



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

Fax: (360) 385-3988

**Port of Port Townsend
2nd Monthly Meeting Agenda
Wednesday, April 24, 2013 – 6:30 PM
Commission Building
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Consent Agenda
 - A. Approval of Meeting Minutes – April 10, 2013.....1-2
 - Approval of Special Meeting Minutes – April 17, 2013.....3
 - B. Write-off/Collection Register.....4
- IV. Public Comments (not related to agenda)
- V. Old Business
 - A. Economic Summit.....5
 - B. Administration Building Project Update.....6
- VI. New Business
 - A. Commission Office Hours.....7
 - B. Approval of Warrants
- VII. Staff Comments
- VIII. Public Comments
- IX. Commissioner Comments
- X. Next Meeting/Workshop: **Wednesday, May 8, 2013. Meeting at 1:00 PM /
Public Workshop at 9:30 AM, Commission Building, 333 Benedict Street, Port
Townsend, WA**
- XI. Executive Session: (pursuant to RCW 42.30.110 (g))
 - A. Personnel
- XII. Adjournment

PORT COMMISSION MEETING– April 10, 2013

The Port of Port Townsend Commission met in regular session in the Commission Building, 333 Benedict Street, Port Townsend, WA

- Present: Commissioners – Erickson, Thompson
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor - Khile
Attorney - Lake
Minutes – Nelson
- Excused: Commissioner Tucker

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

Mr. Crockett explained Commissioner Tucker's absence is due to a medical reason.

He then added to the agenda, New Business, Item C – Electro Coagulation System.

Ms. Khile added to the Consent Agenda, Item C – Resolution No. 593-13 – Authorizing Sale of Abandoned Vessel.

Commissioner Thompson moved to approve the Agenda as amended.

Commissioner Erickson seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA:

A. Approval of Meeting Minutes – March 27, 2013

B. Operations Reports – March 2013

C. Resolution No. 593-13 – Authorizing Sale of Abandoned Vessel

Commissioner Thompson moved to approve the Consent Agenda as amended.

Commissioner Erickson seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda):

None

V. OLD BUSINESS:

A. Project Update (2:10):

Mr. Crockett stated the Administration Building construction is moving along. Staff met with City officials Monday and learned that the curbing and sidewalk placing requires the street to be widened. Staff expects to see the building permit any day. A change order was issued for a little more than \$12K to pay for the grade buildup required per flood zone regulations. A couple more change orders are on their way. The larger change order will be to redo the drainage system around the washdown area and install a concrete pad there. This will also provide for a safer, more defined washdown area.

Mr. Crockett explained that Port staff met with Orion staff last Friday where Orion handed over their performance bond. Although in-water work cannot begin until July 16, 2013, Orion will soon start dismantling triangles and begin their assessment of the project, as well as dismantling of the Quincy Street Dock transfer span. Mr. Crockett reminded the commission that Orion's bid came in well under the estimate, but Orion will not know exactly what lies beneath until they start digging in.

Ms. Khile added that after counsel from our financial advisor, an RFP was submitted to six or seven banks for financing of the administration building. Those are due April 23, 2013 and the results will be brought to the May 8, 2013 Commission meeting for approval.

VI. NEW BUSINESS:

A. Seattle Boat Show (11:40):

Mr. Crockett explained that at the Port Strategic Planning Open House, the question was asked as to why the Port no longer participates in the Seattle Boat Show. Ms. Khile discussed the Port's 2011 show expenses, which included staff regular and overtime hours, travel, parking, food and the two donated haulouts, which totaled approximately \$14K. Commissioner Erickson stated he would like to see the Port Townsend Marine Trades Association (PTMTA) participate as a partner with the Port. Discussion ensued on how the PTMTA could share with the cost. Commissioner Erickson would like to take this information to the PTMTA for further discussion. Mr. Crockett added that to cut staff costs salaried senior staff and the Commission could possibly manage the booth.

(Commissioner Erickson switched the agenda item order and moved Item C for discussion prior to Item B.)

C. Electro Coagulation System (26:20):

Mr. Crockett reminded that this was discussed at today's Public Workshop and added as an item to the meeting. He explained the system we use to treat washdown water is very old. This electro coagulation system separates sediment from the washdown water without the use of an expensive chemical, which we currently use. Maintenance Manager Larry Aase received a quote from one company of \$33K for the system. This cost would be recouped within five years. Staff would like to get a few more quotes if the Commission is interested. Commissioner Erickson said to move forward with pursuing more quotes.

