



P.O. Box 1180 • Port Townsend, Washington 98368-4624

Administration: (360) 385-0656

Operations: (360) 385-2355

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**Port of Port Townsend
2nd Monthly Meeting Agenda
Wednesday, March 23, 2016, 5:30 PM
Port Commission Building
333 Benedict Street, Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Consent Agenda
 - A. Approval of Public Workshop Minutes – March 9, 2016.....1-2
 - Approval of Meeting Minutes – March 9, 2016.....3-5
 - Resolution No. 643-16 – Declaring Certain Items Surplus.....6-7
 - B. Approval of Warrants
- IV. Public Comments (not related to Agenda)
- V. Second Reading (action items)
 - A. US Navy “Right of Entry Agreement”8-12
- VI. First Reading (discussion only)
- VII. Potential Immediate Action Items (unanimous Commission approval required)
 - A. Legal Defense & Indemnification – Resolution No. 644-16.....13-15
- VIII. Other Business
 - A. Boatyard General Permit.....16
 - B. April 13, 2016 Workshop & Meeting – Proposed Date Change.....17
- IX. Staff Comments
- X. Public Comments
- XI. Commissioner Comments
- XII. **Next Public Workshop/Regular Meeting: Date: TBD – workshop at 9:30 AM, meeting at 1:00 PM, Port Commission Building, 333 Benedict Street, Port Townsend, WA.**
- XIII. Executive Session
 - A. Litigation, pursuant to RCW 42.30.110 (i)
- XIV. Adjournment

PORT COMMISSION PUBLIC WORKSHOP – March 9, 2016

The Port of Port Townsend Commission met for the Public Workshop session in the Commission Building, 333 Benedict Street, Port Townsend, WA.

Present: Commissioners Tucker, Clinefelter and Hanke
Executive Director - Crockett
Auditor – Berg
Attorney – O'Malley
Minutes Nelson

I. CALL TO ORDER:

The Workshop was called to order at 9:30 AM.

II. AGENDA:

Refer to attached workshop agenda for items discussed.

Written comments received from: Karen Gale, Pete Langley, Bertram Levy, Pam LaNua, Carol Tabler, Patti Hoyecki and Jim Maupin of Port Townsend Marine Trades Association.

Verbal comments received from: Ron Hayes, Bill Putney, Patti Hoyecki, Melinda Bryden and Bertram Levy.

The public workshop recessed into an Executive Session Workshop Meeting at 10:15 AM for 45 minutes, with no action, pursuant to RCW 42.30.110 (g).

III. EXECUTIVE SESSION WORKSHOP MEETING:

The workshop recessed into an Executive Session Meeting at 10:15 AM.

IV. RECONVENING AND ADJOURNMENT OF PUBLIC WORKSHOP:

The Workshop reconvened and adjourned at 11:00 AM.

ATTEST:

Peter W. Hanke, President

Brad A. Clinefelter, Secretary

Stephen R. Tucker, Vice President

**Port of Port Townsend Public Workshop
Wednesday, March 9, 2016, 9:30 AM
Commission Building
333 Benedict Street
Port Townsend, WA**

AGENDA

➤ **Public Comment Regarding the New Executive Director Selection:**

The Commission is developing interview questions and a scoring matrix to be used in the final selection of a new Executive Director. Comments, suggestions and recommendations from the public would help the Commission in this task.

➤ **Executive Session Workshop:**

The Commission will adjourn to executive session per RCW 42.30.110 (g).

Note: This is a Public Port Commission Workshop. Workshops are for information sharing only and no decisions will be made during the session. Public input may be taken at the Commissions' discretion.

PORT COMMISSION MEETING– March 9, 2016

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Clinefelter and Hanke
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Berg
Planning Analyst – Toews
Attorney – O’Malley
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Hanke called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

Proposed additional items to the agenda include: VIII – Other Business, Item A – Climate Change Grant and XIII – Executive Session, Item A – Legal Matter, Item B – Real Estate, pursuant to RCW 42.30.110 (i), (c), twenty minutes total, no action.

