



AGENDA

Regular Meeting

Intergovernmental Collaborative Group

Jefferson County Board of County Commissioners, Port Townsend City Council, Port of Port Townsend, and Jefferson County Public Utility District #1

Thursday, September 21, 2023 at 5:00 p.m.

HYBRID MEETING: Virtual and in-person at 355 Hudson St. Port Townsend, WA 98368

You can join this meeting by using the following methods:

<ul style="list-style-type: none"> • Zoom Meeting: https://zoom.us/j/94250777040 This option will allow you to join the meeting live. Participation will be up to the Chair and/or Clerk of the meeting.
<ul style="list-style-type: none"> • Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 942-5077-7040# This option will allow you to listen to the meeting live. Participation will be up to the Chair and/or Clerk of the meeting. Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384.
<ul style="list-style-type: none"> • In-Person: You are welcome to join the meeting in-person

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before emailing carolyn@co.jefferson.wa.us to report any issues.

SUBMITTING PUBLIC COMMENTS FOR THIS ICG MEETING: Elected officials and staff will have an opportunity to read and consider your comments before the meeting. Email your comments by 12:00 p.m. the day before the meeting, using this dedicated email address: ICG@co.jefferson.wa.us

To view meeting materials and any public comments received click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – Boards & Committees – Intergovernmental Collaborative Group – ICG 2023 – And then the month/date of meeting

- I. **Welcome** (5 min)
Call to order & framing by Rotating Chair David Faber (City of Port Townsend)
- II. **Public Comment Period**
- III. **Review & Approve Minutes from February 16, 2023**
- IV. **Presentation**
 - a. Recompete Discussion (Karen Affeld)
- V. **Agency Roundtable** (40 min)
Welcome all to ICG
Jurisdiction updates (general updates and specific project updates)
 - City of Port Townsend
 - Financial Sustainability
 - Healthier Together

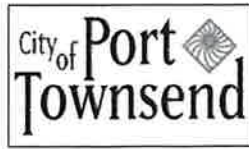
- Jefferson County
- Jefferson County Public Utility District #1
 - Fiber Update
- Port of Port Townsend
 - Sea Level Rise/Water walk
 - Sims Gateway & Boat Yard Expansion Project
 - General sewer plan
 - Evans Vista neighborhood
 - Golf Course

VI. Discussion

- a. Opportunities to collaborate as a group (20 min)

VII. Next Steps, Future Agenda Items

VIII. Adjourn



DRAFT

MINUTES

Regular Meeting of the Intergovernmental Collaborative Group (ICG)

Thursday, February 16, 2022 at 5:00 p.m.

Hybrid Meeting: 355 Hudson St. Port Townsend, WA 98368

Jefferson County Board of Commissioners:

Commissioner Heidi Eisenhour, Commissioner Kate Dean

Staff present: County Administrator Mark McCauley, Communications Specialist Wendy Davis

Port Townsend City Council:

Mayor/Councilmember David Faber, Councilmember Ben Thomas, Councilmember Owen Rowe,
Councilmember Libby Wennstrom

Staff present: Parks and Recreation Strategy Director Carrie Hite

Jefferson County Public Utility District (PUD) No. 1:

President/Commissioner Jeff Randall, Commissioner Dan Toepper, Commissioner Kenneth Collins

Staff present: PUD General Manager Kevin Streett

Port of Port Townsend Board of Commissioners and staff:

President/Commissioner Pam Petranek, Commissioner Carol Hasse

Staff present: Executive Director Eron Berg

Other community members present: East Jefferson Fire Rescue Chief Brett Black, Port Townsend School Superintendent Linda Rosenbury, Jefferson Transit General Manager Nicole Gauthier, and Economic Development Council Executive Director Cindy Brooks.

CALL TO ORDER: PUD Commissioner Kenneth Collins called the meeting to order at 5:12 p.m.

PUBLIC COMMENT PERIOD: No comments received.

REVIEW AND APPROVE REGULAR MEETING MINUTES OF November 17, 2022: Member Toepper moved to approve the Regular Meeting Minutes of November 17, 2022 as presented. Member Faber seconded the motion. The motion carried.

AGENCY ROUNDTABLE: PUD Commissioner Jeff Randall resumed Chairing duties for the remainder of the meeting. Agencies provided the following reports:

City of Port Townsend:

Mayor David Faber, Councilmember Ben Thomas and Director of Parks and Recreation Strategy Carrie Hite commented on the following:

- Housing Fund Board updates
- Sea level rise report and a request of \$250,000 from Washington State for Sea Level Rise Mitigation Plan
- Roundabout projects
- Washington State Department of Transportation (WSDOT) construction
- Healthier Together Initiative

East Jefferson Fire Rescue (EJFR):

EJFR Chief Brett Black commented on the following:

- EJFR recent merge with Port Ludlow Fire District
- 9 fire stations, 13 personnel per day minimum, 6,200 calls in 2022 which is a 20% which is significantly higher increase from previous years
- Community Risk Assessment
- Strategic Plan: Ensure fiscal process, strengthen core services, pursue new innovations and workforce resiliency and development
- CARES unit
- Wildfires
- Marrowstone Fire Station

Port Townsend School District

Port Townsend School Superintendent Linda Rosenbury commented on the following:

- 2021-2022 Annual Report overview
- New staff member: Director of Wellness
- Race, Equity and Identity Policy
- BIPOC Student Union
- Transitional Kindergarten
- Enrollment update
- Lincoln Building

Jefferson County:

Commissioner Dean, Commissioner Eisenhour and County Administrator Mark McCauley commented on the following:

- Port Hadlock Sewer Project: 2023-2026 construction
- Mason Street Project
- Housing Fund Board update
- Spirit of community collaboration
- Public Infrastructure Fund (PIF) Board meeting: February 24, 2023 at 9:30 a.m.
- RAISE Grant for the Olympic Discovery Trail

PUD:

Manager Kevin Streett commented on the following:

- Capital construction project update
- AMI Meter changeout project
- Broadband infrastructure update
- Electrical grid update
- Water pipeline to the City of Port Townsend: possible collaboration with City and Fire District regarding turbines in water line
- EV charger at Visitor Center update
- Gateway project update

Port of Port Townsend:

Executive Director Berg commented on the following:

- King Tide event on 12/27/22
- Flood protection: Flood Protection Water walk Phase I Project
- Gardiner Boat Ramp
- Breakwater repair and linear dock replacement at Boat Haven

- Point Hudson projects
- Airport projects
- Short's Family Farm

Jefferson Transit:

Jefferson Transit General Manager Nicole Gauthier commented on the following:

- New Trolley in service
- Working on increased ridership
- Electrification of 4-Corners Yard
- Port of Port Townsend requested collaboration of transit service from the Port Townsend Airport

GROUP DISCUSSION: ICG members discussed the following: ICG members discussed 2023 priorities. Commissioner Eisenhour started off the conversation by stating that she hopes that everyone can finish projects already in the queue. Commissioner Hanke suggested performing deeper dives into current projects. Other comments included:

- Legislative Priorities: Commissioner Dean discussed the legislative priorities of Jefferson County and the North Olympic Legislative Alliance (NOLA)
- Washington State Department of Transportation (WSDOT) Construction Schedule: Discussion on the impacts that the bridge closure will have on 9-1-1 services, events, mutual aid, transportation. Commissioner Dean requested that ICG members reach out to her for topics they would like the County to discuss at an upcoming Special Meeting with WSDOT on February 23, 2023 at 10:00 a.m.
- Upcoming State/Federal funding requests: Coordination on grants, EV chargers at the courthouse and community centers, and solar storage grants for community centers.

NEXT STEPS AND FUTURE AGENDA ITEMS: ICG members noted that many members could not make the regularly scheduled May 18, 2023 ICG meeting. Member Faber moved to hold a Special Meeting of the ICG on May 25, 2023 at 5:00 p.m. Member Thomas seconded the motion. The motion carried.

ADJOURNMENT: Chair Randall thanked everyone for attending the meeting and adjourned at 7:06 p.m. until the next regular meeting or special meeting as properly noticed.

Carolyn Gallaway
Jefferson County Clerk of the Board

Date