



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

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**Port of Port Townsend
2nd Monthly Meeting Agenda
Wednesday, July 24, 2013 – 6:30 PM
Commission Building
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Consent Agenda
 - A. Approval of Meeting Minutes – July 10, 2013.....1-3
 - Approval of Public Workshop Minutes – July 10, 2013.....4-5
- IV. Public Comments (not related to agenda)
- V. Old Business
 - A. Update – Airport Runway & Taxi Rehabilitation Project.....6
- VI. New Business
 - A. Lease Extension for Key City Fish.....7
 - B. Garbage Rates.....8-9
 - C. Approval of Warrants
- VII. Staff Comments
- VIII. Public Comments
- IX. Commissioner Comments
- X. Next Meeting/Workshop: **Wednesday, August 14, 2013. Meeting at 1:00 PM / Public Workshop 9:30 AM, Commission Building, 333 Benedict Street, Port Townsend, WA**
- XI. Executive Session: (if called)
- XII. Adjournment

PORT COMMISSION MEETING– July 10, 2013

The Port of Port Townsend Commission met in regular session in the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor - Khile
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 9:30 AM.

II. APPROVAL OF AGENDA:

Additions to the agenda included Old Business, Item E – Implementation of Executive Director Salary Schedule and an Executive Session, Item A - Real Estate, duration of approximately fifteen minutes.

Commissioner Erickson moved to approve the Agenda as amended.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA (2:04):

A. Approval of Meeting Minutes – June 26, 2013

B. Operations Reports – June 2013

Commissioner amended the minutes to reflect in XII. Reconvening & Adjournment of Regular Meeting:

“Commissioner Thompson moved to authorize the 6% raise to the Executive Director, as approved previously by past Commission.”

Motion was tabled.”

Commissioner Thompson moved to approve the Consent Agenda as amended with the above changes to the minutes.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (3:17):

Gwendolyn Tracy thanked the Port for lessening the dust in the yard with the Port’s water truck. She asked that it be on a regular schedule during these dry periods.

V. OLD BUSINESS:

A. Personnel Handbook (4:06):

Mr. Crockett presented the updated draft of the personnel handbook reflecting edits received from the Commission, staff and attorney.

Commissioner Thompson added clarifications to the section on “Grievances” and Commissioner Tucker had a word added in the section on Travel.

Mr. Crockett added that staff recommends approval of the personnel handbook with changes discussed

Commissioner Tucker moved to approve the Personnel Handbook with the discussed edits.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

B. Change Order – Grading and Drainage Administration Building (8:53):

Mr. Crockett informed the audience that during the earlier workshop the Commissioners and staff walked the jobsite with the contractors. The change order presented is for a total of \$118,436.04. Staff recommends moving forward.

Commissioner Thompson moved to approve the Change Order in the amount of \$118,436.04.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

C. Research on Quilcene Beach Sand Build-up (10:55):

Mr. Crockett explained that Mr. Pivarnik has researched options on mitigating the pond formed by winter storms at the Quilcene Beach.

Mr. Pivarnik spoke with Department of Fish & Wildlife who explained the process on their end, but after talking with the County, who has the shoreline jurisdiction, discovered the Port would need to apply for a shoreline permit, SEPA and the habitat management plan. This would cost around \$5000 and would take approximately two months to complete the

process. Mr. Pivarnik asked the Commission for direction. The Commission opted to forego this project and wait to see what occurs naturally over time.

D. Seattle Boat Show (14:53):

Mr. Crockett explained the Boat Show applications and deposits are due by August 31, 2013. Application fee is \$295 plus \$680 for a 10'x10' booth space. He recommends registering quickly in order to get a space near the other ports and marinas.

Ms. Khile stated Boat Show costs in 2011, which include labor, ran \$15K.

Mr. Crockett added that if the Port participates, our booth display needs updating with new photos, costing approximately \$1500-2000.

Discussions ensued on ways to cut those costs.

