.10
D00110	D 08/15/13	00-MOR001	1 Moore, Robin B								
			DIRECT DEP:	769.16	1,009.25	87.22	62.57	14.63	.00	.00	75.67
D00111	D 08/15/13	00-NEL001	1 Nelson, Susan M								
			DIRECT DEP:	1,546.66	2,200.00	211.64	136.40	31.90	.00	.00	273.40
D00112	D 08/15/13	00-PAR001	1 Parrish, Harlan								
			DIRECT DEP:	1,167.04	1,553.60	123.35	92.54	21.64	.00	.00	149.03
D00113	D 08/15/13	00-PIV001	1 Pivarnik, James M								
			DIRECT DEP:	2,605.22	3,879.19	721.48	238.51	55.78	.00	.00	258.20
D00114	D 08/15/13	00-RUB001	1 Ruby, Tami G								
			DIRECT DEP:	1,858.65	2,809.42	270.20	165.34	38.67	.00	.00	476.56
D00115	D 08/15/13	00-STA001	1 Stark, Craig								
			DIRECT DEP:	1,285.79	1,958.40	241.64	113.65	26.58	.00	.00	290.74
BANK CODE W TOTAL -				MANUAL: 0	.00	.00	.00	.00	.00	.00	.00
			PRINTED: 14	17,709.15	64,295.56	7,076.17	3,831.85	896.14	.00	.00	9,041.22
			DIRECT DEPOSIT: 15	25,741.03							
			TOTAL: 29	43,450.18	64,295.56	7,076.17	3,831.85	896.14	.00	.00	9,041.22
REPORT TOTAL -				MANUAL: 0	.00	.00	.00	.00	.00	.00	.00
			PRINTED: 14	17,709.15	64,295.56	7,076.17	3,831.85	896.14	.00	.00	9,041.22
			DIRECT DEPOSIT: 15	25,741.03							
			TOTAL: 29	43,450.18	64,295.56	7,076.17	3,831.85	896.14	.00	.00	9,041.22

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
051604	8/15/2013	BAN001	Bank Of America 08/15/2013	8/15/2013	16,532.15	0.00	16,532.15	Check Entry Number: 001
051605	8/15/2013	PEJ001	Peninsula Credit Union 08/15/2013	8/15/2013	950.00	0.00	950.00	Check Entry Number: 001
051606	8/15/2013	POR001	Auditor's Revolving Fund 08/15/2013	8/15/2013	25,741.03	0.00	25,741.03	Check Entry Number: 001
051607	8/15/2013	SPE010	James Speer 08/15/2013	8/15/2013	250.00	0.00	250.00	Check Entry Number: 001
051608	8/15/2013	WA0302	State of Washington 08/15/2013	8/15/2013	1,200.00	0.00	1,200.00	Check Entry Number: 001
				Report Total:	<u>44,673.18</u>	<u>0.00</u>	<u>44,673.18</u>	



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WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 051609 through No. 051666, are approved for payment in the amount of \$315,545.36 on this 28th day of August, 2013.