Commissioner Hanke moved to approve the Agenda as amended.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA (1:40):

A. Approval of Meeting Minutes – February 24, 2016

B. Operations Reports – February 2016

C. Approval of Warrants

Warrant #055850 through #055865 in the amount of \$63,637.73 for Payroll & Benefits

Electronic Payment in the amount of \$81,203.93 for Payroll & Benefits

Warrant #055866 through #055912 in the amount of \$84,979.85 for Accounts Payable

Commissioner Tucker moved to approve the Consent Agenda as presented.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (2:36):

Marc Landry commented on his situation with the Port and his vessel, “Patrol 1”.

Pete Langley discussed his thoughts on Team Jefferson’s responsibilities in their contract with the Port, and Mr. Landry’s situation.

Marc Landry commented further.

V. SECOND READING (Action Items):

A. Team Jefferson Briefing and Team Jefferson /EDC Contract & Scope of Services (15:01):

Peter Quinn, Team Jefferson (TJ) Director, briefed on a spreadsheet he handed out titled, “EDC TJ Outreach & Community Impact 2015” and their “Thrive” brochure. The spreadsheet summarized TJ’s accomplishments in 2015 including businesses recruited, businesses consulted, LEAN training, planning classes, outreach and various programs.

Commissioner Clinefelter asked if TJ has had any meetings with the “Make it in Washington” group. Discussions followed.

Mr. Crockett informed that TJ also continues hosting the CEO Breakfast meetings that Kathryn Baril started years ago.

Mr. Quinn reported TJ is searching for a Deputy Director for their succession planning.

Bill Putney and Pete Langley had some questions and comments regarding Team Jefferson’s work.

Commissioner Tucker moved to approve the Team Jefferson/EDC Contract and Scope of Work as presented.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

VI. FIRST READING (Discussion Only):

A. US Navy “Right of Entry Agreement” (36:11)

Mr. Crockett explained staff is looking for public concerns and comments today and he would pass those along to the Navy. He added his item would be added to the next meeting agenda.

Commissioner Tucker asked, “Why Mats Mats?” He wondered why the Navy is seeking permission to use this public ramp when they never informed the Port of their use of the Boat Haven boat ramp.

Commissioner Clinefelter wonders why they chose Mats Mats due to the residential location and the narrow channel.

Commissioner Hanke asked how frequent the Navy would be using Mats Mats.

Joe Allen, Mats Mats resident voiced his concerns on the effect on the wildlife and the sensitive ecosystem there. He is concerned about the many different birds nesting in Mats Mats Bay.

Mr. Crockett said he would pass on questions and concerns from the public and the commission to the Navy.

VII. POTENTIAL IMMEDIATE ACTION ITEMS):

VIII. OTHER BUSINESS:

Climate Change Grant (46:19):

Commissioner Tucker discussed the Climate Change Grant that has been discussed at recent District Heating in Jefferson County meetings. He provided details on a handout he provided. He explained the Mill is trying to capture their “wasted” heat emissions for reuse and they have more than they need. Fort Worden is interested in using this source of energy. Commissioner Tucker explained the grant money would go towards funding a feasibility study for this resource. He asked the other commissioners if they are comfortable being listed as a potential supporting partner. The others agreed.

VIII. STAFF COMMENTS (37:10):

Auditor Berg asked the public if they have any questions they would like considered in the Executive Director hiring process to please submit them to administrative staff by March 18. She then informed the commission of the many public records requests the Port has received and the amount of staff time involved. She stated it is possible that the Port will need to hire a temporary FTE to work on records.

Planning Analyst Toews explained Tetra Tech is under contract for the Quilcene feasibility study and has the Notice to Proceed. Port staff will meet with the consulting team in Seattle around the 28th or 29th of the month.

Deputy Director Pivarnik informed final touches on the boat ramp project should be completed by the end of next week.

Mr. Crockett reported he would reach out to State representatives to include them in some type of ceremony for the new boat ramp, possibly in April.

He stated he would attend tomorrow’s WA Boating Alliance meeting in Seattle.