B. Approval of Warrants (29:07):

Commissioner Thompson read the warrants, as presented:

Warrant #50765 as a VOID

Warrant #050805 through #050834 in the amount of \$40,549.39 for Payroll

Warrant #050835 through #050843 in the amount of \$67,947.98 for Payroll Benefits

Warrant #050844 through #050903 in the amount of \$112,672.28 for Accounts Payable

Commissioner Thompson moved to approve the warrants as presented.

Commissioner Erickson seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS (30:13):

Attorney Lake informed that following court action by certain airports on the FAA mandated closure of certain airport towers, the FAA has extended the closure date to June 15, 2013. She then added that the Sea Scouts of Tacoma had high praise for Port yard staff when they recently had their sailboat hauled out.

Ms. Khile explained the Port is soon going to be feeling the Federal Government's sequester. The Port will not be receiving funds from the "Build America Bonds", which will result in the loss of \$1600 currently and another \$1600 that was to be received in October.

Mr. Pivarnik said he was pleasantly surprised by the Ops Reports, which show numbers are up in every area.

Ms. Nelson reminded the Commission of the April 16, 2013 Jefferson Energy Lunch at the Port Townsend Community Center.

VIII. PUBLIC COMMENTS:

None

IX. COMMISSIONER COMMENTS (34:03):

Commissioner Erickson expressed his happiness that the Commission is considering the feasibility of participation in the 2014 Seattle Boat Show.

X. NEXT MEETING: Next regular meeting will be held Wednesday, April 24, 2013 at 6:30 PM in the Port Commission Building, 333 Benedict Street, Port Townsend, WA.

XI. EXECUTIVE SESSION:

The regular session recessed into Executive Session at 1:34 PM, pursuant to RCW 42.30.110(c) to discuss a Tenant Lease. Duration of fifteen minutes with no action. (Attorney Lake corrected the RCW subsection to 'C', which was incorrectly listed as subsection "I" on the agenda.)

XII. RECONVENING & ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 1:49 PM there being no further business to come before the Commission.

ATTEST:

Leif W. Erickson, President

David H. Thompson, Secretary

Stephen R. Tucker, Vice President

PORT COMMISSION SPECIAL MEETING– April 17, 2013

The Port of Port Townsend Commission met in session for a Special Meeting in the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor - Khile
Minutes – Nelson
Architect, Richard Berg
General Contractor, Mark Grant
Site Work Contractor, Bill Leavitt

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 9:00 AM.

II. APPROVAL OF AGENDA:

III. PUBLIC COMMENTS (Not related to agenda):

None

IV. CHANGE ORDER: PAVING – ADMINISTRATION BUILDING PROJECT:

Discussion was held on the reasons for each of the three change orders presented.

Mr. Berg, Mr. Grant and Mr. Leavitt provided in depth details to the Commission and staff.

Change Order #2 - (Building Fund): An increase in cost of \$59,018.17. In summary, includes site work by Leavitt Trucking and Excavating; and, asphalt and formwork by Grant Steel Buildings.

Change Order #3 – (Building Fund): A deduction in cost of \$11,846.50. In summary, asphalt removal and disposal by Leavitt Trucking; and, crushed rock base and 2” AC Paving and saw cutting for asphalt removal by Grant Steel Buildings.

Change Order #4 – (Boat Haven Fund): An increase in cost of \$44,453.48. In summary, curb and gutter work, catch basin removal and replacement, culvert and rain garden, asphalt removal, grade and prep work by Leavitt Trucking; and, curb and gutter work, asphalt cutting, patch-back, grinding and removal of old stripe and restriping of road, crushed rock and AC paving by Grant Steel Buildings.

Further discussion ensued.

Commissioner Thompson moved to approve Change Order #2, #3 and #4 as presented.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

V. STAFF COMMENTS:

None

VI. PUBLIC COMMENTS:

None

VII. COMMISSIONER COMMENTS:

None

VIII. NEXT MEETING: Wednesday, April 24, 2013 at 6:30 PM in the Commission building, 333 Benedict Street, Port Townsend.

IX. ADJOURNMENT:

The meeting adjourned at 10:06 AM there being no further business to come before the Commission.

