

PORT COMMISSION MEETING– February 25, 2015

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners –Clinefelter and Hanke
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Khile
Attorney – Goodstein
Minutes – Nelson
Excused: Commissioner Tucker

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Clinefelter called the meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA:

Commissioner Hanke moved to approve the Agenda as presented.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

(Mr. Crockett noted that Commissioner Tucker left town for a family emergency.)

III. CONSENT AGENDA:

A. Approval of Meeting Minutes – February 11, 2015

B. Write-off Register

C. Approval of Warrants

Warrant #054156 through #054168 in the amount of \$44,821.82 for Payroll & Benefits

Warrant #054169 through #054203 in the amount of \$65,426.46 for Accounts Payable

Electronic Debit to Union Bank in the amount of \$16,263.63 for February 1-15, 2015

Payroll Taxes

Commissioner Hanke moved to approve the Consent Agenda as presented.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (1:14):

Bertram Levy discussed his email to the commissioners on ramp compliance, and alternatives to monitor boat ramp usage including stickers and installation of a gate.

The commission discussed other options for monitoring usage.

Mr. Crockett stated he believes this has become a bigger issue than it is. Staff already tags unauthorized trailers and new signage will be up soon. He added the Port should not spend thousands for something that brings in hundreds.

V. SECOND READING (Action Items):

A. Retreat Afterthoughts (5:49):

Mr. Crockett reported staff is aiming for a second retreat sometime in May, possibly a half day retreat. He said David Goldsmith expects to have a report summary to staff sometime next week. The focus of the next retreat, he added, will be the Strategic Plan, the Port Strategic Advisory Committee and the Port's Mission Statement.

VI. FIRST READING (Discussion Only):

A. Team Jefferson / EDC Contract & Scope of Services (7:30):

Mr. Crockett explained the previous contract for Team Jefferson (TJ) expired in December of 2014. The only change to the presented contract is in the Scope of Services, page 13 of the packet, item #5, as requested by Commissioner Clinefelter. This section provides for an analysis and description of the contribution made by the Point Hudson facility to the local economy, and potential financial and economic implications of a decision to either demolish or replace the Point Hudson Jetty. Mr. Crockett added that TJ Director Peter Quinn would brief the commission at the March workshop. Mr. Quinn will discuss the move to the former North Winds Gallery location, which will also house the Chamber of Commerce and a WSU Small Business Development staffer.

Commissioner Clinefelter mentioned the fact that the Port has not been receiving the quarterly reports from Team Jefferson, as per their contract, and that needs to change.

Mr. Crockett suggested TJ should submit their quarterly reports in writing, and provide an annual live briefing to the commission.

VII. POTENTIAL IMMEDIATE ACTION ITEMS):

VIII. STAFF COMMENTS (11:46):

Ms. Khile stated she is working on the December Financials, which she would provide at the next commission meeting.

Mr. Pivarnik announced that the Port has been awarded a US Fish & Wildlife grant for \$1.1M for work on the Point Hudson breakwater. The Port received the allowed maximum amount. Mr. Crockett added there was only \$14M available to the entire nation and most of the money went to eastern states.

Mr. Crockett discussed the Port's participation in the City-sponsored Contractor's Workshop that takes place March 10, 2015 from 8:30 – noon at Fort Worden in the USO Building.

Next, Mr. Crockett announced he would be attending the PDD and RC&D meeting tomorrow.

He talked about a KOMO News interview that took place yesterday on the Steinbeck boat, which he, Commissioner Tucker and Peter Quinn participated. He explained the boat has been sold to a California investor who will spend two years and \$2M restoring the boat. He added that when the investor saw Port Townsend's marine trade workers actually using hand tools on boat restorations, he decided it was best to keep the boat in Port Townsend for the project. He explained the DNR boat would be moved away from the fence line to make room for the Steinbeck boat project. The boat will be demolished on the heavy haulout pad.

Mr. Crockett informed that a representative from Alan Dasher's office discussing refinancing and, bond council Cynthia Weed, discussing the IDC, would both attend the March public workshop.

Lastly, he discussed the Northwest Mountain Regions Airport Conference in April in Seattle. He passed around the agenda for consideration of the commission.

Back to the subject of DNR vessels, Commissioner Clinefelter asked if the DNR was still interested in helping to fund a designated demolishing site at the Port. Mr. Crockett answered, yes, but it all depends on what monies are available after this legislative session.

IX. PUBLIC COMMENTS (24:15):

Nam Siu, local biologist, discussed the breakwater project and said it was good to hear about the funding.

Bertram Levy explained that he attended the Port's retreat along with a few others. He was pleased to see cooperation amongst the commission and staff.

He expressed his concerns with changing the mission statement. He also said he would like to hear more discussion from the commission on A&G expenses.

Vigo Anderson questioned that moorage is not paying for itself. He added he would research this further.

George Yount said he enjoyed attending the retreat. He then discussed issues related to budget management.

Jim Heumann agreed with Mr. Anderson's comments.

X. COMMISSIONER COMMENTS (32:34):

Commissioner Hanke reported on the Fort Worden Advisory Committee meeting he attended. He also thought the retreat was successful and thought it was good to have David Goldsmith as the retreat facilitator. Commissioner Hanke also gave kudos to Mr. Crockett and Mr. Pivarnik for obtaining \$1.7M in grant money this past year.

Commissioner Clinefelter informed that Environmental Officer, Al Cairns, had much to do with obtaining grant money. He then said he shares Commissioner Hanke's thoughts on the retreat. He also discussed the recent PRTPO meeting he attended. He also discussed road access to the future industrial park at the airport.

XI. NEXT MEETING/PUBLIC WORKSHOP: Next regular meeting to be held Wednesday, March 11, 2015 at 1:00 PM, Public Workshop precedes at 9:30 AM, in the Port Commission Building, 333 Benedict St, Port Townsend.

XII. EXECUTIVE SESSION:

The regular session recessed into Executive Session, at 6:15 PM to discuss real estate, pursuant to RCW 42.30.110 (c), duration of fifteen minutes with no decisions.

XII. RECONVENING AND ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 6:30 PM there being no further business to come before the Commission.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice President