

PORT COMMISSION MEETING– June 13, 2012

The Port of Port Townsend Commission met in regular session in the Port Conference Room, 375 Hudson St, Port Townsend, WA

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Auditor - Taylor
Attorney Lake - Goodstein Law Group
Minutes – Nelson
Environmental Compliance Officer - Khile
Excused: Deputy Director - Pivarnik

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

Commissioner Erickson moved to approve the Agenda as presented.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA:

- A. Approval of Meeting Minutes – May 23, 2012
- B. Approval of Special Commission Meeting Minutes – June 5, 2012
- C. Approval of Port/City Joint Meeting Minutes – May 21, 2012
- D. Operations Reports – May 2012

Commissioner Erickson moved to approve the Consent Agenda as presented.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (:41):

Pete Hanke, Sr., Catherine Kane and Makiah Sequoia each expressed their opposition and concerns about the radar tower installed above the Shanghai Restaurant. Their questions included, who installed the radar (Mobilisa); what is it used for; safety of radar, how long it will operate; time of day it operates, etc. Some expressed they would like to see it turned off permanently.

V. OLD BUSINESS:

A. Briefing by the Jefferson County Department of Public Health (14:10):

Mr. Crockett explained Port staff met with Public Health staff a few weeks ago to discuss environmental issues and their goals when working on Port properties.

Jared Keefer –Director of Environmental Health, Margie Boyd and Michael Dawson, all of Jefferson Co. Public Health briefed the Commission on water quality actions around the Port; onsite water disposal; restaurants on Port property permitted by the Health Dept.; the Enviro Star program (in which Ms. Boyd would like to promote with the Port in a cooperative partnership); bottom paint issues and proper disposal, etc. Ms. Boyd discussed recycling bottom paint with the MRW, however, Al Cairns, Jefferson County Public Works, said they are not authorized to take bottom paint as it has not been designated a “hazardous” material. If bottom paint changes classification from “dangerous” waste to “hazardous”, Public Works will be happy to provide that service, expand the MRW site hours and add staff if need be. Ms. Boyd stated currently, the proper procedure to dispose of bottom paint from sanding equipment is to bag it up and dump it in the environmental centers where it is taken to our Class D dumpsite.

Mr. Crockett added that our Port was supportive in the passing of the current legislation on copper bottom paint.

Discussions continued with Public Health and Public Works. Mr. Keefer added he will have their Public Health staffer, Pinky, respond to the Port’s questions and concerns in writing.

B. Port/City Joint Settlement Resolution No. 575-12 (53:52):

Mr. Crockett presented the Joint Resolution for Port Commission signatures, which was also signed by City officials. Mr. Crockett informed he has signed the Port/City Agreement, also signed by City Manager Dave Timmons.

C. Bidding for Commercial Basin Repairs (56:40):

Mr. Crockett informed that staff met with consultant, Allison Reak, last week. She believes permit work on the Commercial Basin will move along at a quicker pace since no dredging is required. The fish window opens July 15-February 15 for in-water work and closes February 16, 2013, so work needs to take place within the fish window. He explained it is time to prepare bid documents.

Commissioner Erickson moved to direct staff to prepare bid documents for repairs to the Commercial Basin.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

VI. NEW BUSINESS:

A. Washington Airport Management Association (WAMA) (58:27):

Mr. Crockett stated he attended his first ever WAMA conference and said it was one of the most informative conferences he has been to. The Federal and State airport budgets were discussed. He learned not to expect much in the way of help from the State on repaving the runway as the State's budget is only \$1M, as compared to the Federal budget of \$3.35B. He has learned there have been many improvements on slurry coats since we last had it done and now the coating is good for ten years. By applying a slurry coat again and keeping the same shed-style runway will be a much less expensive alternative to tearing up the runway within the next five years and repaving it with a crown-style runway, which the FAA desires. A guesstimate of cost would be \$35-40K vs. \$225K.

B. Phone Service on Docks (1:03:49):

Mr. Crockett informed there are only three tenants on the docks who have actual wired-in phone service. Two of these tenants are not liveboards and one is a part-time liveboard. It has been a very costly service to maintain. The Executive Director recommends cutting service to the docks, however, leaving the 911 phone system in at the heads of the docks.

Commissioner Tucker asked for clarification on which docks currently have phone service. Mr. Crockett answered only the C/D and linear docks.

Commissioner Thompson moved to eliminate wired phone service to the docks, with the exception of the 911 phones and call boxes.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

C. Commission Automation (1:06:49):

Mr. Crockett explained that the use of iPads have been discussed at several WPPA meetings. Many Ports and governmental agencies have turned to using these. This will be an agenda item at the WPPA Directors Conference in July. This might also be discussed at the WPPA Commissioners Conference. There will be no decision until more information has been gathered from the conferences.

D. Approval of Warrants (1:13:00):

Commissioner Tucker read the warrants, as presented:

Warrant #048936 through #048966 in the amount of \$46,107.38 for Payroll

Warrant #048967 through #048975 in the amount of \$65,340.96 for Payroll Benefits

Warrant #048976 through #049053 in the amount of \$160,705.49 for Accounts Payable

Commissioner Erickson moved to approve the warrants as presented.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS (1:15:49):

Attorney Lake informed that she would be speaking at the WPPA Directors Conference, subject being Comprehensive Schemes.

Mr. Taylor reminisced about the first Commission meeting he attended and that there have been many changes since.

Mr. Khile talked about responses he's heard from marine trade businesses on inspections by Public Health.

Mr. Crockett informed that he would be attending a Washington Boating Alliance meeting tomorrow. Legislative issues will be on the agenda. Boat ramps will be a topic of discussion.

VIII. PUBLIC COMMENTS:

Margie Boyd stated what a unique boatyard the Port has, allowing people to work on their own boats. She said in order to keep it this way; everyone needs to be proactive (with environmental compliance).

IX. COMMISSIONER COMMENTS (1:22:14):

Commissioner Erickson commented on the Port's open access boatyard and how it needs to be maintained so that owners can continue to work on their own boats.

Commissioner Thompson commented on bottom paint issues.

Commissioner Tucker agrees that everyone needs to be proactive to keep the boatyard open. He believes it is important to reward and display those rewards of environmentally compliant businesses. He added that environmental rules and regulations should be easy to read and follow.

X. NEXT MEETING: Next regular meeting will be held Wednesday, June 27, 2012 at 6:30 PM, in the Port Conference Room, 375 Hudson St, Port Townsend.

XI. EXECUTIVE SESSION: The regular session recessed into Executive Session at 2:25 PM for a real estate topic, pursuant to RCW 42.30.110 (c), duration approximately ten minutes, with no action. Ms. Nelson checked outside at 2:36 for any public waiting for reconvening of regular meeting. Finding no one, the executive session continued.

XII. RECONVENING AND ADJOURNMENT OF REGULAR MEETING:
The regular meeting reconvened and adjourned at 2:38 PM, there being no further business to come before the Commission.

ATTEST:

David H. Thompson, Secretary

Leif W. Erickson, President

Stephen R. Tucker, Vice President