For: **Accounts Payable**

Commissioner Leif W. Erickson

Commissioner Stephen R. Tucker

Commissioner David H. Thompson

Amy Khile, Director of Finance
and Administration

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
051609	8/22/2013	ADM002	Admiral Ship Supply Inc.					Check Entry Number: 001
			448279	7/26/2013	24.59	0.00	24.59	
			449130	8/7/2013	39.24	0.00	39.24	
			449209	8/8/2013	1.13	0.00	1.13	
			449724	8/15/2013	46.28	0.00	46.28	
			Check 051609 Total:		111.24	0.00	111.24	
051610	8/22/2013	ALL025	Alliant Insurance Services					Check Entry Number: 001
			151223	8/14/2013	23,748.00	0.00	23,748.00	
			151230	8/14/2013	9,000.00	0.00	9,000.00	
			151234	8/14/2013	9,000.00	0.00	9,000.00	
			151235	8/14/2013	10,250.00	0.00	10,250.00	
			Check 051610 Total:		51,998.00	0.00	51,998.00	
051611	8/22/2013	ARR010	Arrow Lumber Port Townsend					Check Entry Number: 001
			76418	8/9/2013	34.34	0.00	34.34	
			76462	8/14/2013	12.60	0.00	12.60	
			Check 051611 Total:		46.94	0.00	46.94	
051612	8/22/2013	BAN005	Bank of America					Check Entry Number: 001
			08052013	8/5/2013	4,630.34	0.00	4,630.34	
051613	8/22/2013	BUJ030	Builders Exchange of Wash.					Check Entry Number: 001
			1038411	8/8/2013	59.00	0.00	59.00	
051614	8/22/2013	CAI040	Al Cairns					Check Entry Number: 001
			06302013	6/30/2013	69.17	0.00	69.17	
			07312013	7/31/2013	102.23	0.00	102.23	
			Check 051614 Total:		171.40	0.00	171.40	
051615	8/22/2013	CAR001	Carl's Building Supply					Check Entry Number: 001
			1308641894	8/2/2013	123.28	0.00	123.28	
			1308642334	8/5/2013	205.47	0.00	205.47	
			1308644760	8/16/2013	175.80	0.00	175.80	
			Check 051615 Total:		504.55	0.00	504.55	
051616	8/22/2013	CEN035	CenturyLink					Check Entry Number: 001
			08052013	8/5/2013	786.92	0.00	786.92	
051617	8/22/2013	CLI050	Bruce Clibborn					Check Entry Number: 001
			08122013	8/12/2013	15.00	0.00	15.00	
051618	8/22/2013	DIC050	Frances Dickson					Check Entry Number: 001
			05252013	5/25/2013	1,082.48	0.00	1,082.48	
051619	8/22/2013	DLL010	D L Logos					Check Entry Number: 001
			159	6/14/2013	63.77	0.00	63.77	
			175	6/24/2013	14.17	0.00	14.17	
			193	7/1/2013	103.55	0.00	103.55	
			256	8/19/2013	21.26	0.00	21.26	
			Check 051619 Total:		202.75	0.00	202.75	
051620	8/22/2013	FAM001	Ferguson Enterprises #3007					Check Entry Number: 001
			2691238	8/14/2013	668.40	0.00	668.40	
051621	8/22/2013	FSH010	FSH Communications, LLC					Check Entry Number: 001
			628358	8/1/2013	55.00	0.00	55.00	
051622	8/22/2013	GOT050	I. Goto					Check Entry Number: 001
			08162013	8/16/2013	44.00	0.00	44.00	
051623	8/22/2013	GRA015	Grant Steel Buildings and					Check Entry Number: 001
			08192013	8/19/2013	203,149.83	0.00	203,149.83	
051624	8/22/2013	GUZ050	Monica Guzman					Check Entry Number: 001
			07202013	7/20/2013	51.00	0.00	51.00	
051625	8/22/2013	HAD001	Hadlock Building Supply					Check Entry Number: 001
			1026269	8/6/2013	17.01	0.00	17.01	
			1027424	8/19/2013	38.13	0.00	38.13	
			1027463	8/19/2013	52.21	0.00	52.21	
			Check 051625 Total:		107.35	0.00	107.35	
051626	8/22/2013	HAN001	Hanson Electric					Check Entry Number: 001
			113102PH	8/21/2013	103.55	0.00	103.55	
051627	8/22/2013	HEN002	Henry Hardware					Check Entry Number: 001
			485040	7/26/2013	79.42	0.00	79.42	
			485043	7/26/2013	87.18	0.00	87.18	
			485178	7/29/2013	8.47	0.00	8.47	
			485372	7/31/2013	16.02	0.00	16.02	
			485557	8/1/2013	76.29	0.00	76.29	
			485598	8/2/2013	35.96	0.00	35.96	
			485607	8/2/2013	18.50	0.00	18.50	
			485758	8/5/2013	47.87	0.00	47.87	
			485813	8/5/2013	16.70	0.00	16.70	
			485927	8/6/2013	31.58	0.00	31.58	
			486084	8/8/2013	22.88	0.00	22.88	
			486096	8/8/2013	29.42	0.00	29.42	
			486105	8/8/2013	37.87	0.00	37.87	
			486158	8/9/2013	37.58	0.00	37.58	
			486167	8/9/2013	41.40	0.00	41.40	
			486176	8/9/2013	29.62	0.00	29.62	
			486425	8/13/2013	51.83	0.00	51.83	
			486462	8/13/2013	22.43	0.00	22.43	
			486528	8/14/2013	52.31	0.00	52.31	
			486746	8/16/2013	16.34	0.00	16.34	
			487128	8/21/2013	23.91	0.00	23.91	