ATTEST:

Leif W. Erickson, President

David H. Thompson, Secretary

Stephen R. Tucker, Vice President

**ACCOUNTS RECEIVABLE
WRITE-OFF/COLLECTION REGISTER**

April 24, 2013

The staff of the Port of Port Townsend recommends that the following accounts be written off and turned in for collection as applicable.

Account Number	Account Name	TYPE	BALANCE
232	Alaska Power	JCIA	\$105.38
	Balance left on the account after the bankruptcy payoff.		
16479	Mahnke, Chris	PTBH	\$75.00
	Nightly Guest moorage who left without paying. No billing address available. Recommend doing a write off of the account balance		
220	Marine Exchange	Property	\$352.13
	Closed out his business. This is the new location for the Port Administration Building. Recommend doing a write off of the account balance.		
28401	Porter, Paul	Point Hudson	\$96.00
	He left without paying for the slip. He claimed he thought that when he paid for the reservation it also paid for the slip. He said he would send in the amount due but hasn't. He has been sent statements and letters but still no response. Recommend doing a write off of the account balance.		
22349	Reeves, Doug	QBH	\$196.91
	Doug Reeves is disputing the departure date that the Port has posted to the the account. He claims to have left earlier and does not owe the balance. Due to the discrepancy recommend doing a write off of the account balance.		
28469	Thompson, Lanny	Work Yard	\$95.90
	He stayed an extra 13 days in the work yard before taking the boat away on a trailer. He was sent letters and statements with no response. Recommend doing a write off of the account balance.		

Amy Khile
Director of Finance & Admin.

Carolyn A. Lake, Goodstein Law Group
Port Attorney

Larry Crockett
Executive Director

Leif W. Erickson
President

David H. Thompson
Secretary

Stephen R. Tucker
Vice President

DATE: _____

PORT OF PORT TOWNSEND

MEETING OF: April 24, 2013

AGENDA ITEM: V. Old Business
A. Economic Summit

BACKGROUND:

One of the items in our Strategic Plan was to host an annual economic summit. The Port has been meeting with Team Jefferson, Chamber of Commerce, County, et al as part of the Collective Impact process. The idea of an economic summit has taken hold on these other entities as well.

Staff will brief the Commission on the process and would like the Commissioner's thoughts on what they are looking for from such a summit. October 15, 2013 has been selected as a possible date for the summit. Other details will be worked out as to location, etc.

Staff will have met with Team Jefferson before the Commission meeting and should have additional thoughts on this process.

Executive Director's Recommendation:

For discussion and direction as appropriate.

PORT OF PORT TOWNSEND

MEETING OF: April 24, 2013

AGENDA ITEM: V. Old Business
B. Administration Building Project Update

BACKGROUND:

To be presented.

Executive Director's Recommendation:

For discussion.

PORT OF PORT TOWNSEND

MEETING OF: April 24, 2013

AGENDA ITEM: VI. New Business
A. Commission Office Hours

BACKGROUND:

The Commission will discuss their thoughts on this subject.

Executive Director's Recommendation:

For discussion and direction as appropriate.



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ELECTRONIC DEBIT – Union Bank

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the obligation described below is a just and unpaid obligation of the Port of Port Townsend, and that the Electronic Debit from the Port Checking Account held at Union Bank is approved for payment in the amount of \$5,311.26 on this 24th day of April, 2013.

For: Washington State, Department of Revenue
Combined Excise Tax Return – for **March, 2013** in the amount of \$5,311.26

Commissioner Leif W. Erickson

Commissioner Stephen R. Tucker

Commissioner David H. Thompson

Amy Khile, Director of Finance and
Administration



State of Washington
 Department of Revenue
 PO Box 47464
 Olympia, WA 98504-7464

March 2013 Combined Excise Tax Return

161-000-044
 BOAT HAVEN FUEL DOCK
 PORT OF PORT TOWNSEND

State Business and Occupation Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0004	Service and Other Activities; Gambling Contests of Chance (less than \$50,000 a year)	69,537.73	0.00	69,537.73	0.0180	1,251.68
0002	Retailing	40,631.06	131.77	40,499.29	0.00471	190.75
		110,168.79	131.77	110,037.02		1,442.43

Deductions

Deduction Code	Tax Classification	Deduction Name	Amount
000205	Retailing	Motor Vehicle Fuel Tax	131.77
			131.77

State Sales and Use Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0001	Retail Sales	40,631.06	1,300.44	39,330.62	0.0650	2,556.49
0005	Use Tax	228.21	0.00	228.21	0.0650	14.83
		40,859.27	1,300.44	39,558.83		2,571.32