Mr. Crockett reported on last week’s NW Marine Trades Association Boatyard Committee meeting where they discussed the Boatyard Permit. He said the draft Permit should be available around the 16th, with a 30-day comment period. Discussions ensued on the Boatyard Permit and copper bottom paint regulations, also discussed at the meeting. Mr. Crockett stated he and Al Cairns have discussed possible ways of educating the public on upcoming rules on the use of copper bottom paint, such as signage around the Port.

IX. PUBLIC COMMENTS:

Bertram Levy commented on copper bottom paint.

X. COMMISSIONER COMMENTS (1:04:40):

Commissioner Clinefelter asked Mr. Crockett for an update on the environmentally safe DNR pad for derelict vessel demolition, which would be located here. Mr. Crockett explained DNR supports this but would rather the WA Public Ports Association take the lead. He added this would be presented to the legislators “in full force” next session.

XI. NEXT SPECIAL PUBLIC WORKSHOP MEETING / REGULAR MEETING: On Wednesday, March 23, 2016, a special public workshop meeting to include an Executive Session to discuss qualifications of an applicant for public employment, pursuant to RCW 42.30.110 (g) will be held from 4:00 – 5:30 PM. The regular meeting will follow at 5:30 PM in the Port Commission Building, 333 Benedict St, Port Townsend.

XII. EXECUTIVE SESSION:

The regular session recessed into Executive Session at 2:11 PM, which began at 2:15 PM to discuss litigation, pursuant to RCW 42.30.110 (i) and real estate, pursuant to RCW 42.30.110 (c) duration of twenty minutes with no action.

At 2:35, Mr. O'Malley announced to any waiting public the session was extended another fifteen minutes.

XIII. RECONVENING AND ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 2:54 PM there being no further business to come before the Commission.

ATTEST:

Brad A. Clinefelter, Secretary

Peter W. Hanke, President

Stephen R. Tucker, Vice President

RESOLUTION NO. 643-16

A Resolution of the Commission of the Port of Port Townsend

**RESOLUTION DECLARING CERTAIN ITEMS SURPLUS AND
AUTHORIZING THEIR SALE AND/OR DISPOSAL**

WHEREAS: The Port of Port Townsend has in its possession an air compressor that has proved too small for Port Maintenance Department use, as described in Exhibit A and attached to this resolution; and

WHEREAS: due to continual usage, age and inadequate capacity, this equipment is of little value to the Port, and is not suited for Port purposes; and

WHEREAS: such property having been certified in writing as not needed for Port purposes by the Executive Director, its managing official, a copy of said certification is marked Exhibit A and attached to this Resolution,

NOW, THEREFORE BE IT HEREBY RESOLVED by the Port Commission of the Port of Port Townsend that the said property be declared surplus, and that the Executive Director is authorized to sell or dispose of the property in the best manner which he, in his discretion, shall determine, including by negotiation or informal bidding from members of the public, or direct disposal.

ADOPTED this 23rd day of March, 2016 by the Commission of the Port of Port Townsend and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission duly affixed.

ATTEST:

Brad A. Clinefelter, Secretary

Peter W. Hanke, President

Stephen R. Tucker, Vice President

APPROVED AS TO FORM:

Goodstein Law Group, PLLC
Port Attorney

EXHIBIT "A"

CERTIFICATE

THAT CERTAIN PORT DISTRICT PROPERTY IS SURPLUS

The undersigned, Larry C. Crockett, Executive Director, the managing official of the Port District of the Port of Port Townsend, hereby certifies that the following property is surplus and is not needed for Port District purposes.

EQUIPMENT TO SURPLUS:

<u>LOCATION:</u>	<u>TYPE</u>	<u>BRAND</u>	<u>MODEL</u>	<u>SERIAL #</u>
Maintenance	Air Compressor	Craftsman	919.152812	9503025896

DATED this 23rd day of March 2016.

Larry C. Crockett
Executive Director

PORT OF PORT TOWNSEND

MEETING OF: March 23, 2016

AGENDA ITEM: V. Second Reading
A. US Navy "Right of Entry Agreement"

BACKGROUND:

The Port Commission discussed the "Right of Entry Agreement" (see attached) at the last regular meeting. We have received public comment on the Navy's request. Staff has sent the few emails received on to the Navy so they are aware of the concern on the part of some citizens. Also, staff has asked questions of the Navy and will brief the responses to those questions at the meeting.