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
Check 051627 Total:					783.58	0.00	783.58
051628	8/22/2013	HUR050	Nancy Hunt				Check Entry Number: 001
			08122013	8/12/2013	35.00	0.00	35.00
051629	8/22/2013	INT050	Integrated Marine Service				Check Entry Number: 001
			08132013	8/13/2013	180.09	0.00	180.09
051630	8/22/2013	INT070	International Clinical Ed, LTD				Check Entry Number: 001
			08202013	8/20/2013	28.05	0.00	28.05
051631	8/22/2013	JC1008	Jefferson County Public Works				Check Entry Number: 001
			1304969	8/1/2013	58.12	0.00	58.12
			1306802	8/8/2013	104.84	0.00	104.84
			1307153	8/9/2013	4.95	0.00	4.95
			1308838	8/16/2013	12.54	0.00	12.54
			1309051	8/16/2013	88.89	0.00	88.89
Check 051631 Total:					269.34	0.00	269.34
051632	8/22/2013	KHI010	Amy Khile				Check Entry Number: 001
			05222013	5/22/2013	150.00	0.00	150.00
051633	8/22/2013	KRA060	Krazan & Associates, Inc				Check Entry Number: 001
			1067494178	7/31/2013	1,177.50	0.00	1,177.50
051634	8/22/2013	LES050	Les Schwab				Check Entry Number: 001
			48532	8/6/2013	1,219.82	0.00	1,219.82
051635	8/22/2013	MCN050	Paul McNeil				Check Entry Number: 001
			08162013	8/16/2013	104.00	0.00	104.00
051636	8/22/2013	MCW050	David McWethy				Check Entry Number: 001
			08222013	8/22/2013	87.79	0.00	87.79
051637	8/22/2013	MIL070	Garth Miller				Check Entry Number: 001
			07182013	7/18/2013	60.00	0.00	60.00
051638	8/22/2013	OLY002	AmSan				Check Entry Number: 001
			293020988	7/31/2013	336.05	0.00	336.05
			293504726	8/7/2013	482.46	0.00	482.46
			293504734	8/7/2013	91.92	0.00	91.92
			293987509	8/14/2013	19.55	0.00	19.55
			293987517	8/14/2013	349.29	0.00	349.29
			293987525	8/14/2013	273.54	0.00	273.54
			293987533	8/14/2013	124.52	0.00	124.52
Check 051638 Total:					1,677.33	0.00	1,677.33
051639	8/22/2013	OLY004	Olympic Art and Office				Check Entry Number: 001
			08062013	8/6/2013	27.04	0.00	27.04
			08082013	8/8/2013	113.55	0.00	113.55
Check 051639 Total:					140.59	0.00	140.59
051640	8/22/2013	PEN003	Peninsula Daily News				Check Entry Number: 001
			08222013	8/22/2013	135.20	0.00	135.20
051641	8/22/2013	PEN030	Peninsula Paint Co.				Check Entry Number: 001
			F0095653	8/8/2013	84.88	0.00	84.88
051642	8/22/2013	PET003	Pettit Oil Co.				Check Entry Number: 001
			0428463-IN	6/6/2013	849.13	0.00	849.13
051643	8/22/2013	PET020	Peters Marine Services				Check Entry Number: 001
			324683	8/8/2013	85.67	0.00	85.67
051644	8/22/2013	POR001	Auditor's Revolving Fund				Check Entry Number: 001
			08202013	8/20/2013	165.60	0.00	165.60
			08222013	8/22/2013	616.65	0.00	616.65
Check 051644 Total:					782.25	0.00	782.25
051645	8/22/2013	POR005	Port Townsend Leader				Check Entry Number: 001
			08222013	8/22/2013	46.00	0.00	46.00
051646	8/22/2013	PPOU050	Poulsbo Heating Company				Check Entry Number: 001
			0012588	8/2/2013	2,174.55	0.00	2,174.55
051647	8/22/2013	PTM050	Port Townsend Muffler & Fab				Check Entry Number: 001
			6822	8/12/2013	25.95	0.00	25.95
			6852	8/19/2013	62.09	0.00	62.09
Check 051647 Total:					88.04	0.00	88.04
051648	8/22/2013	PTS050	PT Ship Wrights Co - op				Check Entry Number: 001
			07312013	7/31/2013	308.05	0.00	308.05
051649	8/22/2013	PUD001	Pud District #1				Check Entry Number: 001
			08072013	8/7/2013	14.18	0.00	14.18
051650	8/22/2013	PUD005	PUD #1 of Jefferson County				Check Entry Number: 001
			07232013	7/23/2013	3,350.00	0.00	3,350.00
051651	8/22/2013	REI002	Reid Middleton Co				Check Entry Number: 001
			1307114115	8/5/2013	16,199.61	0.00	16,199.61
051652	8/22/2013	ROB090	Thomas Robertson				Check Entry Number: 001
			07162013	7/16/2013	50.25	0.00	50.25
051653	8/22/2013	RUN050	Cate Runn				Check Entry Number: 001
			08142013	8/14/2013	36.75	0.00	36.75
051654	8/22/2013	SAF001	Safeway, Inc.				Check Entry Number: 001
			08032013	8/3/2013	1,462.70	0.00	1,462.70
051655	8/22/2013	SPE001	SOS Printing				Check Entry Number: 001
			47328	8/19/2013	273.49	0.00	273.49
051656	8/22/2013	STA003	Staples Business Advantage				Check Entry Number: 001
			08152013	8/15/2013	142.82	0.00	142.82
051657	8/22/2013	STU008	Stusser Electric Co				Check Entry Number: 001
			0929459783	7/31/2013	141.70	0.00	141.70
051658	8/22/2013	SWI050	Swift Plumbing and Heating				Check Entry Number: 001
			13946	7/29/2013	10,443.78	0.00	10,443.78
			14084	8/12/2013	468.49	0.00	468.49