Deductions

Deduction Code	Tax Classification	Deduction Name	Amount
000119	Retail Sales	Motor Vehicle Fuel Sales	1,300.44
			1,300.44

Local Sales Section

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0045	1600	JEFFERSON COUNTY	1,106.46	0.0250	27.66
0045	1601	PORT TOWNSEND	38,224.16	0.0250	955.60
			39,330.62		983.26

Local Use Section

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0046	1601	PORT TOWNSEND	228.21	0.0250	5.71
			228.21		5.71

**Lodging Section
Transient Rental Income Information**

Line Code	Location Code	Location Name	Income
0047	1601	PORT TOWNSEND	10,145.04
			10,145.04

Special Hotel/Motel Tax

Line Code	Location Code	Location Name	Taxable Amount	Rate	Tax Due
0070	1601	PORT TOWNSEND	10,145.04	0.0200	202.90
			10,145.04		202.90

Public Utilities Section

Taxes

Line Code	Tax Classification	Gross Amount	Total Deductions	Taxable Amount	Rate	Tax Due
0060	Water Distribution	526.78	0.00	526.78	0.05029	26.49
0013	Other Public Service Business	4,109.47	0.00	4,109.47	0.01926	79.15
		4,636.25	0.00	4,636.25		105.64

Summary Section

State Business and Occupation Tax Total	1,442.43
State Sales and Use Tax Total	2,571.32
Local and Regional Tax Total	988.97
Lodging Tax Total	202.90
Public Utilities Tax Total	105.64
Total Amount Owed	5,311.26
Amount Paid	5,311.26

Additional Information

Confirmation Number	11124299	Person Completing Return	Kathleen J Hawley
Date and Time Submitted	04/15/2013 3:26:09 PM	Phone Number	(360) 385-0656
Payment Type	EFT Debit	Total Amount Paid	5,311.26



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WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No 050904 through No. 050926, plus direct deposit **are** approved for payment in the amount of \$42,959.39 on this 24th day of April, 2013.