Ms. Tally informed that the Port Townsend Marine Trades Association (PTMTA) joined the Northwest Marine Trade Association (NMTA), which now allows them to participate in the show. The PTMTA is considering this and are checking with members to see who is willing to staff the booth. She added that the NMTA would locate their booth next to the Port booth. Commissioner Erickson stated he is surprised but happy to see that the NMTA will allow individual marine trade businesses to work in the PTMTA booth.

Commissioner Tucker added he agrees that a Port Townsend presence at the show is important.

Mr. Crockett recommends that staff move forward with Seattle Boat Show registration.

Commissioner Erickson moved to authorize staff to register the Port for the 2014 Seattle Boat Show.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

E. Implementation of Executive Director Salary Schedule (27:43):

Commissioner Thompson discussed the salary schedule, adopted by the previous Commission, which Mr. Crockett declined his raise due to tough economic times in the Port. Commissioner Erickson questioned the previous Commission's decision.

Commissioner Thompson moved to implement the 6% salary raise for the Executive Director, as approved by the previous Commission.

Commissioner Tucker seconded the motion.

Commissioner Erickson opposed the motion.

Motion carried with two for and one against.

VI. NEW BUSINESS:

A. Utility Rates (30:33):

Mr. Crockett informed that the City is raising utility rates rather significantly, increases that will affect the Port and the Port's customers. Mr. Pivarnik discussed stormwater and water fee increases to the tenants. Commissioner Tucker clarified that the Port should increase fees to match the City's utility rate increases. Further discussion ensued on stormwater fees collected and the routing of those funds to the environmental account.

B. May 2013 Financial Update (38:34):

Ms. Khile presented the May financials, discussing the Boat Haven Reserve Fund, recommending the transfer of \$10K/month into that account to build the fund back up. The Commission agreed to this. Further discussion occurred on gross operating reserves, budget projections, expenses, etc. Commissioner Erickson asked for clarification on the increase in revenue in Quilcene. Commissioner Thompson discussed the need for a new and improved launch ramp in Quilcene and the possibility of collaborating with the tribes for funding opportunities.

C. Approval of Warrants (53:41):

Commissioner Tucker read the warrants, as presented:

Warrant #051333 through #051348 in the amount of \$15,975.41 for Payroll

Warrant #051354 through #051356 in the amount of \$1,535.02 for Payroll

Warrant #051358 through #051367 in the amount of \$95,133.74 for Payroll Benefits and Direct Deposits

Warrant # 051368 through #051424 in the amount of \$71,801.43 for Accounts Payable

Commissioner Tucker moved to approve the warrants as presented.

Commissioner Erickson seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS (54:50):

Ms. Khile suggested it is time to initiate budget discussions.

Mr. Pivarnik informed that the removal of the Quincy Street Dock transfer span would occur this Friday. He also told the Commission that the Kah Tai land transfer documents are 99% complete. Mr. Toews found one minor error in the documents, which the City is correcting.

Mr. Crockett added that he spoke with the City Mayor about a ceremony for the Kah Tai deal. They discussed having two celebrations – one at the Kah Tai and one at Union Wharf.

Mr. Pivarnik explained the Airport Master Plan is near completion at which time it will be handed to an advisory committee formed by Bill Putney, for review and input. Mr. Pivarnik then suggested that on Wednesday, July 24, 2013 at 3:00 PM, the consultants will make their presentation to the Commission on any changes to the document. He added that the FAA is pushing for adoption by September.

Mr. Crockett informed that he is leaving after today's meeting for Tacoma to attend the annual WPPA Port Director's conference. He and Attorney Lake are giving a presentation on declaring a contractor non-responsive.

Mr. Pivarnik wanted to thank publicly the Port's maintenance staff for rebuilding the PAPIs, which were out of alignment at the airport. The current PAPIs are no longer available and the maintenance crew saved the Port approximately \$25K with this rebuild. He also thanked pilots Pete Hanke and Bill Putney for their assistance from the air, and for the use of Mr. Hanke's plane.