The Navy has said that if we were not comfortable with granting five years right of entry, they would be willing to agree to just a one year agreement. That might be a compromise and would allow for a "test" period before entertaining a longer agreement.

Executive Director's Recommendation:

Discuss and provide staff with guidance as appropriate.

RIGHT OF ENTRY AGREEMENT

Port of Port Townsend ("Grantor"), in consideration of the benefits described herein, hereby grants to the UNITED STATES OF AMERICA, DEPARTMENT OF THE NAVY its employees, agents, contractors and subcontractors ("Government") the right of entry upon the land described below ("Premises") with the following terms and conditions, effective upon execution of this instrument:

Purpose: Grantor grants to the Government a right to enter upon the lands hereinafter described, including the right of ingress and egress by land or coastal/shoreline areas, at any time after execution of this instrument for the purpose of military training exercises for a term not to exceed five (5) years.

Premises: Jefferson County Assessor Parcel No. 978900090 described as Lot 82 Plat of Olympus Beach recorded under Volume 3 of Plats Page 19, Records of Jefferson County, WA together with Tideland Tax Lot "D" in the NW 1/4 Section 4, Township 28 North, Range 1 East, W.M.

Jefferson County Assessor Parcel No. 821042002 described as Tideland Tax Lot "C" in the NW 1/4 Section 4, Township 28 North, Range 1 East, W.M.

See Exhibit A and B.

Ownership of Tools and Equipment: All tools, equipment, and other property taken upon or placed upon the Premises by the Government shall remain the property of the Government and will be removed by the Government within a reasonable period after each training exercise.

No Warranty: Grantor grants this right of entry without warranty, either express or implied, regarding the suitability of condition of the Premises. The Government shall not hold the Grantor liable for any shortage or defect in any part of the Premises or on account of theft of, or damage to, the Government's tools, equipment or other property taken or placed upon the Premises.

Liability Limits: The Government shall not be responsible for, and the Grantor shall hold the Government harmless from claims for damages to property or injuries to persons that may arise from or be incident to the use and occupation of the Premises, except where such damages or injuries are due to the fault or negligence of the Government or its contractors or to the extent authorized under applicable law, including the Federal Tort Claims Act (28 U.S.C. §§2671-2680). Damages for purposes of this right of entry do not include reasonable wear and tear on the Premises.

Termination: The Grantor may terminate this right of entry in the event the Government fails to comply with the terms and conditions of this instrument or in the event of a change of ownership or

use of the Premises that the Grantor deems inconsistent with continued Government use of the Premises. Prior to terminating this right of entry, the Grantor shall give the Government no less than thirty (30) days' notice. Government shall have thirty (30) days to remedy.

Compliance with Laws: All activities performed by the Government on the Premises will be performed in a lawful and prudent manner and in compliance with applicable laws, rules, and regulations, and will not unreasonably interfere with the Grantor's normal activities. The following activities are restricted: (a) No explosives and/or live ammunition may be expended for training purposes except as needed for safety or in an emergency; and (b) Personal flares may not be used except to alert rescue personnel to the unit's location.

No Assignment: The Government may not assign this right of entry or the rights and obligations set forth herein, in whole or in part.

Points of Contact: Larry Crockett, Executive Director, Port of Port Townsend 360-385-0656. Government's point of contact is Real Estate Contracting Officer Mike Brady, NAVFAC Northwest, 360-396-0908.

Consideration: Owner acknowledges as good and valuable consideration the benefits to be derived from this Right of Entry Agreement including improved security, vandalism deterrence and trespassing deterrence on the Premises.

Entire Agreement: This instrument contains the entire agreement between the parties and supersedes any prior understanding, whether written or verbal.