For: **April 1 – 16, 2013 Payroll**

Commissioner Leif W. Erickson

Commissioner Stephen R. Tucker

Commissioner David H. Thompson

Amy Khile, Director of Finance
and Administration

BANK CODE: W- WARRANTS PAYABLE

CHECK NUMBER	CHECK DATE	EMPLOYEE NUMBER	#	NAME	CHECK AMOUNT	GROSS EARNINGS	FED W/H	FICA W/H	MEDICARE W/H	STATE W/H	OTHER TAX	OTHER DED
050904	04/16/13	00-AAS001	1	Aase, Larry M								
					2,296.55	3,070.33	151.23	183.33	42.88	.00	.00	396.34
050905	04/16/13	00-BEY001	1	Beytebiere, Rhonda K								
					1,260.33	1,901.68	225.21	109.08	25.51	.00	.00	281.55
050906	04/16/13	00-COU001	1	Counsellor, Shannon K.								
					1,248.93	1,877.34	219.47	107.58	25.16	.00	.00	276.20
050907	04/16/13	00-DEE001	1	Deen, II, James								
					814.36	1,821.60	207.46	105.91	24.77	.00	.00	669.10
050908	04/16/13	00-FAU001	1	Fauls, Charles								
					1,242.85	1,752.80	144.65	101.64	23.77	.00	.00	239.89
050909	04/16/13	00-GAY001	1	Gay, James M.								
					1,116.50	1,456.41	11.71	83.27	19.47	.00	.00	225.46
050910	04/16/13	00-GRE001	1	Green, John R.								
					1,314.94	1,950.08	198.98	113.87	26.63	.00	.00	295.66
050911	04/16/13	00-HAW001	1	Hawley, Kathleen J.								
					1,532.58	2,510.64	296.50	153.31	35.85	.00	.00	492.40
050912	04/16/13	00-HAY001	1	Hayes, Julie								
					950.36	1,351.28	87.21	76.75	17.95	.00	.00	219.01
050913	04/16/13	00-JOH003	1	Johnson, David K.								
					1,665.29	2,575.76	232.36	152.67	35.70	.00	.00	489.74
050914	04/16/13	00-KEE001	1	Keena, Travis								
					1,345.73	2,053.06	291.70	120.26	28.13	.00	.00	267.24
050915	04/16/13	00-LOC001	1	Lockhart, Douglas D								
					1,415.22	2,903.81	292.39	171.19	40.04	.00	.00	984.97
050916	04/16/13	00-NEL001	1	Nelson, Susan M								
					1,527.51	2,107.61	205.38	130.67	30.56	.00	.00	213.49
050917	04/16/13	00-NEL002	1	Nelson, Timothy A.								
					1,092.78	1,676.40	145.88	91.60	21.42	.00	.00	324.72
050918	04/16/13	00-PAR001	1	Parrish, Harlan								
					1,271.44	1,708.97	146.22	102.17	23.89	.00	.00	165.25
050919	04/16/13	00-PIV001	1	Pivarnik, James M								
					2,613.37	3,879.19	724.20	238.51	55.78	.00	.00	247.33
050920	04/16/13	00-QUA001	1	Quandt, Timothy								
					1,236.84	1,634.16	44.91	94.29	22.05	.00	.00	236.07
050922	04/16/13	00-SMI002	1	Smith, Sean C.								
					1,809.67	2,708.64	259.89	159.09	37.21	.00	.00	442.78
050923	04/16/13	00-SNO001	1	Snodgrass, Laura L.								
					1,405.07	2,132.25	279.87	123.29	28.83	.00	.00	295.19
050924	04/16/13	00-STA001	1	Stark, Craig								
					1,082.45	1,542.64	122.56	88.61	20.72	.00	.00	228.30
050925	04/16/13	00-TOE001	1	Toews, Eric R.								
					1,266.59	1,920.00	233.85	111.27	26.02	.00	.00	282.27
050926	04/16/13	00-WIL001	1	Wiles, Shawn E								
					1,821.62	2,244.00	247.54	139.13	32.54	.00	.00	3.17
D00003	D 04/16/13	00-CRO001	1	Crockett, Lawrence C								
					1,790.69	2,646.18	307.44	157.03	36.73	.00	.00	354.29
D00004	D 04/16/13	00-FRE001	1	French, Jean								
					3,030.27	4,691.45	1,042.71	290.87	68.03	.00	.00	259.57
D00005	D 04/16/13	00-KHI002	1	Khile, Amy J.								
					2,616.29	3,843.84	720.05	238.32	55.74	.00	.00	213.44
D00006	D 04/16/13	00-KHI003	1	Khile, Terry L								
					2,549.07	3,612.50	397.67	223.98	52.38	.00	.00	389.40
					1,642.09	2,576.88	255.02	152.74	35.72	.00	.00	491.31
BANK CODE W TOTAL - MANUAL:					0	.00	.00	.00	.00	.00	.00	.00
PRINTED:					23	33,121.67	64,149.50	7,492.06	3,820.43	893.48	.00	.00
DIRECT DEPOSIT:					4	9,837.72						8,984.14
TOTAL:					27	42,959.39	64,149.50	7,492.06	3,820.43	893.48	.00	.00
REPORT TOTAL - MANUAL:					0	.00	.00	.00	.00	.00	.00	.00
PRINTED:					23	33,121.67	64,149.50	7,492.06	3,820.43	893.48	.00	.00
DIRECT DEPOSIT:					4	9,837.72						8,984.14
TOTAL:					27	42,959.39	64,149.50	7,492.06	3,820.43	893.48	.00	.00



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WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 050927 through No. 050930, are approved for payment in the amount of \$19,549.88 on this 24th day of April, 2013.

For: **Payroll Benefits**

Commissioner Leif W. Erickson

Commissioner Stephen R. Tucker

Commissioner David H. Thompson

Amy Khile, Director of Finance
and Administration

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
050927	4/17/2013	BAN001	Bank Of America 4/15/13PYT	4/15/2013	16,919.88	0.00	16,919.88	Check Entry Number: 001
050928	4/17/2013	PEJ001	Peninsula Credit Union 4/15/13CU	4/15/2013	1,180.00	0.00	1,180.00	Check Entry Number: 001
050929	4/17/2013	SPE010	James Speer 4/15/13	4/15/2013	250.00	0.00	250.00	Check Entry Number: 001
050930	4/17/2013	WA0302	State of Washington 4/15/13DC	4/15/2013	1,200.00	0.00	1,200.00	Check Entry Number: 001
			Report Total:		<u>19,549.88</u>	<u>0.00</u>	<u>19,549.88</u>	



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WARRANT APPROVAL

We, the undersigned, as Commissioners and Auditing Officer of the Port of Port Townsend, in Jefferson County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the labor performed and the services provided, as described herein, and that the claims are just and unpaid obligations of the Port of Port Townsend, and that these claims, in Warrant No. 050931 through No. 050990, are approved for payment in the amount of \$262,152.20 on this 24th day of April, 2013.