VIII. PUBLIC COMMENTS (1:01:07):

Pete Hanke asked a question on the Boat Haven Reserve Fund amount.

IX. COMMISSIONER COMMENTS (1:01:07):

Commissioner Tucker spoke of the fish club's report from Department of Fish and Wildlife, that the July 4 holiday weekend was going to be the a monumental crab opening. He added that the opening was much smaller than expected but he was very pleased to see Port staff installing signage for boat trailer parking, which was very effective. He commented that it is good have a parking plan in place for large fish/crab openings.

X. NEXT REGULAR MEETING & SPECIAL MEETING: Next regular meeting will be held Wednesday, July 24, 2013 at 6:30 PM in the Port Commission Building, 333 Benedict Street, Port Townsend, WA. There will be a SPECIAL MEETING on the same day, same location at 3:00 pm, on the Draft Airport Master Plan.

XI. EXECUTIVE SESSION:

The regular session recessed into Executive Session at 2:03 PM to discuss a real estate matter, pursuant to RCW 42.30.110 (b), duration of twenty minutes, with no action.

XII. RECONVENING & ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 2:23 PM there being no further business to come before the Commission.

ATTEST:

David H. Thompson, Secretary

Leif W. Erickson, President

Stephen R. Tucker, Vice President

PORT COMMISSION PUBLIC WORKSHOP – July 10, 2013

The Port of Port Townsend Commission met for the Public Workshop session in the Conference Room, Port Administration Building, 375 Hudson St., Port Townsend, WA

Present: Commissioners –Erickson, Tucker and Thompson
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Khile
Planning Analyst - Toews
Minutes – Nelson

I. CALL TO ORDER:

The Workshop was called to order at 9:30 AM.

II. AGENDA:

Refer to attached Workshop agenda for items discussed. (Shortly after the workshop began, as planned, the Commission and staff toured the Administration Building construction site and returned to resume the workshop.)

III. ADJOURNMENT:

The Workshop adjourned at 10:54 AM.

ATTEST:

Leif W. Erickson, President

David H. Thompson, Secretary

Stephen R. Tucker, Vice President

**Port of Port Townsend Public Workshop
Wednesday, July 10, 2013, 9:30 AM
Port Commission Building
333 Benedict Street
Port Townsend, WA**

AGENDA

➤ **New Administration Building**

Commission and staff will tour the construction site with the contractor. There are some issues with grading and drainage which must be addressed. A change order to fix these issues will be presented during the regular business meeting this afternoon. This tour will allow the Commission to ask questions and to understand the details of the change order.

➤ **Rules, Regulations and Procedures**

The draft of the updated Rules, Regulations and Procedures is complete and ready for Commission review. The draft will be emailed and provided to the Commission. Staff will explain the effort to re-format and update this document. No action is needed but provided for the Commission to start their review and we can discuss it in detail at the next workshop in August.

Note: This is a Public Commission Workshop. The public is invited to attend but no formal comment period is scheduled. The workshop will be followed by the regular Port Commission meeting, which will have a formal public comment period where any topic may be addressed.

PORT OF PORT TOWNSEND

MEETING OF: July 24, 2013

AGENDA ITEM: V. Old Business
A. Update – Airport Runway & Taxiway
Rehabilitation Project

BACKGROUND:

Bid opening will have taken place today at 1:00 PM. Staff will provide an update.

Executive Director's Recommendation:

For discussion.

PORT OF PORT TOWNSEND

MEETING OF: July 24, 2013

AGENDA ITEM: V. New Business
A. Lease Extension for Key City Fish

BACKGROUND:

Port Staff has been working with Johnpaul Davies at Key City Fish on a lease extension. Mr. Davies is looking to get a commercial loan to do improvements to his facility and his bank need assurances that he will have a lease that is commensurate with the term of this loan. As you might remember Key City Fish was a tenant of Bill Sperry when we purchased the industrial park from him. With that we inherited the lease document from Bill Sperry. In order to extend Key City's lease we need to write a new lease in the Port format.