In Witness hereof, the parties hereto have mutually agreed upon the terms and conditions of this instrument and caused it to be executed as below subscribed:

GRANTOR:

GOVERNMENT:

PORT OF PORT TOWNSEND

UNITED STATES OF AMERICA
DEPARTMENT OF THE NAVY

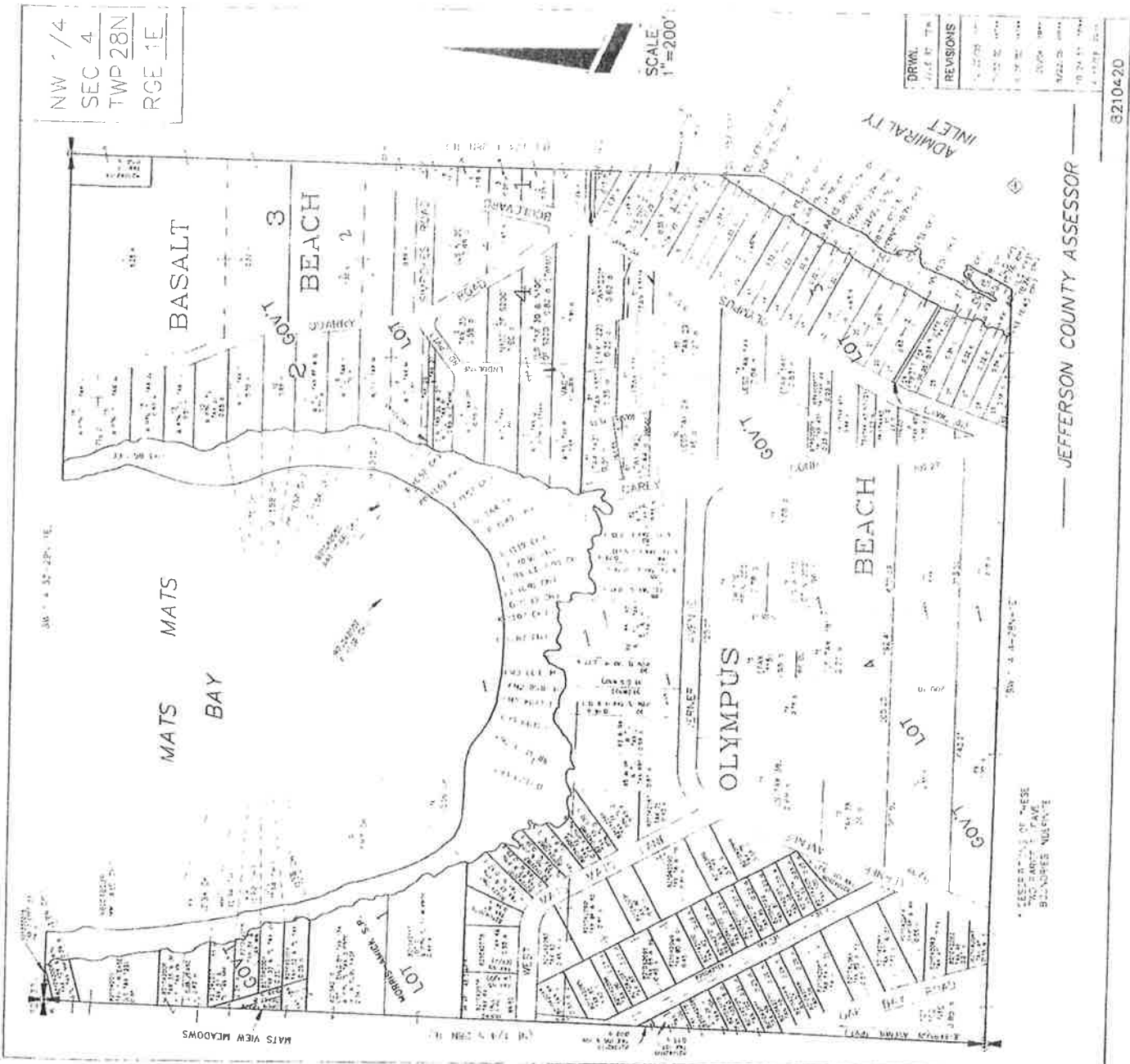
LARRY CROCKETT
Executive Director

MICHAEL D. BRADY
Real Estate Contracting Officer

Date _____

Date _____

JEFFERSON COUNTY ASSESSOR
PARCEL MAP



NW 1/4
SEC 4
TWP 28N
RGE 1E

SCALE
1"=200'