For: **Accounts Payable**

Commissioner Leif W. Erickson

Commissioner Stephen R. Tucker

Commissioner David H. Thompson

Amy Khile, Director of Finance
and Administration

Bank Code: W - WARRANTS PAYABLE							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
050931	4/24/2013	A&A010	A&A Appliance Service Inc 115381	4/5/2013	211.41	0.00	211.41
							Check Entry Number: 001
050932	4/24/2013	ADM002	Admiral Ship Supply Inc. 439445	4/4/2013	3,186.75	0.00	3,186.75
							Check Entry Number: 001
							439483 50.64
							440163 2.38
							440166 9.53
Check 050932 Total:					3,249.30	0.00	3,249.30
050933	4/24/2013	ARR010	Arrow Lumber Port Townsend 75482	4/10/2013	10.66	0.00	10.66
							Check Entry Number: 001
050934	4/24/2013	ATT001	A T & T 4/13ADMIN	4/1/2013	60.74	0.00	60.74
							Check Entry Number: 001
050935	4/24/2013	BAN005	Bank of America HARDDRIVE	3/27/2013	291.11	0.00	291.11
							Check Entry Number: 001
							POPLARS 554.95
							SAWS 23.98
							SECMETRICS 24.99
Check 050935 Total:					847.07	0.00	847.07
050936	4/24/2013	BER001	Berry Hill Networking 4200	4/14/2013	637.65	0.00	637.65
							Check Entry Number: 001
050937	4/24/2013	CAR001	Carl's Building Supply 1304622834	4/5/2013	13.05	0.00	13.05
							Check Entry Number: 001
050938	4/24/2013	CEN010	Central Welding Supply PT78123	4/1/2013	8.44	0.00	8.44
							Check Entry Number: 001
							PT78463 232.66
Check 050938 Total:					241.10	0.00	241.10
050939	4/24/2013	CEN030	CenturyLink 4/13QUIL	4/24/2013	203.89	0.00	203.89
							Check Entry Number: 001
050940	4/24/2013	CEN035	CenturyLink 4/13PHONE	4/5/2013	716.34	0.00	716.34
							Check Entry Number: 001
050941	4/24/2013	CIT010	City of Port Townsend 2355	4/18/2013	7,819.62	0.00	7,819.62
							Check Entry Number: 001
050942	4/24/2013	DLL010	D L Logos 72	4/2/2013	35.43	0.00	35.43
							Check Entry Number: 001
050943	4/24/2013	DMD005	DM Disposal Co. Inc. 3175195	4/1/2013	1,702.29	0.00	1,702.29
							Check Entry Number: 001
							3175201 76.42
							3175202 621.52
							3175205 38.50
							3175209 3,278.68
							3175257 888.04
Check 050943 Total:					6,605.45	0.00	6,605.45
050944	4/24/2013	DRA050	The Drawing Board 13025	4/17/2013	92.65	0.00	92.65
							Check Entry Number: 001
050945	4/24/2013	EDE005	Edensaw Woods, LTD 225346001	4/17/2013	40.11	0.00	40.11
							Check Entry Number: 001
050946	4/24/2013	ETI050	ETI - Trainingelectricians.com ELECTTRAIN	4/6/2013	330.00	0.00	330.00
							Check Entry Number: 001
050947	4/24/2013	FER001	Ferrellgas 1076006876	4/11/2013	163.37	0.00	163.37
							Check Entry Number: 001
050948	4/24/2013	FER020	Ferguson Waterworks 0373909	4/4/2013	106.73	0.00	106.73
							Check Entry Number: 001
050949	4/24/2013	FSH010	FSH Communications, LLC 600837	4/1/2013	55.00	0.00	55.00
							Check Entry Number: 001
050950	4/24/2013	GIL030	Gilmore Plumbing L.L.C. 3675	4/12/2013	249.61	0.00	249.61
							Check Entry Number: 001
							3677 190.21
Check 050950 Total:					439.82	0.00	439.82
050951	4/24/2013	GOO002	Good Man Inc. 74079	4/17/2013	135.28	0.00	135.28
							Check Entry Number: 001
050952	4/24/2013	GRA015	Grant Steel Buildings and CNT13-01-1	4/13/2013	108,894.43	0.00	108,894.43
							Check Entry Number: 001
050953	4/24/2013	GRO001	Groves & Co, Inc 20132802	4/16/2013	49.97	0.00	49.97
							Check Entry Number: 001
050954	4/24/2013	HAN001	Hanson Electric 113108	4/16/2013	5,199.30	0.00	5,199.30
							Check Entry Number: 001
050955	4/24/2013	HAY050	Julie Hayes 4/13UNIFOR	4/7/2013	64.32	0.00	64.32
							Check Entry Number: 001
050956	4/24/2013	HEN002	Henery Hardware 474699	4/1/2013	5.44	0.00	5.44
							Check Entry Number: 001
							474730 11.00
							474732 9.78
							474736 32.69
							474848 30.48
							474947 11.98
							475046 10.42
							475379 14.16
							475483 23.97
							475517 20.15
							475528 11.98
							475705 108.99
							475716 19.61