Key City Fish has been an integral part of the Port and an excellent tenant. Staff would recommend creating a new lease for them with a 10-year term at market rate which is \$1457 per month plus tax.

Executive Director's Recommendation:

Direct staff to prepare and execute a 10-year lease agreement with Key City Fish.

PORT OF PORT TOWNSEND

MEETING OF: July 24, 2013

AGENDA ITEM: VI. New Business
B. Garbage Rates

BACKGROUND:

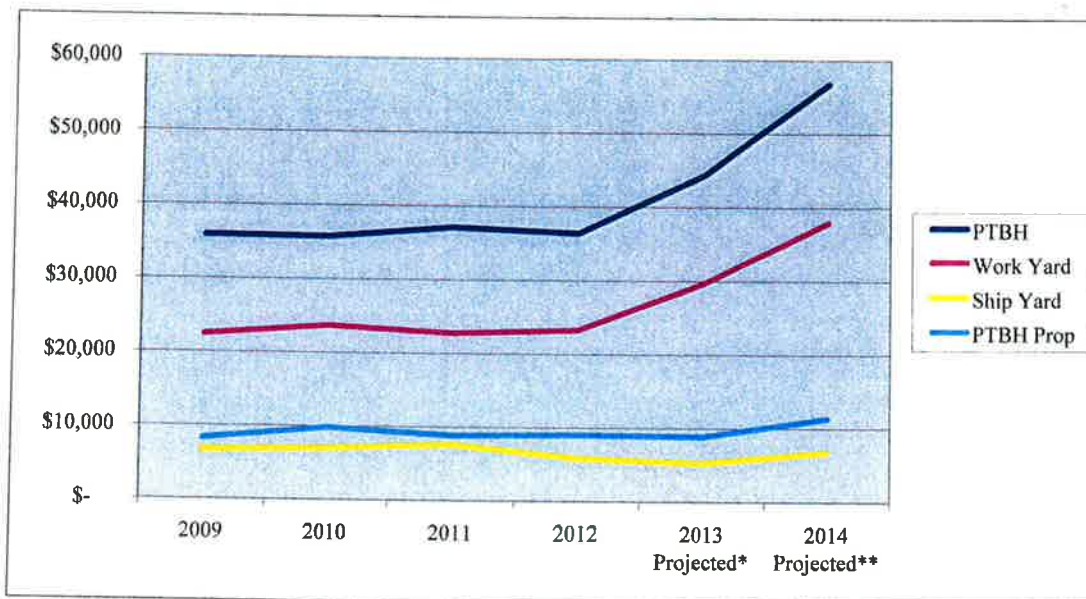
The County is increasing their rates for disposal of materials at the land fill site. See the attached graph. We will be looking at significant cost increases associated with garbage handling next year. This should be factored into our upcoming budget discussions.

Executive Director's Recommendation:

For information only.

Port of Port Townsend Garbage Fees

	2009	2010	2011	2012	2013 Projected*	2014 Projected**
PTBH	\$ 35,913	\$ 35,764	\$ 37,157	\$ 36,422	\$ 44,345	\$ 56,761
Work Yard	\$ 22,355	\$ 23,617	\$ 22,694	\$ 23,199	\$ 29,638	\$ 37,936
Ship Yard	\$ 6,696	\$ 6,987	\$ 7,634	\$ 5,905	\$ 5,318	\$ 6,808
PTBH Prop	\$ 8,313	\$ 9,845	\$ 8,891	\$ 9,035	\$ 8,899	\$ 11,391
Total Boat Haven	\$ 73,277	\$ 76,213	\$ 76,376	\$ 74,561	\$ 88,200	\$ 112,896



Notes:

* Based on Jan 1 - May 31, 2013 Year to Date

** 2014 Projected increased by 28%



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ELECTRONIC DEBIT – Union Bank

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the obligation described below is a just and unpaid obligation of the Port of Port Townsend, and that the Electronic Debit from the Port Checking Account held at Union Bank is approved for payment in the amount of \$9,058.10 on this 24th day of July, 2013.