DATE	REVISIONS
10/27/08	1. INITIAL
11/22/08	2. CORRECT
12/15/08	3. CORRECT
01/24/09	4. CORRECT
02/23/09	5. CORRECT
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01/23/17	100. CORRECT

8210420

JEFFERSON COUNTY ASSESSOR

* THESE ARE THE
OFFICIAL RECORDS OF THE
COUNTY ASSESSOR'S OFFICE

FOR MORE INFORMATION, CONTACT
JEFFERSON COUNTY ASSESSOR
P.O. BOX 1222
JEFFERSON, MISSOURI 64501

THE ASSESSOR'S OFFICE IS AN EQUAL OPPORTUNITY OFFICE. THE ASSESSOR'S OFFICE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, ANCESTRY, OR HANDICAP. IF YOU ARE A PERSON WITH A HANDICAP AND YOU ARE HAVING DIFFICULTY ACCESSING THIS MAP, PLEASE CONTACT THE ASSESSOR'S OFFICE AT (660) 882-1222.

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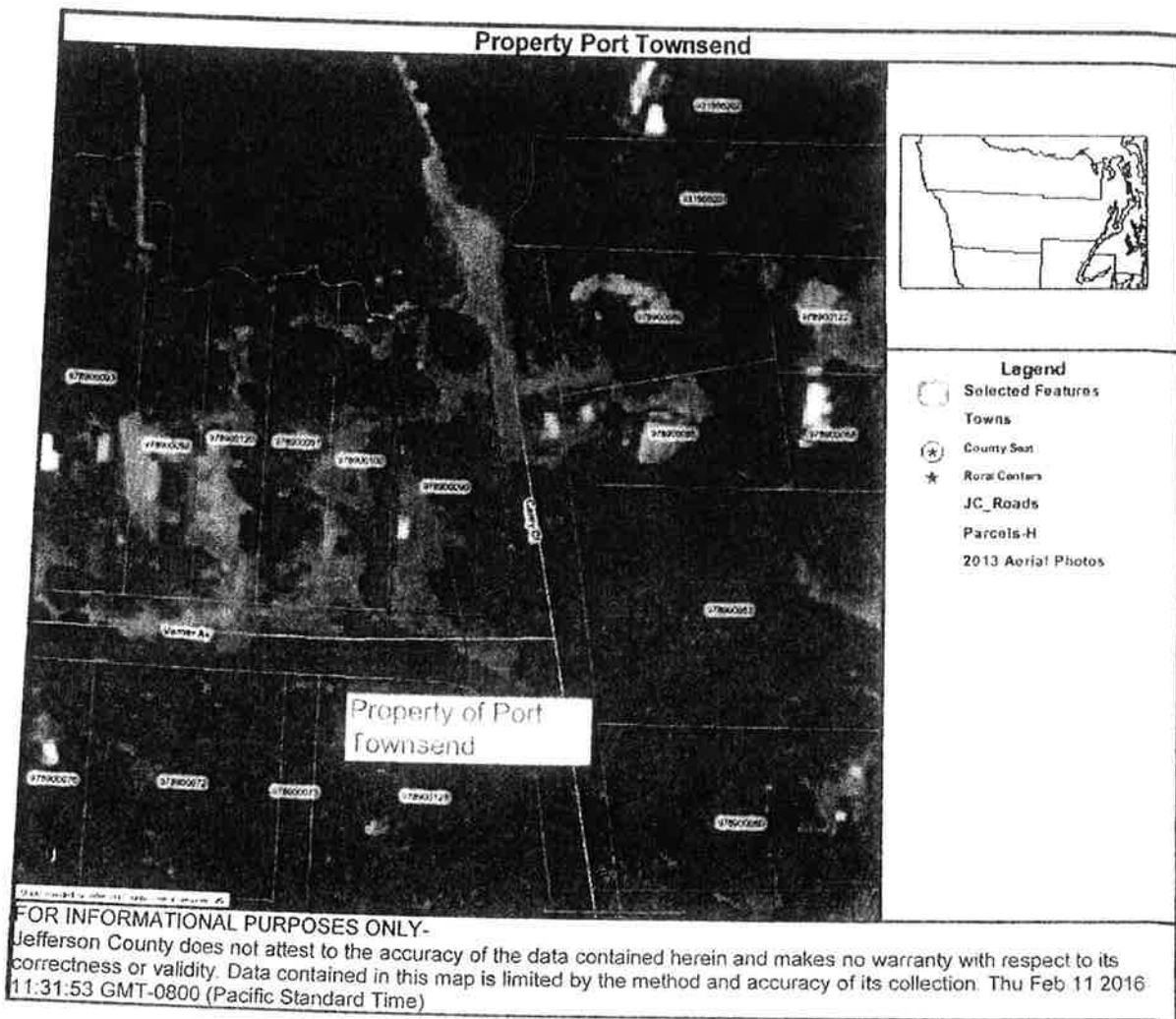