Bank Code: W - WARRANTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			475824	4/15/2013	39.19	0.00	39.19
			475845	4/15/2013	29.40	0.00	29.40
			475863	4/15/2013	17.43	0.00	17.43
			475883	4/15/2013	5.44	0.00	5.44
			475983	4/16/2013	39.23	0.00	39.23
			475998	4/16/2013	21.81	0.00	21.81
			476003	4/16/2013	37.45	0.00	37.45
			476011	4/16/2013	20.25	0.00	20.25
			476157	4/18/2013	32.24	0.00	32.24
			Check 050956 Total:		553.09	0.00	553.09
050957	4/24/2013	HEN006	Quilcene Henery's Hardware				Check Entry Number: 001
			357344	3/26/2013	8.36	0.00	8.36
			358131	4/5/2013	58.70	0.00	58.70
			358149	4/5/2013	5.44	0.00	5.44
			358512	4/10/2013	12.06	0.00	12.06
			Check 050957 Total:		84.56	0.00	84.56
050958	4/24/2013	HIG020	Highway Specialties LLC				Check Entry Number: 001
			1304231	4/11/2013	126.44	0.00	126.44
050959	4/24/2013	JC0003	Jefferson County - Public Work				Check Entry Number: 001
			3/13LANDFI	3/31/2013	2,436.20	0.00	2,436.20
050960	4/24/2013	MAR060	Tony Martin				Check Entry Number: 001
			REF28534	4/24/2013	30.00	0.00	30.00
050961	4/24/2013	NOR018	Northwest Asbestos Consultants				Check Entry Number: 001
			4/13PROJ	4/2/2013	145.00	0.00	145.00
050962	4/24/2013	OLY002	AmSan				Check Entry Number: 001
			285094330	3/28/2013	36.21	0.00	36.21
			285094348	3/28/2013	36.21	0.00	36.21
			285094355	3/28/2013	71.78	0.00	71.78
			285094363	3/28/2013	181.87	0.00	181.87
			285094371	3/28/2013	197.14	0.00	197.14
			285512406	4/3/2013	525.70	0.00	525.70
			285512414	4/3/2013	257.37	0.00	257.37
			285948634	4/10/2013	493.94	0.00	493.94
			Check 050962 Total:		1,800.22	0.00	1,800.22
050963	4/24/2013	PEN030	Peninsula Paint Co.				Check Entry Number: 001
			F0091347	4/9/2013	3.85	0.00	3.85
050964	4/24/2013	PET003	Pettit Oil Co.				Check Entry Number: 001
			0417891	4/5/2013	2,082.61	0.00	2,082.61
			M109087	4/5/2013	4,296.21	0.00	4,296.21
			Check 050964 Total:		6,378.82	0.00	6,378.82
050965	4/24/2013	PET040	Don Peters				Check Entry Number: 001
			REF29256	4/24/2013	30.00	0.00	30.00
050966	4/24/2013	PIN010	Pinnacle Investigations Corp				Check Entry Number: 001
			36285	4/16/2013	214.50	0.00	214.50
050967	4/24/2013	POR007	Port Townsend Honda				Check Entry Number: 001
			703	4/11/2013	59.13	0.00	59.13
050968	4/24/2013	PRA040	Dan Prather				Check Entry Number: 001
			REF29170	4/24/2013	35.20	0.00	35.20
050969	4/24/2013	QUI001	Quill Corporation				Check Entry Number: 001
			1839897	4/10/2013	73.18	0.00	73.18
050970	4/24/2013	REI002	Reid Middleton Co				Check Entry Number: 001
			1304025	4/11/2013	388.50	0.00	388.50
			1304026	4/11/2013	3,040.88	0.00	3,040.88
			1304027	4/11/2013	3,247.86	0.00	3,247.86
			Check 050970 Total:		6,677.24	0.00	6,677.24
050971	4/24/2013	RIC050	Keith Richards				Check Entry Number: 001
			REF6933	4/24/2013	15.57	0.00	15.57
050972	4/24/2013	RUB001	Tami G Ruby				Check Entry Number: 001
			4/13UNIFOR	4/2/2013	64.31	0.00	64.31
050973	4/24/2013	SCF020	Pettit Oil Company				Check Entry Number: 002
			1535	4/8/2013	1,076.57	0.00	1,076.57
050974	4/24/2013	SCF020					Check Entry Number: 003
			1536	4/8/2013	475.24	0.00	475.24
050975	4/24/2013	SCH001	Les Schwab Tires				Check Entry Number: 001
			36166	4/12/2013	556.42	0.00	556.42
050976	4/24/2013	SIL010	Silverdale Plumbing & Heating				Check Entry Number: 001
			130301003	3/31/2013	330.00	0.00	330.00
			130301004	3/31/2013	252.00	0.00	252.00
			Check 050976 Total:		582.00	0.00	582.00
050977	4/24/2013	SKO000	Skookum Contract Services				Check Entry Number: 001
			9010319	4/15/2013	5,347.06	0.00	5,347.06
050978	4/24/2013	SNO030	Laura Snodgrass				Check Entry Number: 001
			4/13UNIFOR	4/8/2013	262.64	0.00	262.64
050979	4/24/2013	SOU002	Southeast Publications USA, Inc				Check Entry Number: 001
			1007402	4/11/2013	1,316.00	0.00	1,316.00
			1007412	4/11/2013	398.00	0.00	398.00
			Check 050979 Total:		1,714.00	0.00	1,714.00
050980	4/24/2013	SOU055	Sound Publishing, Inc				Check Entry Number: 001
			762229	3/31/2013	96.00	0.00	96.00
050981	4/24/2013	SOW010	State of Washington				Check Entry Number: 001
			3/13VIPS	3/31/2013	6.92	0.00	6.92