For: Washington State, Department of Revenue
Combined Excise Tax Return – for June, 2013 in the amount of \$9,058.10

Commissioner Leif W. Erickson

Commissioner Stephen R. Tucker

Commissioner David H. Thompson

Amy Khile, Director of Finance and
Administration



June 2013 Combined Excise Tax Return

161-000-044
 BOAT HAVEN FUEL DOCK
 PORT OF PORT TOWNSEND

State Business and Occupation Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0004	Service and Other Activities; Gambling Contests of Chance (less than \$50,000 a year)	116,813.27	0.00	116,813.27	0.0180	2,102.64
0002	Retailing	67,997.56	205.27	67,792.29	0.00471	319.30
		184,810.83	205.27	184,605.56		2,421.94

Deductions

Deduction Code	Tax Classification	Deduction Name	Amount
000205	Retailing	Motor Vehicle Fuel Tax	205.27
			205.27

State Sales and Use Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0001	Retail Sales	67,997.56	2,345.53	65,652.03	0.0650	4,267.38
		67,997.56	2,345.53	65,652.03		4,267.38

Deductions

Deduction Code	Tax Classification	Deduction Name	Amount
000119	Retail Sales	Motor Vehicle Fuel Sales	2,345.53
			2,345.53

Local Sales Section

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0045	1600	JEFFERSON COUNTY	201.54	0.0250	5.04
0045	1601	PORT TOWNSEND	65,450.49	0.0250	1,636.26
			65,652.03		1,641.30

Lodging Section

Transient Rental Income Information

Line Code	Location Code	Location Name	Income
0047	1601	PORT TOWNSEND	30,119.80
			30,119.80

Special Hotel/Motel Tax

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0070	1601	PORT TOWNSEND	30,119.80	0.0200	602.40
			30,119.80		602.40

Public Utilities Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0060	Water Distribution	582.86	0.00	582.86	0.05029	29.31
0013	Other Public Service Business	4,972.71	0.00	4,972.71	0.01926	95.77
		5,555.57	0.00	5,555.57		125.08

Summary Section

	Amount
State Business and Occupation Tax Total	2,421.94
State Sales and Use Tax Total	4,267.38
Local and Regional Tax Total	1,641.30
Lodging Tax Total	602.40
Public Utilities Tax Total	125.08
E911 Tax Total	0.00
Other Tax Total	0.00
SubTotal	9,058.10
Less Total Credits	0.00
Total	9,058.10
Amount Paid	9,058.10
Balance	0.00

Additional Information

Confirmation Number	11625751	Date Printed	07/19/2013
Date and Time Submitted	07/19/2013 9:42:38 AM	Tax Registration Number	161-000-044

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Payment Type	EFT Debit	Person Completing Return	Donna Frary
Total Amount Paid	9,058.10	Phone Number	(360)379-5712
Date To Transfer Payment	07/26/2013	E-Mail Address	donna@porto.fpt.com
Person Authorizing Payment	Kathleen Hawley		

**This is a copy for your records.
Please DO NOT MAIL a copy to the Department of Revenue.**



Electronic Filing - Washington State

E-file Time: 9:42 AM

[My Account Home](#) [Account Activity](#) [List Server](#) [Suggestions](#) [Logout](#)

BOAT HAVEN FUEL DOCK 161-000-044

Confirmation

Confirmation Number	11625751
Tax Registration Number	161000044
Reporting Period	06/2013
Payment Type	EFT Debit
Date and Time Submitted	07/19/2013 9:42:38 AM
Date of Transfer	07/26/2013
Payment Amount	9,058.10
Person Completing Return	Donna Frary
Person Authorizing Payment	Kathleen Hawley

The email address on this return is different from the one in your profile.
 The Department is using email more frequently to communicate with taxpayers. Please verify that the email address in your profile is the correct address. [Update my email address](#)

Your return and payment have been submitted. For easy reference, print this page and retain it with your tax records.