EXHIBIT B

<http://maps.co.jefferson.wa.us/servelet/com.esri.esriMap.EsriMap?ServiceName=ovmap&CL...> 2/11/2016

PORT OF PORT TOWNSEND

MEETING OF: March 23, 2016

AGENDA ITEM: VII. Potential Immediate Action Items
A. Legal Defense & Indemnification
Resolution No. 644-16

BACKGROUND:

Defense & Indemnity: RCW 53.08.208 authorizes the Port to defend and indemnify Port employees, officers and agents against claims arising from their good faith performance or failure of performance in their employment with or duties for the Port. According to the statute, the Port Commission may grant the request of any such Port employee, officer or agent, for counsel of the Port's choosing to defend any such claim. Additionally, the statute authorizes the Port to pay attorney fees and, if the employee, officer or agent was acting in good faith and within the scope of his or her employment, the defense costs and any settlement or judgment amount awarded to the claimant.

The Port Commission should confirm by resolution the Port's intention to defend and indemnify its employees, officers and agents against claims arising from their good faith performance or failure of performance of their duties to the Port.

Liability Insurance: RCW 53.08.205 authorizes the Port to purchase liability insurance for the purpose of protecting its employees, officers and agents against liability for personal or bodily injuries and property damage arising from their acts or omissions while performing or in good faith purporting to perform their official duties. Pursuant to this statute, the Port has purchased a public officials liability and employment practices liability policy to cover its employees, officers and agents who are acting within the scope of their duties for the Port.

Attachments: Resolution No. 644-16 authorizing the expenditure of legal defense costs for the Port's employees and officers for actions performed in good faith and on behalf of the Port. This Resolution provides for mandatory defense and indemnity for officers and employees of the Port, but not for agents of the Port.

ANALYSIS:

Draft Resolution No. 644-16 addresses officers and employees of the Port of Port Townsend only, not agents of the Port acting in good faith on behalf of the Port. Thus, the proposed Resolution would not automatically grant agents of the Port mandatory defense and indemnity. In consequence, it would be left to the discretion of the Commission to grant a request from an agent to defend and indemnify the agent in an action arising out of his or her good faith acts on behalf of the Port.

The resolution states the Port will provide defense and indemnification if the Commission finds the Port employee or officer acted in good faith to carry out the work of the Port. The Commission should consider requests for defense and indemnification on a case-by-case basis, and could deny a request if the Commission finds the employee or officer was not acting in good faith or within the scope of his or her employment with or duties for the Port.

The Commission would approve the defense attorney and, to the extent insurance coverage is insufficient or not available, would pay attorney fees and, unless the court finds that the employee, officer or agent was not acting in good faith or within the scope of his or her employment with or duties for the Port, legal defense costs and/or judgment or settlement.

The Port has Errors and Omissions Insurance in the amount of \$20 million per claim. S. Abigail Berg, Port Finance Director, is verifying the Port's deductible and annual aggregate limit with the Port's insurance carrier. The Port's insurance would be used to cover defense fees and costs and judgment or settlement amounts. The purchase of insurance is delegated to the Executive Director in the Delegation of Authority Resolution, Appendix A, Section X. The Executive Director is to promptly inform the Commission of basic changes in the overall insurance program. The impact to Port finances would depend on the number of claims and whether the per-claim or annual-aggregate policy limit was exceeded.