Bank Code: W - WARRANTS PAYABLE							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
050982	4/24/2013	SPE001	SOS Printing 46456	4/3/2013	273.49	0.00	273.49
							Check Entry Number: 001
050983	4/24/2013	TER005	Terry's Lock & Safe 041013119	4/8/2013	1,298.19	0.00	1,298.19
			041113127	4/16/2013	18.53	0.00	18.53
				Check 050983 Total:	1,316.72	0.00	1,316.72
							Check Entry Number: 001
050984	4/24/2013	TWI001	Twiss Analytical Labs 1358805	4/15/2013	140.00	0.00	140.00
							Check Entry Number: 001
050985	4/24/2013	TYC050	Tyco SimplexGrinnell 68802218	3/29/2013	405.48	0.00	405.48
							Check Entry Number: 001
050986	4/24/2013	WA0303	Dept of Retirement Systems 981811	4/1/2013	25.00	0.00	25.00
							Check Entry Number: 001
050987	4/24/2013	WA0501	Employment Security Department 1STQTR13	3/31/2013	2,304.48	0.00	2,304.48
							Check Entry Number: 001
050988	4/24/2013	WA1803	State of Washington 1STQTR13	3/31/2013	92,439.49	0.00	92,439.49
							Check Entry Number: 001
050989	4/24/2013	WES006	Westbay Auto Parts, Inc. 087505	4/3/2013	49.24	0.00	49.24
			088387	4/8/2013	10.89	0.00	10.89
			089417	4/12/2013	23.42	0.00	23.42
			090063	4/15/2013	18.33	0.00	18.33
			090074	4/15/2013	10.79	0.00	10.79
			090386	4/17/2013	25.35	0.00	25.35
			090476	4/17/2013	15.67	0.00	15.67
				Check 050989 Total:	153.69	0.00	153.69
							Check Entry Number: 001
050990	4/24/2013	WIL050	Tim Wilckland REF29418	4/24/2013	27.00	0.00	27.00
							Check Entry Number: 001
				Report Total:	262,152.20	0.00	262,152.20