 Return to Account List	 Print Confirmation
 View Printable Return	

Confirmation

**For Assistance Call:
 1-877-345-3353**



P.O. Box 1180 • Port Townsend, Washington 98368-4624

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WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 051425 through No. 051443, are approved for payment in the amount of \$64,696.15 on this 24th day of July, 2013.

For: **Payroll and Benefits**

Commissioner Leif W. Erickson

Commissioner Stephen R. Tucker

Commissioner David H. Thompson

Amy Khile, Director of Finance
and Administration

CHECK REGISTER

BANK CODE: W- WARRANTS PAYABLE

CHECK NUMBER	CHECK DATE	EMPLOYEE NUMBER	#	NAME	CHECK AMOUNT	GROSS EARNINGS	FED W/H	FICA W/H	MEDICARE W/H	STATE W/H	OTHER TAX	OTHER DED
051425	07/16/13	00-BEY001	1	Beytebiere, Rhonda K	1,569.33	2,389.75	341.57	139.34	32.59	.00	.00	306.92
051426	07/16/13	00-DEE001	1	Deen, II, James	838.61	1,857.68	215.72	108.15	25.29	.00	.00	669.91
051427	07/16/13	00-FRA001	1	Frary, Donna	1,612.14	1,892.00	121.61	117.30	27.43	.00	.00	13.52
051428	07/16/13	00-GAY001	1	Gay, James M.	1,147.97	1,485.44	14.48	85.07	19.89	.00	.00	218.03
051429	07/16/13	00-GRE001	1	Green, John R.	1,411.22	2,093.52	226.70	122.77	28.71	.00	.00	304.12
051430	07/16/13	00-HOF001	1	Hoffer, Shayann	723.75	940.50	77.81	58.31	13.64	.00	.00	66.99
051431	07/16/13	00-JOH003	1	Johnson, David K.	1,703.40	2,627.68	239.79	155.89	36.46	.00	.00	492.14
051432	07/16/13	00-KEE001	1	Keena, Travis	1,256.47	1,903.21	256.11	110.97	25.95	.00	.00	253.71
051433	07/16/13	00-NEL002	1	Nelson, Timothy A	1,147.93	1,738.99	154.83	95.48	22.33	.00	.00	318.42
051434	07/16/13	00-QUA001	1	Quandt, Timothy	1,274.19	1,667.60	48.10	96.36	22.54	.00	.00	226.41
051435	07/16/13	00-SMI002	1	Smith, Sean C.	1,483.33	2,253.66	308.81	130.82	30.60	.00	.00	300.10
051436	07/16/13	00-SNO001	1	Snodgrass, Laura L.	1,165.63	1,655.28	138.67	95.60	22.36	.00	.00	233.02
051437	07/16/13	00-TOE001	1	Toews, Eric R.	1,447.56	1,759.50	174.86	109.09	25.51	.00	.00	2.48
051438	07/16/13	00-WIL001	1	Wiles, Shawn E	1,899.58	2,791.00	328.15	166.01	38.83	.00	.00	358.43
D00070	D 07/15/13	00-AAS001	1	Aase, Larry M	DIRECT DEP: 2,345.93	3,131.92	160.04	187.15	43.77	.00	.00	395.03
D00071	D 07/15/13	00-CAI001	1	Caims, Albert	DIRECT DEP: 1,651.64	2,288.00	196.83	134.83	31.53	.00	.00	273.17
D00072	D 07/15/13	00-COU001	1	Counsellor, Shannon K.	DIRECT DEP: 1,238.14	1,859.41	215.19	106.47	24.90	.00	.00	274.71