EXECUTIVE DIRECTOR'S RECOMMENDATION: Adopt Resolution No. 644-16 authorizing the defense and indemnification of Port employees and officers against claims arising from their good faith performance or failure of performance in their employment with or in their duties for the Port.

RESOLUTION NO. 644-16

A RESOLUTION OF THE COMMISSION OF THE PORT OF PORT TOWNSEND AUTHORIZING THE DEFENSE AND INDEMNITY OF PORT EMPLOYEES AND OFFICERS FOR ACTIONS PERFORMED IN GOOD FAITH AND ON BEHALF OF THE PORT

WHEREAS, the Port of Port Townsend (the "Port"), a Washington municipal corporation, employs and authorizes individuals to carry out the duties and functions of the Port; and

WHEREAS, individuals who are currently or at one time were employed by, or acting on behalf of, the Port may be subject to actions, claims or proceedings arising out of such individuals' performance or failure of performance of their duties for the Port; and

WHEREAS, pursuant to RCW 53.08.208, as amended, it is proper for the Port to defend and indemnify its present and past employees and officers against any action, claim or proceeding arising out of any such employee's or officer's performance or failure of performance of his or her duties for the Port when such employee or officer was acting in good faith and within the scope of his or her employment with or duties for the Port.

NOW, THEREFORE, BE IT RESOLVED that, whenever any action, claim, or proceeding is instituted against any individual who is or was an employee or officer of the Port, arising out of that individual's performance or failure of performance of employment with, or duties for, the Port, and if the Port Commission determines such employee or officer was acting in good faith and within the scope of his or her employment with or duties for the Port, the Port Commission shall grant a request by that individual that the attorney of the Port's choosing be authorized to defend said action, claim or proceeding, and the costs of defense, attorney fees, and any obligation for payment arising from such action, claim or proceeding not otherwise paid by insurance shall be paid from the Port's funds; **PROVIDED**, however, that the costs of defense and/or judgment or settlement against such individual shall not be paid in any case in which the court finds that such individual was not acting in good faith or within the scope of his or her employment with or duties for the Port, notwithstanding the Port Commission's finding to the contrary; and

BE IT FURTHER RESOLVED THAT this Resolution No. 644-16 supersedes all prior resolutions authorizing the payment of legal defense costs for the Port's employees, officers and agents for actions performed in good faith and on behalf of the Port, and any such prior resolution is hereby rescinded.

ADOPTED by the Commission of the Port of Port Townsend at a regular meeting thereof held this 23rd day of March 2016.

ATTEST:

Peter W. Hanke, President

Brad A. Clinefelter, Secretary

Steven R. Tucker, Vice President

APPROVED AS TO FORM:

Carolyn C. Lake, Goodstein Law Group
Port Attorney

PORT OF PORT TOWNSEND

MEETING OF: March 23, 2016

AGENDA ITEM: VIII. Other Business
A. Boatyard General Permit

BACKGROUND:

Washington State Department of Ecology released the new draft of the Boatyard General Permit. Commissioners have been provided with copies of the draft. The new permit will be effective as of July 2, 2016 and will run through June 30, 2021.

Public comments will be accepted until April 29, 2016. Staff is working with NMTA and WPPA to coordinate comments. Staff will further discuss the draft during the meeting.

Staff will also brief the commission on the recent visit from DOE and the expectation of an Administrative Order for corrective action regarding our current boatyard operations.

Executive Director's Recommendation:

Discuss and provide staff with guidance as appropriate.

PORT OF PORT TOWNSEND

MEETING OF: March 18, 2016

AGENDA ITEM: VIII. Other Business
B. April 13, 2016 Workshop and Meeting –
Proposed Date Change

BACKGROUND:

Commissioner Hanke is proposing that the April 13, 2016 public workshop and meeting be moved to Friday, April 15, 2016 due to a schedule conflict.

Executive Director's Recommendation:

To approve workshop and meeting date change to April 15, 2016.