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
Check 051658 Total:					10,912.27	0.00	10,912.27
051659	8/22/2013	TER005	Terry's Lock & Safe 081413-100	8/20/2013	88.29	0.00	88.29
051660	8/22/2013	TER030	Terrapin Architecture PC 13-407	8/7/2013	5,617.50	0.00	5,617.50
051661	8/22/2013	THE020	Thermo Fluids, Inc. 2332137	8/6/2013	663.26	0.00	663.26
051662	8/22/2013	TWI001	Twiss Analytical Labs 13-61458	8/8/2013	69.00	0.00	69.00
051663	8/22/2013	US0001	United States Postal Service 08222013	8/22/2013	1,500.00	0.00	1,500.00
051664	8/22/2013	VOH050	David Vohs 08022013	8/2/2013	18.96	0.00	18.96
051665	8/22/2013	WES006	Westbay Auto Parts, Inc. 112768	7/30/2013	21.65	0.00	21.65
			113262	8/1/2013	5.89	0.00	5.89
			113332	8/1/2013	31.27	0.00	31.27
			115138	8/9/2013	130.58	0.00	130.58
			116144	8/14/2013	87.54	0.00	87.54
			116433	8/15/2013	125.84	0.00	125.84
			116529	8/15/2013	16.55	0.00	16.55
			117273	8/19/2013	11.09	0.00	11.09
Check 051665 Total:					430.41	0.00	430.41
051666	8/22/2013	WIN070	Thomas Winkler 07142013	7/14/2013	319.56	0.00	319.56
Report Total:					315,545.36	0.00	315,545.36