D00073	D 07/15/13	00-CRO001	1	Crockett, Lawrence C	DIRECT DEP: 3,030.13	4,691.45	1,042.71	290.87	68.03	.00	.00	259.71
D00074	D 07/15/13	00-FRE001	1	French, Jean	DIRECT DEP: 1,453.98	2,101.44	283.43	130.29	30.47	.00	.00	203.27
D00075	D 07/15/13	00-HAY001	1	Hayes, Julie	DIRECT DEP: 1,167.79	1,647.36	129.57	95.11	22.24	.00	.00	232.65
D00076	D 07/15/13	00-KHI002	1	Khile, Amy J.	DIRECT DEP: 2,550.66	3,612.50	397.67	223.98	52.38	.00	.00	387.81
D00077	D 07/15/13	00-KHI003	1	Khile, Terry L	DIRECT DEP: 1,975.05	3,025.58	319.21	180.56	42.23	.00	.00	508.53
D00078	D 07/15/13	00-LOC001	1	Lockhart, Douglas D	DIRECT DEP: 1,428.76	2,913.23	293.74	171.77	40.17	.00	.00	978.79
D00079	D 07/15/13	00-MOR001	1	Moore, Robin B	DIRECT DEP: 771.57	1,009.25	87.64	62.57	14.63	.00	.00	72.84
D00080	D 07/15/13	00-NEL001	1	Nelson, Susan M	DIRECT DEP: 1,591.68	2,200.00	225.68	136.40	31.90	.00	.00	214.34
D00081	D 07/15/13	00-PAR001	1	Parrish, Harlan	DIRECT DEP: 1,385.04	1,864.32	168.45	111.80	26.15	.00	.00	172.88
D00082	D 07/15/13	00-PIV001	1	Pivamik, James M	DIRECT DEP: 2,613.95	3,879.19	724.20	238.51	55.78	.00	.00	246.75
D00083	D 07/15/13	00-RUB001	1	Ruby, Tami G	DIRECT DEP: 1,990.85	2,958.98	294.81	174.61	40.84	.00	.00	457.87
D00084	D 07/15/13	00-STA001	1	Stark, Craig	DIRECT DEP: 1,293.56	1,958.40	243.01	113.65	26.58	.00	.00	281.60
BANK CODE W TOTAL -		MANUAL:	0		.00	.00	.00	.00	.00	.00	.00	.00
		PRINTED:	14		18,681.11	66,196.84	7,429.39	3,949.73	923.73	.00	.00	8,724.15
		DIRECT DEPOSIT:	15		26,488.73							
		TOTAL:	29		45,169.84	66,196.84	7,429.39	3,949.73	923.73	.00	.00	8,724.15
REPORT TOTAL -		MANUAL:	0		.00	.00	.00	.00	.00	.00	.00	.00
		PRINTED:	14		18,681.11	66,196.84	7,429.39	3,949.73	923.73	.00	.00	8,724.15
		DIRECT DEPOSIT:	15		26,488.73							
		TOTAL:	29		45,169.84	66,196.84	7,429.39	3,949.73	923.73	.00	.00	8,724.15

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
051439	7/17/2013	BAN001	Bank Of America 7/15/13	7/15/2013	17,176.31	0.00	17,176.31
							Check Entry Number: 001
051440	7/17/2013	PEJ001	Peninsula Credit Union 7/15/13	7/15/2013	950.00	0.00	950.00
							Check Entry Number: 001
051441	7/17/2013	POR001	Auditor's Revolving Fund 7/15/13	7/15/2013	26,488.73	0.00	26,488.73
							Check Entry Number: 001
051442	7/17/2013	SPE010	James Speer 7/15/13	7/15/2013	250.00	0.00	250.00
							Check Entry Number: 001
051443	7/17/2013	WA0302	State of Washington 7/15/13	7/15/2013	1,150.00	0.00	1,150.00
							Check Entry Number: 001
				Report Total:	46,015.04	0.00	46,015.04